County Treasurers
State Called Meeting

Wednesday, August 8, 2018

David Bottorff
AIC Executive Director

Jacque Clements
AIC Director of Professional Development
And Corporate Relations
SEA 515 in 2017 created the process which allows the Department of Revenue to work with an organization that represents local government to establish a debt set off program to intercept personal state tax refunds to pay local debt.

HEA 1262 in 2018 amended the statute to eliminate a mandatory 30 day pre-notice and authorizes the Treasurer of State to administer the distribution intercepted refunds on behalf of the clearinghouse (AIC).

TRECS can be used for ANY debt owed a local unit of government:

- Property Taxes
- Judgements
- Ambulance Fees
- Ordinance Violations
- Court Cost
- Traffic Fees
- Community Corrections
- Water and Electric
County Treasurers worked with the AIC to discuss best practices

- Paula Stewart  Lawrence County
- Jennifer Templeton  Hamilton County
- Bill Royce  Allen County
- Claudia Fuentes  Marion County
- Weston Reed  Howard County
- Kitty Merkley  Dubois County
- Nichole Stahl  Greene County
- Cindy Land  Marion County

In 2017 Marion County participated as a beta site for creating the workflow for the program.
## 2018 Participant MOU

<table>
<thead>
<tr>
<th>County</th>
<th>Debts</th>
<th>Pre Notice Collections</th>
<th>Refunds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clark County</td>
<td>3,510</td>
<td>$862,000</td>
<td></td>
</tr>
<tr>
<td>Daviess County</td>
<td>410</td>
<td>$162,048</td>
<td></td>
</tr>
<tr>
<td>Decatur County</td>
<td>846</td>
<td>$368,113</td>
<td></td>
</tr>
<tr>
<td>Hamilton County</td>
<td>3,768</td>
<td>$1,851,216</td>
<td></td>
</tr>
<tr>
<td>Henry County</td>
<td>3,000</td>
<td>$500,000</td>
<td>$7,570.72</td>
</tr>
<tr>
<td>Howard County</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawrence County</td>
<td>999</td>
<td>$673,594</td>
<td>$3,770.28</td>
</tr>
<tr>
<td>Madison County</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marion County</td>
<td>15,485</td>
<td>$4,468,602</td>
<td>$189,386.00</td>
</tr>
<tr>
<td>Tippecanoe County</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City of Indianapolis</td>
<td>15,000</td>
<td>$100,000</td>
<td>$61,085.36</td>
</tr>
<tr>
<td><strong>Total Collections</strong></td>
<td><strong>$8,985,573</strong></td>
<td><strong>$261,812.36</strong></td>
<td></td>
</tr>
</tbody>
</table>
This chart reflects the number of parcels and/or debt records that were sent in original files.

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Count Debts Received</th>
<th>Count Sent To LN</th>
<th>Count SSN Verified</th>
<th>Percent Hit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Henry County</td>
<td>1,432</td>
<td>1,194</td>
<td>769</td>
<td>64.41%</td>
</tr>
<tr>
<td>Indianapolis Consolidated City</td>
<td>15,606</td>
<td>12,585</td>
<td>11,308</td>
<td>89.85%</td>
</tr>
<tr>
<td>Lawrence County</td>
<td>379</td>
<td>354</td>
<td>252</td>
<td>71.19%</td>
</tr>
<tr>
<td>Marion County</td>
<td>13,049</td>
<td>9,191</td>
<td>6,007</td>
<td>65.36%</td>
</tr>
</tbody>
</table>
This chart reflects the number of parcels and/or debt records that were matched at the Department of Revenue.

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Count Sent To DOR</th>
<th>Count Debt To DOR</th>
<th>Count DOR SSN Match</th>
<th>Percent Count</th>
<th>Count DOR Debt Match</th>
<th>Percent Debt</th>
</tr>
</thead>
<tbody>
<tr>
<td>Henry County</td>
<td>500</td>
<td>633</td>
<td>94</td>
<td>18.80%</td>
<td>122</td>
<td>19.27%</td>
</tr>
<tr>
<td>Indianapolis Consolidated City</td>
<td>11,066</td>
<td>14,000</td>
<td>455</td>
<td>4.11%</td>
<td>545</td>
<td>3.89%</td>
</tr>
<tr>
<td>Lawrence County</td>
<td>121</td>
<td>128</td>
<td>33</td>
<td>27.27%</td>
<td>36</td>
<td>28.13%</td>
</tr>
<tr>
<td>Marion County</td>
<td>3,535</td>
<td>6,289</td>
<td>1,305</td>
<td>36.92%</td>
<td>2,075</td>
<td>32.99%</td>
</tr>
</tbody>
</table>
TRECS

Treasurer creates debt file and uploads to TRECS secure website – January 4
  Each Tuesday the Treasurer will upload an updated file to the website
TRECS will scrub file and submit for social security number look up – January 10
TRECS submits file to IDoR – Beginning January 15
IDoR notifies TRECS of intercepts - weekly
TRECS uploads matched debtors to the webpage for each municipality – weekly
Treasurer sends notice to matched debtors, which starts a 30-day appeal process
  Any formal appeals must be done in writing
  Hearings must be held and final determination sent to debtor in writing
At the expiration of the appeal process, TRECS notifies IDoR of final setoff
IDoR sends notice to debtor and requests Auditor of State to deposit offset money into the TrustIN
TRECS clearinghouse sends ACH payment to local unit along with a payment file
All files will have an end date no later than June 30.
TO UPLOAD YOUR FILES

Click on the "Browse..." button to select the data file for upload. Please note that this file will be on your local government’s network or locally on your PC. Once the file is selected, click on the “Upload” button to upload. Successful uploads will generate an automatic email confirmation to the email with which you are logged in. Failed uploads will also generate an automatic email. Please expect the confirmation within 15 minutes.

Please note that we are experiencing JavaScript incompatibility issues with Microsoft Edge and ask that files be uploaded via another browser.

If you are experiencing trouble uploading your file or are having technical issues, please call (877) 265-4770.

Agency Code

Choose file Browse Upload
Local Agency Code = 33HEN
Choose file
Letter Extract, 06/15/2018 (csv)
Payment, 06/13/2018 (csv)
Letter Extract, 06/08/2018 (csv)
Payment, 06/06/2018 (csv)
This is a portion of the file you will receive with each payment
Our counties that completed the first year in its entirety are:

Henry County Treasurer – Gene Bundy
Lawrence County Treasurer – Paula Stewart
Marion County Treasurer – Claudia Fuentes

TRECS information can be found at www.indianacounties.org
- TRECS Debt Setoff at the bottom of the page
TRECS

How can your county come on board and participate:

1. Have the Board of Commissioners sign the Memorandum of Understanding – contact jclements@indianacounties.org
2. Once signed, we will contact the County Treasurer to obtain the pertinent county contact information and set up training
3. If other debt is to be submitted, we will contact that department directly. The County Treasurer will not be responsible for the other debt files.
4. We will be holding training and webinars in early October.
5. TRECS information can be found at www.indianacounties.org
   - TRECS Debt Setoff at the bottom of the page
TRECS

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