

AGENDA
STATE BOARD OF ACCOUNTS REGIONAL TRAINING
APRIL/MAY 2017

(tentative - subject matter may change time slots as needed)

8:30-8:45	Welcome & Introductions
8:45-9:30	Session I Director of Communication Website Information
9:30-9:45	Break
9:45-10:45	Session II Purchasing
10:45-11:00	Break
11:00-11:30	Session III Cyber security
11:30-1:00	Lunch on your own
1:00-2:00	Session IV Local policies Accounting for Donations Common Audit Issues Internal Control Questions Salary Ordinances
2:00-2:15	Break
2:15-3:00	Session V Reimbursement of travel expenses Key Contact Information Promotion of Business Approval of Forms Use of Funds
3:00-3:30	Session VI Questions and Wrap-Up