



STATE BOARD OF ACCOUNTS

912 State Office Building

September 17, 1970

TO: ALL PUBLIC PRINTING SUPPLIERS

STATE CENTRAL STATIONERY STORE

ALL STATE AND LOCAL GOVERNMENTAL AGENCIES PARTICIPATING IN
FEDERAL PROJECTS REQUIRING OR PERMITTING IN-KIND MATCHING
CONTRIBUTIONS

FROM: STATE BOARD OF ACCOUNTS

SUBJECT: NEW PRESCRIBED FORM

REPORT OF IN-KIND MATCHING CONTRIBUTIONS, General Form No. 363 (1970).

The State Board of Accounts has prescribed a new General Form for the use of any state or local governmental agency in reporting items supplied for the purpose of fulfilling the in-kind matching contribution obligation of the unit. The form is to be used when the unit is participating in a project supported by federal funds and either requiring or permitting in-kind matching contributions from the local unit.

This form is to be printed and print ruled one side only, per the enclosed sample, on 8½ inch by 11 inch, 16 pound white bond paper stock. The form may be printed loose-leaf or gathered and padded 50 sheets to the pad, depending on the needs of the unit.

Yours respectfully,

Kenneth R. Beesley
Kenneth R. Beesley
State Examiner

EEZ:bs

Enclosure

REPORT OF IN-KIND MATCHING CONTRIBUTIONS

For period beginning _____, 19__ and ending _____, 19__

To: _____
(State or Federal Agency)

Project No. _____

From: _____
(Contributing Agency)

Project Title _____

(Governmental Unit)

_____ County

Public Law No. _____ (If Applicable)

This report must be itemized to show: Kind of service, dates when rendered, by whom, rate per day, number of hours, rate per hour, price per foot, per pound, per hundred, etc.

Date 19__	By Whom Rendered	Kind of Service and Itemization	Amount

I hereby certify that the foregoing account is just and correct, that the items and amounts reported were used specifically for the above described project and that no part of same was used in, or reported as in-kind matching contributions to, any other project.

(Signature)

(Title)