



Paul D. Joyce, CPA  
State Examiner

# INDIANA STATE BOARD OF ACCOUNTS

302 WEST WASHINGTON STREET  
ROOM E418  
INDIANAPOLIS, INDIANA 46204-2769  
Telephone: (317) 232-2513  
Fax: (317) 232-4711  
[www.in.gov/sboa](http://www.in.gov/sboa)

**AGENDA**  
**STATE BOARD OF ACCOUNTS**  
**COUNTY RECORDERS' ANNUAL CONFERENCE**  
**SHERATON HOTEL AT KEYSTONE CROSSING**  
**8787 KEYSTONE CROSSING, INDIANAPOLIS, IN**  
**APRIL 22<sup>ND</sup> AND 24<sup>TH</sup>, 2025**

**TUESDAY, APRIL 22<sup>ND</sup>**

12:00 PM	Registration
1:00 PM	Welcome, Introduction, Remarks and Announcements Paul Joyce, CPA, State Examiner Tammy White, CPA, Deputy State Examiner Beth Kelley, CPA, Deputy State Examiner State Board of Accounts David Bottorff, Executive Director Association of Indiana Counties Mandy Thomason, Starke County Recorder & President Indiana County Recorders' Association
1:30 PM	Gateway Staci Byrns, CFE Gov't Technical Assistance & Compliance Director for Counties State Board of Accounts
2:00 PM	New Legislation Ricci Hofherr, CPA Gov't Technical Assistance & Compliance Director for Counties State Board of Accounts
2:15 PM	BREAK
2:30 PM	Recorder's Funds Staci Byrns, CFE Gov't Technical Assistance & Compliance Director for Counties State Board of Accounts
3:00 PM	Reconciling Panel Nicole Keesling (Allen) – Fidlar Joyce Oles (Dearborn) – CSI Lois Endris (Floyd) – Fidlar Marcia Moore (Hancock) – CSI Ricci Hofherr, CPA Gov't Technical Assistance & Compliance Director for Counties State Board of Accounts
4:00 PM	ADJOURN

**AGENDA**  
**STATE BOARD OF ACCOUNTS**  
**COUNTY RECORDERS' ANNUAL CONFERENCE**  
**SHERATON HOTEL AT KEYSTONE CROSSING**  
**8787 KEYSTONE CROSSING, INDIANAPOLIS, IN**  
**APRIL 22<sup>ND</sup> AND 24<sup>TH</sup>, 2025**  
**(CONTINUED)**

**WEDNESDAY, APRIL 23<sup>RD</sup>**

Recorders Association Education Day

**THURSDAY, APRIL 24<sup>TH</sup>**

10:00 AM	The Honorable Diego Morales Secretary of State
10:15 AM	Secretary of State Business Services Scott Willis, Business Services Director Zach Grosser, Constituent Services Team Lead Business Services Division Secretary of State's Office
11:00 AM	BREAK
11:20 AM	How to Manage Your Public Records Amy Christiansen Records Management Liaison Indiana Archives and Records Administration
11:50 AM	Recorder's Perpetuation Fund Ricci Hofherr, CPA Gov't Technical Assistance & Compliance Director for Counties State Board of Accounts
12:20 PM	Question and Answer Ricci Hofherr, CPA and Staci Byrns, CFE Gov't Technical Assistance & Compliance Director for Counties State Board of Accounts
12:50 PM	Information Check Ricci Hofherr, CPA and Staci Byrns, CFE Gov't Technical Assistance & Compliance Director for Counties State Board of Accounts
1:00 PM	ADJOURN