

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

SUPPLEMENTAL COMPLIANCE REPORT

OF

TOWN OF PRINCE'S LAKES

JOHNSON COUNTY, INDIANA

January 1, 2021 to December 31, 2022



FILED
06/19/2023

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Erica Lyden-Giger	01-01-21 to 12-31-23
President of the Town Council	Greg Nelson	01-01-21 to 12-31-23



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF THE TOWN OF PRINCE'S LAKES, JOHNSON COUNTY, INDIANA

This report is supplemental to the audit report of the Town of Prince's Lakes (Town), for the period from January 1, 2021 to December 31, 2022. It has been provided as a separate report so that the reader may easily identify any Audit Result and Comment that pertain to the Town. It should be read in conjunction with the Financial Statement Audit Report of the Town, which provides our opinions on the Town's financial statement. This report may be found at www.in.gov/sboa/.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Audit Result and Comment contained herein describes the identified reportable instance of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Audit Result and Comment, incorporated within this report, was not verified for accuracy.

Beth Kelley, CPA, CFE
Deputy State Examiner

June 7, 2023

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CLERK-TREASURER
TOWN OF PRINCE'S LAKES

CLERK-TREASURER
TOWN OF PRINCE'S LAKES
AUDIT RESULT AND COMMENT

ORDINANCES AND RESOLUTIONS

Condition and Context

The Town adopted Ordinance Number 418, Amending the Schedule of Rates and Charges of the Town's Water Utility, with an effective date of March 1, 2020. Rates for water were changed in the utility billing software and properly charged to utility customers; however, fire protection fees for meter sizes above 5/8" were not changed.

Additionally, the Town adopted Ordinance 2022-3, Amending the Rates and Charges for the Town's Water Utility, with an effective date of July 28, 2022. Rates for water were changed in the utility billing software and properly charged to utility customers; however, fire protection fees for all meter sizes were not changed.

Criteria

Each unit is responsible for complying with the ordinances, resolutions, and policies it adopts. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 1)



OFFICIAL RESPONSE

June 7, 2023

Indiana State Board of Accounts
302 West Washington St. Room E418
Indianapolis, IN 46204-2765

Re: Town of Prince's Lakes 2021 & 2022 Audit Result and Comment

Fire protection fees for meter sizes above 5/8" were not changed in the system after Ordinance 418 was adopted with an effective date of March 1, 2022 due to the fact that the system was new as of the end of 2020, the utility billing clerk was new to her position as of March 2020 and was unaware that she had to manually update the rates. Our software provider updates the rates for all other rates and she was never trained that she had to update fire protection rates. This is also the same reason as to why when rates were changed with ordinance 2022-3, amending the rates, they were not adjusted. The issue has since been discovered and corrected as of the first two quarters 2023.


Erica Lyden-Giger
Clerk-Treasurer

CLERK-TREASURER
TOWN OF PRINCE'S LAKES
EXIT CONFERENCE

The contents of this report were discussed on June 7, 2023, with Erica Lyden-Giger, Clerk-Treasurer; Greg Nelson, President of the Town Council; and Philip Montarsi, Town Council member.