



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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INDIANAPOLIS, INDIANA 46204-2769

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June 2, 2023

Charter School Board
Ignite Achievement Academy, Inc.
1002 W 25th St.
Indianapolis, IN 46208

We have reviewed the Supplemental Audit Report for Ignite Achievement Academy, Inc. prepared by Donovan CPAs, Independent Public Accountants, for the period July 1, 2021 to June 30, 2022. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the Indiana State Board of Accounts.

We call your attention to the findings in the report on page 3. Management's response is on pages 5 and 6.

The report is filed with this letter in our office as a matter of public record.

A handwritten signature in cursive script that reads "Tammy R. White".

Tammy R. White, CPA
Deputy State Examiner

SUPPLEMENTAL AUDIT REPORT
OF
IGNITE ACHIEVEMENT ACADEMY, INC.

MARION COUNTY, INDIANA

July 1, 2021 to June 30, 2022



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IGNITE ACHIEVEMENT ACADEMY, INC.
MARION COUNTY, INDIANA
School Officials
July 1, 2021 to June 30, 2022

<u>Office</u>	<u>Official</u>	<u>Term</u>
Board Chair	Angela Dabney	07/01/21 – 06/30/22
Business Operations Manager	April Hubbard	07/01/21 – 06/30/22
Head of School	Shy-Quon Ely II	07/01/21 – 06/30/22



Donovan CPAs

The Board of Directors
Ignite Achievement Academy, Inc.

We have audited the financial statements of Ignite Achievement Academy, Inc. (the “School”) as of and for the year ended June 30, 2022, and have issued our report thereon dated February 8, 2023. As part of our audit, we tested the School’s compliance with provisions of the *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools* issued by the Indiana State Board of Accounts and related provisions of laws, regulations, contracts and grant agreements. Reported in the Audit Results and Comments are matters where we believe the School was not in compliance with those provisions.

DONOVAN

Indianapolis, Indiana
February 8, 2023

www.cpadonovan.com

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Indianapolis | 9292 N. Meridian Street, Suite 150, Indianapolis, IN 46260 | 317.844.8300

IGNITE ACHIEVEMENT ACADEMY, INC.
MARION COUNTY, INDIANA
Audit Results and Comments
July 1, 2021 to June 30, 2022

REQUIRED REPORTS - FORM 9 REPORTING

We reviewed both biannual Form 9 reports filed by the School to the Indiana Department of Education for the fiscal year. The ending cash balance reported on Form 9 as of June 30, 2022 did not agree to the ending cash reported on the trial balance. The Form 9 shows a balance that is \$984 less than the trial balance. Additionally, individual fund balances reported on Form 9 did not agree with the fund activity per the financial records.

A fund, as used in the manual, represents money set aside for specific activities of a school corporation. A fund constitutes a complete accounting entity and all financial transactions, both receipts and disbursements, are to be recorded in the fund to which they pertain. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 3)

Charter schools are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Charter schools shall file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 10)

PAYROLL COMPLIANCE

We selected fifteen employees for testing from the November 11, 2021 payroll. Of those employees, we identified two were paid amounts that were not consistent with their contracts.

All compensation and benefits paid to employees must be included in the at-will employment agreement or letter, or labor contract or salary schedule, unless otherwise authorized by statute. All compensation and benefits paid to employees must be included in the labor contract or salary schedule unless otherwise authorized by statute. Compensation must be made in a manner that will facilitate compliance with state and federal reporting requirements. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 10)

IGNITE ACHIEVEMENT ACADEMY, INC.
MARION COUNTY, INDIANA
Exit Conference
July 1, 2021 to June 30, 2022

The contents of this report were discussed on January 30, 2023 with Shy-Quon Ely II (Head of School), Nadia Miller (Chief of Staff), and April Hubbard (Business Operations Manager). The Official Response has been made a part of this report and may be found on pages 5 and 6.



1002 W 25th Street
Indianapolis, IN 46208

PH: (317) 226-4242

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Donovan CPAs
9292 N. Meridian Street, Suite 150
Indianapolis, IN 46260

RE: Official response to Indiana State Board of Accounts compliance findings:

REQUIRED REPORTS:

Finding:

We reviewed both biannual Form 9 reports filed by the School to the Indiana Department of Education for the fiscal year. The ending cash balance reported on Form 9 as of June 30, 2022 did not agree to the ending cash reported on the trial balance. The Form 9 shows a balance that is \$984 less than the trial balance. Additionally, individual fund balances reported on Form 9 did not agree with the fund activity per the financial records.

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School Response:

We will continue to manage the differences in timing and required reporting that exist for charter schools in the state of Indiana. As part of that, we will monitor our cash basis fund reporting on our Form 9 submission and adjust as necessary. Adjustments are typically required when we either make accrual-based receivable and payable adjustments or when we receive retroactive grant budget approvals after a reporting deadline has already passed.

Implementation prior to June 30, 2023: CPA Firm, Business Operations Manager
Oversight: Chief Operating Officer

PAYROLL COMPLIANCE:

Finding:

We selected fifteen employees for testing from the November 11, 2021 payroll. Of those employees, we identified two were paid amounts that were not consistent with their contracts.

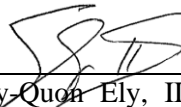
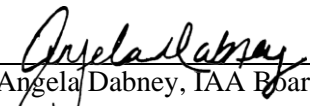
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School Response:

The miscalculations for the two employees were due to a system error with PrimePay, our payroll vendor. We have contacted PrimePay about the two miscalculations and they are conducting an audit of their system to review the outcome/pay for the two employees for the 21-22 school year.

Immediate Implementation: Business Operations Manager
Oversight: Chief Operating Officer

Sincerely,

 _____ Shy-Quon Ely, II, Head of School, ABD	<u>2/7/2023</u> Date
 _____ Angela Dabney, IAA Board Chair	<u>2/7/2023</u> Date