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April 13, 2023

To: The Officials of the Michigan City Area Schools
Michigan City Area Schools
408 South Carroll Ave.
Michigan City, IN 46360

This report is supplemental to the audit report of Michigan City Area Schools (School Corporation), for the period July 1, 2019 to June 30, 2021. It has been provided as a separate report so that the reader may easily identify any Examination Findings that pertain to the School Corporation. It should be read in conjunction with the financial statement audit report of the School Corporation, which provides an opinion on the School Corporation's financial statements. This report may be found at www.in.gov/sboa/.

As authorized under Indiana Code 5-11-1, we engaged private examiners under our review to perform the audit of the School Corporation and perform procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Examination Findings and Results contained herein describe the identified reportable instances of noncompliance found as a result of these procedures.

We have reviewed the Supplemental Audit Report for Michigan City Area Schools prepared by Crowe LLP, Independent Public Accountants, for the period July 1, 2019 to June 30, 2021. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the State Board of Accounts.

We call your attention to the findings in the report on page 3.

The report is filed with this letter in our office as a matter of public record.

Tammy R. White, CPA
Deputy State Examiner

**COMPLIANCE EXAMINATION OF
MICHIGAN CITY AREA SCHOOLS
Laporte County, Indiana
July 1, 2019 to June 30, 2021**

MICHIGAN CITY AREA SCHOOLS

Laporte County, Indiana
July 1, 2019 to June 30, 2021

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MICHIGAN CITY SCHOOL CORPORATION
SCHEDULE OF OFFICIALS
July 1, 2019 to June 30, 2021

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Lance E. Werner	07-01-19 to 06-30-21
Superintendent of Schools	Dr. Barbara Eason-Watkins	07-01-19 to 06-30-21
President of the School Board	Donald. J. Dulaney Marty M. Corley	07-01-19 to 12-31-19 01-01-20 to 06-30-21

INDEPENDENT ACCOUNTANT'S REPORT

To the Indiana State Board of Accounts and
Management of the Michigan City Area Schools

We have examined the Michigan City Area Schools ("School Corporation") compliance with the Indiana State Board of Accounts' *Accounting and Uniform Compliance Guidelines Manual For Indiana Public School Corporations* during the period July 1, 2019 to June 30, 2021. Management of the School Corporation is responsible for the School Corporation's compliance with the specified requirements. Our responsibility is to express an opinion on the School Corporation's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the School Corporation complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the School Corporation complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our qualified opinion.

Our examination does not provide a legal determination on the School Corporation's compliance with specified requirements.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination disclosed material noncompliance with the *Accounting and Uniform Compliance Guidelines Manual For Indiana Public School Corporations* applicable to the School Corporation during the period July 1, 2019 to June 30, 2021, as described in items 2021-001 and 2021-002 on the following Schedule of Examination Findings and Results.

In our opinion, except for the material noncompliance described in the preceding paragraph, the School Corporation complied, in all material respects, with the aforementioned requirements during the period July 1, 2019 to June 30, 2021.


Crowe LLP

Indianapolis, Indiana
March 30, 2023

MICHIGAN CITY AREA SCHOOLS
SCHEDULE OF EXAMINATION FINDINGS AND RESULTS
July 1, 2019 to June 30, 2021

FINDING 2021-001: SALES TAX PAID ON PURCHASES

Criteria: Chapter 1 of the Accounting and Uniform Compliance Guidelines Manual states in part, *“Sales taxes that are paid on qualifying purchases by the unit may be the personal obligation of the responsible official or employee.”*

Condition: During testing of disbursements, we noted two instances, in a sample of 38 disbursements, in which sales tax was paid by the unit. The total amount of sales tax identified as paid was \$1,049.

FINDING 2021-002: PREPAID SCHOOL MEAL ACCOUNTS

Criteria: Prepaid school meals should not be considered income to the child nutrition program until students are charged a meal to their account. When a student deposits money into their school account the balance of their individual account it should not be included in Fund 800 School Lunch. The school should have a clearing account with the fund number 8400 Prepaid School Lunch Accounts, which is included in Chapter 5 of the State Board of Accounts Uniform Compliance Guidelines for Indiana Public School Corporations. The student deposits for school meals into their account should be recorded to fund 8400 using receipt account 1630 Special Functions. Once the student is charged meals, disburse that amount using expenditure account 31900 Other Food Services from fund 8400 and receipt this into fund 800 using the Food and Serviced receipt accounts 1611-1623 at the time established in a written policy to ensure accurate monthly reporting. The receipt at this point is considered program income and should be reported as such.

It is also a requirement that the balance of fund 8400 to be reconciled on a monthly basis to the individual meal accounts. (The School Bulletin and Uniform Compliance Guidelines, February 2019).

Condition: A monthly reconciliation between Fund 8400, Food Service Prepaid Collections fund, and the detailed records by student from the subsidiary ledger was not presented for the audit. At June 30, 2020 and 2021, the funds ledger presented a balance of \$10,313 and \$10,296, respectively.

MICHIGAN CITY AREA SCHOOLS
EXIT CONFERENCE
July 1, 2019 to June 30, 2021

The contents of this report were discussed on March 30, 2023 with Kevin McGuire, Chief Financial Officer, Dr. Barbara Eason-Watkins, Superintendent, and Thomas Dombkowski, Vice President of the School Board.