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# STATE OF INDIANA

**AN EQUAL OPPORTUNITY EMPLOYER**

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December 21, 2021

Charter School Board
Ace Preparatory, Inc.
5326 Hillside Ave.,
Indianapolis, IN 46220

We have reviewed the Supplemental Audit Report for Ace Preparatory, Inc. prepared by Donovan CPAs, Independent Public Accountants, for the period July 1, 2020 to June 30, 2021. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the State Board of Accounts.

We call your attention to the finding in the report. Page 3 contains one audit result and comment. Management's response is on page 5.

The Supplemental Audit Report and associated audited Financial Statements are filed in our office as a matter of public record.

Paul D. Joyce

Paul D. Joyce, CPA
State Examiner

SUPPLEMENTAL AUDIT REPORT
OF
**ACE PREPARATORY, INC.**

MARION COUNTY, INDIANA

July 1, 2020 to June 30, 2021

Donovan CPAs

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# ACE PREPARATORY, INC.
## MARION COUNTY, INDIANA
## School Officials
## July 1, 2020 to June 30, 2021

| Office | Official | Term |
|---|---|---|
| President of Board of Directors | Shelly Thomas | 07/01/20 – 06/30/21 |
| Founder and Head of School | Anna Shults | 07/01/20 – 06/30/21 |
| Manager of Operations | Kerriesha Adams | 07/01/20 – 06/30/21 |

Donovan CPAs

The Board of Directors
ACE Preparatory, Inc.

We have audited the financial statements of ACE Preparatory, Inc. (the "School") as of and for the year ended June 30, 2021 and have issued our report thereon dated November 17, 2021. As part of our audit, we tested the School's compliance with provisions of the *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools* issued by the Indiana State Board of Accounts and related provisions of laws, regulations, contracts and grant agreements. Reported in the Audit Results and Comments are matters where we believe the School was not in compliance with those provisions.

DONOVAN

Donovan

Indianapolis, Indiana
November 17, 2021

# ACE PREPARATORY, INC.
## MARION COUNTY, INDIANA
## Audit Results and Comments
## July 1, 2020 to June 30, 2021

**RECEIPTS AND DEPOSITS**

We made a selection of forty receipts from the receipt book for testing. During our testing, we noted the following:

- Thirteen were deposited between six to twenty-one days after payment was received.
- Two did not have support for the deposit.

The deposit ticket or attached documentation must provide a detailed listing of the deposit, which includes at a minimum, check numbers and corresponding names of payors. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 10)

All charter school money must be deposited in the designated depository not later than the business day following the receipt of funds on business days of the depository in the same form in which the funds were received. Timely receipts and deposits are required to provide the organizer and charter school administration with current information necessary for all financial decisions. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8)

# ACE PREPARATORY, INC.
## MARION COUNTY, INDIANA
## Exit Conference
## July 1, 2020 to June 30, 2021

The contents of this report were discussed on November 10, 2021 with Anna Shults (Head of School), Kerriesha Adams (Manager of Operations), LaToya Ashe (Board Member) and Brian Anderson (Consultant). The Official Response has been made a part of this report and may be found on page 5.

ACE Prep
academics • character • excellence

November 17, 2021

Donovan CPAs
9292 N. Meridian Street, Suite 150
Indianapolis, Indiana 46260

*ACE Preparatory Academy has already taken the following actions to address the comments found in the drafted supplemental audit report dated 11/3/2021:*

- Internal review and adjustment of the procedures tracing cash received through cash deposit to ensure efficiency, accuracy, and timeliness as defined in the Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8.

- A two-person verification system at minimum to ensure all deposit information includes the necessary documentation as defined in the Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 10.

Sincerely,

Anna Shults, Founder & Head of School