



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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October 29, 2021

Board of Trustees
Southeastern Career Center
901 W. US 50
Versailles, IN 47042

As authorized under Indiana Code 5-11-1, we engaged private examiners under our review to perform the review of Southeastern Career Center. We have reviewed the review report prepared by Crowe LLP, Independent Public Accountants, for the period July 1, 2017 to June 30, 2020. Per the *Independent Accountant's Review Report* the financial statements included in the report present fairly the financial condition of Southeastern Career Center as of June 30, 2018, 2019, and 2020, and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, Crowe LLP prepared the review report in accordance with the guidelines established by the State Board of Accounts.

The report is filed with this letter in our office as a matter of public record.

A handwritten signature in blue ink that reads "Paul D. Joyce".

Paul D. Joyce, CPA
State Examiner

SOUTHEASTERN CAREER CENTER
Ripley County, Indiana

FINANCIAL STATEMENTS
June 30, 2018, 2019, and 2020

SOUTHEASTERN CAREER CENTER
Ripley County, Indiana

FINANCIAL STATEMENTS
June 30, 2018, 2019, and 2020

CONTENTS

SCHEDULE OF OFFICIALS (Unaudited)	1
INDEPENDENT ACCOUNTANT'S REVIEW REPORT	2
FINANCIAL STATEMENTS	
STATEMENT OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS	4
NOTES TO FINANCIAL STATEMENTS	6
EXIT CONFERENCE	10

SOUTHEASTERN CAREER CENTER
SCHEDULE OF OFFICIALS (Unaudited)
June 30, 2018, 2019, and 2020

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Angela S. Powers	07-01-17 to 6-30-20
Director	Derek Marshall	07-01-17 to 6-30-20
President of the Board of Managers	Paul Ketcham	07-01-17 to 6-30-20

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

Those Charged with Governance
Southeastern Career Center
Ripley County, Indiana

Report on the Financial Statement

We have reviewed the accompanying statements of receipts, disbursements, other financing sources (uses), and cash and investment balances of the Southeastern Career Center (School Corporation) as of and for the years ended June 30, 2018, 2019 and 2020, and the related notes (the financial statements). A review includes primarily applying analytical procedures to management's financial data and making inquiries of the School Corporation's management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6) as described in Note 1; this includes determining that this basis of accounting is an acceptable basis for the preparation of financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the regulatory basis of accounting.

(Continued)

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the prescribed basis of accounting in accordance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). The financial statements are prepared in accordance with the prescribed basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America, for the purpose of complying with state statute (IC 5-11-1-6). Our conclusion is not modified with respect to this matter.

Other Matters

The accompanying Schedule of Officials is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. We have not audited or reviewed such information and we do not express an opinion, a conclusion, nor provide any assurance on it.

Restriction on Use

This report is intended solely for the information and use of the Southeastern Career Center and the Indiana State Board of Accounts and is not intended to be and should not be, used by anyone other than these specified parties.

Crowe LLP
Crowe LLP

Indianapolis, Indiana
October 28, 2021

SOUTHEASTERN CAREER CENTER
STATEMENT OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES),
AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For the Years Ended June 30, 2018 and 2019

Fund	Cash and	Receipts	Disbursements	Other	Cash and	Receipts	Disbursements	Other	Cash and
	Investments			Financing	Investments			Financing	Investments
	07-01-17			Sources (Uses)	06-30-18			Sources (Uses)	06-30-19
General	\$ 1,010,457	\$ 3,127,361	\$ 2,993,138	\$ 5,899	\$ 1,150,579	\$ 916,050	\$ 1,386,173	\$ (680,455)	\$ 1
Education	-	-	-	-	-	1,065,860	854,143	813,445	1,025,162
Operations	-	-	-	-	-	815,921	688,836	457,074	584,159
Capital Projects	264,515	368,694	215,719	-	417,490	98,495	78,979	(437,005)	1
School Transportation	63,800	92,617	75,758	-	80,659	26,025	96,723	(9,959)	2
Curricular Materials Rental	57,080	39,414	42,787	-	53,707	41,913	48,170	-	47,450
ECO 15 Dream It Do It	203	526	462	-	267	-	(199)	-	466
Local Grants	-	-	-	-	-	23,392	2,571	-	20,821
School Technology	5,902	11,011	12,594	-	4,319	10,973	4,348	-	10,944
Career and Technical Performance Grant	-	74,434	61,714	-	12,720	157,223	137,500	-	32,443
Teacher Appreciation Grant	-	11,048	10,919	-	129	9,706	9,835	-	-
Vocational and Technology Board Grants	(213,908)	424,988	286,537	-	(75,457)	372,764	346,113	-	(48,806)
Perkins Grant 2014-15	2	(2)	-	-	-	-	-	-	-
Payroll Clearing	229	556,061	555,769	-	521	557,569	555,899	-	2,191
Totals	<u>\$ 1,188,280</u>	<u>\$ 4,706,152</u>	<u>\$ 4,255,397</u>	<u>\$ 5,899</u>	<u>\$ 1,644,934</u>	<u>\$ 4,095,891</u>	<u>\$ 4,209,091</u>	<u>\$ 143,100</u>	<u>\$ 1,674,834</u>

See Independent Accountant's Review Report and notes to financial statements.

SOUTHEASTERN CAREER CENTER
STATEMENT OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES),
AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For the Year Ended June 30, 2020

<u>Fund</u>	Cash and Investments <u>07-01-19</u>	<u>Receipts</u>	<u>Disbursements</u>	Other Financing Sources (Uses)	Cash and Investments <u>06-30-20</u>
General	\$ 1	\$ -	\$ -	\$ -	\$ 1
Education	1,025,162	1,989,436	1,677,128	-	1,337,470
Operations	584,159	1,491,965	1,251,631	-	824,493
Capital Projects	1	-	-	-	1
School Transportation	2	-	-	-	2
Curricular Materials Rental	47,450	35,002	31,394	-	51,058
ECO 15 Dream It Do It	466	4,942	14,981	20,821	11,248
Local Grants	20,821	-	-	(20,821)	-
Secured Schools Safety Grant	-	28,878	28,878	-	-
School Technology	10,944	8,640	2,360	-	17,224
Career and Technical Performance Grant	32,443	-	32,443	-	-
Teacher Appreciation Grant	-	12,261	13,079	-	(818)
Vocational and Technology Board Grants	(48,806)	350,242	332,194	-	(30,758)
Payroll Clearing	2,191	555,906	557,723	-	374
Totals	<u>\$ 1,674,834</u>	<u>\$ 4,477,272</u>	<u>\$ 3,941,811</u>	<u>\$ -</u>	<u>\$ 2,210,295</u>

See Independent Accountant's Review Report and notes to financial statements.

SOUTHEASTERN CAREER CENTER
NOTES TO FINANCIAL STATEMENTS
June 30, 2018, 2019, and 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity: The Southeastern Career Center (School Corporation) (the School Corporation) was established under the laws of the State of Indiana. The School Corporation operates under an appointed governing board.

The accompanying financial statement presents the financial information for the School Corporation.

Basis of Accounting: The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP), in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred. The regulatory basis also allows for all investments to be stated at cost, while GAAP requires fair value for qualifying investments.

Receipts: Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Local sources. Amounts received from taxes, revenue from local governmental units other than school corporations, transfer tuition, transportation fees, investment income, food services, School Corporation activities, revenue from community service activities, and other revenue from local sources.

State sources. Amounts received as distributions from the State of Indiana that are to be used by the School Corporation for various purposes, including, but not limited to, the following: unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Federal sources. Amounts received as distributions from the federal government that are to be used by the School Corporation for various purposes, including, but not limited to, the following: unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Other receipts. Amounts received from various sources, including, but not limited to, the following: return of petty cash, return of cash change, insurance claims for losses, sale of securities, and other receipts not listed in another category above.

(Continued)

SOUTHEASTERN CAREER CENTER
NOTES TO FINANCIAL STATEMENTS
June 30, 2018, 2019, and 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Disbursements: Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Instruction. Amounts disbursed for regular programs, special programs, adult and continuing education programs, summer school programs, enrichment programs, remediation, and payments to other governmental units.

Support services. Amounts disbursed for support services related to students, instruction, general administration, school administration, outflows for central services, operation and maintenance of plant services, and student transportation.

Facilities acquisition and construction. Amounts disbursed for the acquisition, development, construction, and improvement of new and existing facilities.

Debt services. Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the School Corporation, including: all expenditures for the reduction of the principal and interest of the School Corporation's general obligation indebtedness.

Other Financing Sources and Uses: Other financing sources and uses are presented in the aggregate on the face of the financial statement. The aggregate other financing sources and uses include the following:

Sale of capital assets. Amounts received when land, buildings, or equipment owned by the School Corporation are sold.

Transfers in. Amounts received by one fund as a result of transferring money from another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

Transfers out. Amounts paid by one fund to another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

Fund Accounting: Separate funds are established, maintained, and reported by the School Corporation. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the School Corporation. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the School Corporation in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the School Corporation itself.

(Continued)

SOUTHEASTERN CAREER CENTER
NOTES TO FINANCIAL STATEMENTS
June 30, 2018, 2019, and 2020

NOTE 2 - DEPOSITS AND INVESTMENTS

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund (PDIF). This includes any deposit accounts issued or offered by a qualifying financial institution.

The School Corporation held cash deposits with financial institutions that maintained FDIC and PDIF coverages, as applicable. The School Corporation did not hold investments for any of the years under review.

NOTE 3 - PENSION PLAN

Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
One North Capitol, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

(Continued)

SOUTHEASTERN CAREER CENTER
NOTES TO FINANCIAL STATEMENTS
June 30, 2018, 2019, and 2020

NOTE 3 - PENSION PLAN (Continued)

Teachers' Retirement Fund

Plan Description

The Indiana Teachers' Retirement Fund (TRF) is a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRF plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
One North Capitol, Suite 001
Indianapolis, IN 46204
Ph. (888) 286-3544

Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

NOTE 4 - CASH BALANCE DEFICITS

The financial statement contains the Vocational and Technology Board grant fund which has deficits in cash. This is a result of the fund being set up for reimbursable grants. The reimbursements for expenditures made by the School Corporation were not received by June 30, 2018, 2019, and 2020.

SOUTHEASTERN CAREER CENTER
EXIT CONFERENCE
June 30, 2018, 2019, and 2020

The contents of this report were discussed on October 28, 2021 with Derek Marshall, Director, Angela Powers, Treasurer, and Dr. Teresa Brown, Board President.