



STATE OF INDIANA
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March 24, 2021

Charter School Board
Renaissance Academy, Inc.
4093 West US 20
LaPorte, IN 46350

We have reviewed the Supplemental Audit Report for Renaissance Academy, Inc. prepared by CliftonLarsonAllen LLP, Independent Public Accountants, for the period July 1, 2019 to June 30, 2020. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the State Board of Accounts.

We call your attention to the findings in the report. Page 3 contains three audit results and comments. Management's response is on page 5.

The Supplemental Audit Report and associated audited Financial Statements are filed in our office as a matter of public record.

A handwritten signature in blue ink that reads "Paul D. Joyce".

Paul D. Joyce, CPA
State Examiner

**SUPPLEMENTAL AUDIT REPORT
RENAISSANCE ACADEMY, INC.
LAPORTE COUNTY, INDIANA
JULY 1, 2019 TO JUNE 30, 2020**



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CONSULTING**

**RENAISSANCE ACADEMY, INC.
LAPORTE COUNTY, INDIANA
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**RENAISSANCE ACADEMY, INC.
LAPORTE COUNTY, INDIANA
SCHOOL OFFICIALS
JULY 1, 2019 TO JUNE 30, 2020**

<u>Office</u>	<u>Official</u>	<u>Term</u>
President of Board of Directors	Ann Bates	07/01/19 – 06/30/20
Head of School	Kieran McHugh	07/01/19 – 06/30/20
Administrator	Lori Gayheart	07/01/19 – 06/30/20



CliftonLarsonAllen LLP
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INDEPENDENT AUDITORS' REPORT

Board of Directors
Renaissance Academy, Inc.
La Porte, Indiana

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of Renaissance Academy, Inc. (the School), as of and for the year ended June 30, 2020, and have issued our report thereon dated March 11, 2021. As part of our audit, we tested the School's compliance with provisions of the *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools* issued by the Indiana State Board of Accounts and related provisions of laws, regulations, contracts, and grant agreements. Reported in the Audit Results and Comments are matters where we believe the School was not in compliance with those provisions.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Indianapolis, Indiana
March 11, 2021

**RENAISSANCE ACADEMY, INC.
LAPORTE COUNTY, INDIANA
AUDIT RESULTS AND COMMENTS
JULY 1, 2019 TO JUNE 30, 2020**

REQUIRED REPORTS – FORM 9

During testing, it was noted that the Form 9 reports filed for the periods ended December 31, 2019 and June 30, 2020 did not agree to underlying accounting records due to reclassifications between funds and timing differences around the reporting period ends. The following variances were noted:

Form 9 Report Period Ended	Beginning Cash Variance	Ending Cash Variance
December 31, 2019	\$1,786	\$98,550
June 30, 2020	\$98,550	\$2,973

Charter schools are required to submit a Form 9 Biannual Financial Report two times per year during the months of January and July. The financial information in the Form 9 shall reflect cash basis information and shall be reported utilizing the State Board of Accounts prescribed chart of accounts. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 9).

REQUIRED REPORTS – ANNUAL FINANCIAL REPORT (AFR)

During testing, it was noted that the Annual Financial Report (AFR) was not filed with the state per review of the Indiana Gateway website.

Charter schools are required to file an annual report with the State Examiner not later than sixty (60) days after the close of each fiscal year, IC 5-11-1-4. "Every state, county, city, town, township, or school official ... shall during the month of January of each year prepare, make, and sign a certified report, correctly and completely showing the names and business addresses of each and all officers, employees, and agents ... and the respective duties and compensation of each, and shall forthwith file said report in the office of the state examiner of the state board of accounts ... The certification must be filed electronically in the manner prescribed under IC 5-14-3.8-7." (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools Manual, Part 9)

RECEIPTS AND DEPOSITS TESTING

Nine (9) of the sixty (60) cash receipts tested from the School's receipt books were not properly receipted as no receipt was issued. Additionally, it was noted that for thirteen (13) of the sixty (60) cash receipts tested, there was no timely deposit of the receipt. Deposits should be made at least twice during a week.

All charter school money must be deposited with timely and proper receipts to provide the organizer and charter school administration with current information necessary for all financial decisions (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8).

**RENAISSANCE ACADEMY, INC.
LAPORTE COUNTY, INDIANA
EXIT CONFERENCE
JULY 1, 2019 TO JUNE 30, 2020**

The contents of this report were discussed with Kieran McHugh, Vicki McHugh, Lori Gayheart, and Tina Bushue on March 9, 2021. The officials concurred with our audit findings. The Official Response has been made part of this report and may be found on page 5.



SUPPLEMENTAL AUDIT REPORT RESPONSES

REQUIRED REPORTS – FORM 9

Due to unanticipated COVID lockdown restrictions in the spring and summer and a quarantine in the fall, the Accountant and Administrator were not able to meet between the time that the 2019 Period 2 Form 9 was submitted (which was due later than normal, not until mid-February) and the 2020 Period 1 Form 9 was submitted to work together on reconciling grant expenditures, encumbrances, and fund reclassifications. As they have in prior years, the Administrator and Accountant will work together at the end of each 6-month period to prevent variances as best as possible.

REQUIRED REPORTS – ANNUAL FINANCIAL REPORT (AFR)

The Administrator created a reoccurring calendar event for the Administrator and Accountant in August as a reminder to complete the AFR on time.

RECEIPTS AND DEPOSITS

The accountant employed by Renaissance is part-time. It is cost and time prohibitive for a bank deposit to be made daily. Deposits are typically made on a weekly basis unless payments are received immediately prior to school breaks, such as in the winter and spring, or during the summer, when it would be fiscally irresponsible to compensate our part-time accountant to come in to deposit small amounts of money. Monies waiting to be deposited are kept in a secure office in a secure cabinet accessible only to authorized personnel. Barring any unusual circumstances such as the school being on break, or the accountant being absent, deposits will routinely be made every week.

Submitted by:

Lori Gayheart
Chief Administrator

