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February 17, 2021


Charter School Board
Signature School, Inc.
610 Main Street
Evansville, IN 47708

We have reviewed the audit report of Signature School, Inc. which was opined upon by Kemper CPA Group, LLP, Independent Public Accountants, for the period July 1, 2019 to June 30, 2020. Per the *Independent Auditor's Report* the financial statements included in the report present fairly the financial condition of Signature School, Inc. as of June 30, 2020 and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, Kemper CPA Group, LLP prepared the audit report in accordance with guidelines established by the State Board of Accounts.

In addition to the report presented herein, a Supplemental Audit Report for Signature School, Inc., was prepared in accordance with the guidelines established by the State Board of Accounts.

The Financial Statements and the Supplemental Audit Report are filed in our office as a matter of public record.


Paul D. Joyce, CPA
State Examiner

SIGNATURE SCHOOL, INC.
FINANCIAL STATEMENT
AND SUPPLEMENTARY INFORMATION

Year Ended June 30, 2020

(With Independent Auditor's Report Thereon)



SIGNATURE SCHOOL, INC.

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Signature School, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Signature School, Inc. (a nonprofit organization) which comprise the statements of cash receipts and disbursements and functional expenses, for the year ended June 30, 2020, and the related notes to the financial statements.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and *Guidelines for the Audits of Charter Schools Performed by Private Examiners* as issued by the Indiana State Board of Accounts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the statements of cash receipts and disbursements and functional expenses are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the statements of cash receipts and disbursements and functional expenses, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors
Signature School, Inc.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash receipts and disbursements and functional expenses of Signature School, Inc. (School) for the year ended June 30, 2020 in accordance with the cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 17, 2020, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Evansville, Indiana
December 17, 2020

Kramer CPA Group, LLP

Certified Public Accountants and Consultants

SIGNATURE SCHOOL, INC.
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
Year Ended June 30, 2020

Cash receipts:	
State basic grant	\$ 2,652,420
Other state support	363,008
Federal grant revenue	222,088
Student fees	149,128
Contributions	71,990
Textbook rental and sale	46,799
Extra curricular activities fees	75,208
Interest income	12,786
Other income	6,305
Investments: Securities Sold	684,000
Loan proceeds	767,000
Total cash receipts	<u>5,050,732</u>
Cash disbursements:	
Salaries and wages	1,761,984
Payroll taxes	133,703
Employee benefits	455,280
Advertising	1,450
Training and professional development	6,802
Professional fees	206,251
Repairs and maintenance	59,886
Supplies	390,340
Insurance	36,118
Internet and telephone	14,329
Postage and printing	1,857
Travel	9,308
Food purchases	2,133
Interest	12,375
Text books	20,668
Other expenses	7,972
Extra curricular expenses	67,641
Rent of building and equipment	171,642
Building and equipment expense	875,089
Dues and fees	23,339
Printing and publications	3,144
Bank service charges	6,343
Parking	19,880
Purchase of investments	12,877
Loan payments	495,000
Total cash disbursements	<u>4,795,411</u>
Increase in cash	255,321
Cash, beginning of year	168,691
Cash, end of year	<u>\$ 424,012</u>

SIGNATURE SCHOOL, INC.
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended June 30, 2020

	Student Services	Management and General	Total
Salaries and wages	\$ 1,677,482	\$ 84,502	\$ 1,761,984
Payroll taxes	126,527	7,176	133,703
Employee benefits	450,103	5,177	455,280
Advertising	0	1,450	1,450
Training and professional development	6,802	0	6,802
Professional fees	182,521	23,730	206,251
Repairs and maintenance	59,886	0	59,886
Supplies	388,937	1,403	390,340
Insurance	0	36,118	36,118
Internet and telephone	14,329	0	14,329
Postage and printing	1,857	0	1,857
Travel	9,308	0	9,308
Food purchases	2,133	0	2,133
Interest	12,375	0	12,375
Text books	20,668	0	20,668
Other expenses	7,972	0	7,972
Extra curricular expenses	67,641	0	67,641
Rent of building and equipment	171,642	0	171,642
Building and equipment expense	875,089	0	875,089
Dues and fees	23,339	0	23,339
Printing and publications	0	3,144	3,144
Bank service charges	6,343	0	6,343
Parking	19,880	0	19,880
Purchase of investments	12,877	0	12,877
Loan payments	495,000	0	495,000
	<u>\$ 4,632,711</u>	<u>\$ 162,700</u>	<u>\$ 4,795,411</u>

SIGNATURE SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2020

Note 1 – Organization and Summary of Significant Accounting Policies

A. Nature of Activities

Signature School, Inc. (School) is a not-for-profit organization that provides secondary education for children in grades nine through twelve. The School is incorporated under the laws of the State of Indiana and is a public charter school sponsored by the Evansville-Vanderburgh School Corporation, which granted a charter to the School under Indiana Code 20-24-3-1.

B. Basis of Accounting

The accompanying financial statements have been prepared on the cash receipts and disbursements basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Under that basis, the only asset recognized is cash, and no liabilities are recognized. All transactions are recognized as either cash receipts or disbursements, and noncash transactions are not recognized. The cash receipts and disbursements basis differs from generally accepted accounting principles primarily because the effects of outstanding promises to give and obligations for expenses unpaid at the date of the financial statements are not included in the financial statements.

C. Cash

The School maintains its cash balance in checking accounts at a local financial institution. These balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. As of June 30, 2020, cash accounts exceeded FDIC insured limits by approximately \$248,700.

D. Receipts

Receipts come primarily from resources provided under the Indiana Charter Schools Act. Under the Act, the School receives an amount per student in relation to funding received by public schools in the same geographic area. This state basic grant from the State of Indiana is based on enrollment, and is paid in equal monthly installments, which are recognized as revenue when received.

The School also receives revenue related to cost reimbursements grants, which is also recognized as revenue when reimbursements are received.

Note 2 – Date of Management’s Review

The School has evaluated subsequent events through December 17, 2020, the date the financial statements were available to be issued.

SIGNATURE SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS

June 30, 2020

Note 3 – COVID-19

The School is currently evaluating the impact of the COVID-19 pandemic and has concluded that, while it is reasonably possible that the virus could have a negative effect on the School's receipts and disbursements, the specific impact is not readily determinable as of the date of these financial statements. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

Note 4 – Income Taxes

The School is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, except on net income derived from unrelated business activities. The School believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements. The School files its Form 990 in the U.S. federal jurisdiction and the office of the state's attorney general for the State of Indiana.

Note 5 – Defined Benefit Retirement Plans

A. Teachers' Retirement Fund

Plan Description: Certified employees participate in the Indiana Teachers' Retirement Fund (TRF), a cost-sharing multiple-employer defined benefit pension plan administered by the Indiana Public Retirement System (INPRS). All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the INPRS Board of Trustees, most requirements of the system, and gives the school corporations authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions, plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, plus the interest credited to the member's account. School corporations may elect to make the contributions on behalf of the member.

Funding Policy: Plan members are required to contribute 3% of their annual creditable compensation, set by state statute. The School did elect to make the annuity contributions on behalf of each member. The School is required to contribute at an actuarially determined rate (5.5% for the year ended June 30, 2020), as established, and which may be amended, by the INPRS Board of Trustees. Contributions to TRF for the year ended June 30, 2020 totaled \$121,061, and equaled the required contributions for the year.

SIGNATURE SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS

June 30, 2020

Note 5 – Defined Benefit Retirement Plans (Continued)

B. Public Employees' Retirement Fund

Plan Description: Non-certified employees participate in the Public Employees' Retirement Fund (PERF), a cost-sharing multiple-employer defined benefit pension plan administered by the Indiana Public Retirement System (INPRS). All full-time employees are eligible to participate in PERF. State statutes (IC 5-10.2 and 5-10.3) govern, through the INPRS Board of Trustees, most requirements of the system, and give the employer authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions, plus an annuity provided by the member's annuity savings account.

The annuity savings account consists of member' contributions, plus the interest credited to the member's account. Employers may elect to make the contributions on behalf of the member.

Funding Policy: Plan members are required to contribute 3% of their annual creditable compensation, set by state statute. The School is required to contribute at an actuarially determined rate (11.20% for the year ended June 30, 2020), as established, and which may be amended, by the INPRS Board of Trustees. The School did not elect to make the annuity contributions on behalf of each member. Contributions to PERF for the year ended June 30, 2020, totaled \$19,462, and equaled the required contributions for the year.

INPRS administers both of these plans, and issues publicly available financial reports for each, which include financial statements and required supplementary information. These reports may be obtained by contacting INPRS, 1 North Capital Street, Suite 001, Indianapolis, Indiana 46204, or by calling 888-526-1687.

C. Other Retirement Plans

For certified employees, The School also provides additional retirement benefits under the plans described below:

401(a) Annuity Plan: The School contributes 1% of each employee's base salary to the plan. Contributions totaled \$16,503 for the year ended June 30, 2020.

Voluntary Employees' Beneficiary Association: The School contributes 1% of each employee's base salary to the plan for retiree group health benefits. Contributions totaled \$11,139 for the year ended June 30, 2020.

SIGNATURE SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS

June 30, 2020

Note 5 – Defined Benefit Retirement Plans (Concluded)

C. Other Retirement Plans (Concluded)

403(b) Plan: The School will match 100% of employee contributions not to exceed the percentages noted below. Employer contributions totaled \$11,132 for the year ended June 30, 2020.

<u>Years of Service</u>	<u>Match Percentage</u>
0 - 16	.75%
17 - 29	1.50%
30 +	3.00%

Note 6 – Leases

The School's premises are leased from Signature School Foundation, Inc. under an annually renewable agreement (see Note 9). Lease payments made to Signature School Foundation, Inc. for the year ended June 30, 2020 were \$150,000.

The School leases two copiers under noncancelable operating leases. The lease agreements provide for minimum future rental payments as of June 30, 2020, as follows:

2021	\$ 195,811
2022	191,612
2023	190,212
2024	10,212
	<u>\$ 587,847</u>

Rental expense for the leases totaled \$171,642 for the year ended June 30, 2020.

Note 7 – Concentration

Approximately 45% of the School's funding was provided by the state basic grant in fiscal year 2020.

SIGNATURE SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS

June 30, 2020

Note 8 – Contingencies

The School receives funding from Federal and state agencies and from private contributions. These funds are to be used for designated purposes only. For government agency grants, if based upon the grantors' review, the funds are considered not to have been used for the intended purpose, the grantors may request refund of monies advanced, or refuse to reimburse the School for its disbursements. The amount of such future refunds and unreimbursed disbursements, if any, is not expected to be significant. Continuation of the School's grant programs is predicated upon the grantors' satisfaction that the funds provided are being spent as intended and the grantors' intent to continue their programs.

Note 9 – Related Party Transactions

Signature School Foundation, Inc.

Signature School Foundation, Inc. (SSF) provides financial and other support for the School. The chairman of the School's Board of Directors also serves as chairman of the SSF Board of Directors.

The School's premises are leased from SSF under an annually renewable agreement which provides for monthly rental payments of \$12,500 plus reimbursements to SSF for maintenance, insurance, and utilities. Lease payments to SSF totaled \$150,000 for the year ended June 30, 2020.

Contributions received from SSF totaled \$0 for the year ended June 30, 2020.

Sponsor

Employees of the school participate in the health insurance programs offered by the School's sponsor, the Evansville-Vanderburgh School Corporation. Total amounts remitted to the sponsor for the premiums totaled \$254,910 for the year ended June 30, 2020.

THE SIGNATURE SCHOOL, INC.
SUPPLEMENTARY INFORMATION
Year Ended June 30, 2020

The following supplementary information is required by the Indiana State Board of Accounts under its *Guidelines for the Audits of Charter Schools Performed by Private Examiners*.



**INDEPENDENT AUDITOR'S REPORT
ON SUPPLEMENTARY INFORMATION**

Board of Directors
Signature School, Inc.

We have audited the financial statements of Signature School, Inc. as of and for the year ended June 30, 2020, and our report thereon dated December 17, 2020, which expressed an unmodified opinion on the financial statements, appears on page 1. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Receivables, Schedule of Capital Assets, Schedule of Accounts Payable and Schedule of Debt, which is the responsibility of management, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we do not express an opinion or provide any assurance on it.

Evansville, Indiana
December 17, 2020

Kemper CPA Group, LLP
Certified Public Accountants and Consultants

THE SIGNATURE SCHOOL, INC.
SUPPLEMENTARY INFORMATION
Year Ended June 30, 2020

Schedule of Receivables

Accounts Receivable:

General fund

\$ 64,621

Schedule of Capital Assets

Machinery and equipment

\$ 1,408,326

Schedule of Accounts Payable

General fund

\$ 77,548

Schedule of Debt

Due to Signature School Foundation

\$ 0

Note payable, due in bi-annual installments of
\$75,000, including interest at an annual rate
of 1.00%, due July 1, 2027.

1,125,000

Paycheck protection program, if not forgiven,
due in 18 installments of \$26,562.98 including
interest at an annual rate of 1%, due May 4, 2022

472,000

\$ 1,597,000



**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Signature School, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Signature School, Inc. (a nonprofit organization), which comprise the statements of cash receipts and disbursements and functional expenses for the year ended June 30, 2020, and the related notes to the financial statements, and have issued our report thereon dated December 17, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Signature School, Inc.’s (School) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors
Signature School, Inc.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Evansville, Indiana
December 17, 2020


Certified Public Accountants and Consultants

THE SIGNATURE SCHOOL, INC.
SCHEDULE OF FINDINGS AND RESPONSES
Year Ended June 30, 2020

Findings – Financial Statement Audit

None for the current year.

THE SIGNATURE SCHOOL, INC.
OTHER REPORT
Year Ended June 30, 2020

The reports presented herein were prepared in addition to another report prepared for the School as listed below:

Supplemental Compliance Examination Report of Signature School, Inc.