



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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January 19, 2021

Board of Directors
Interlocal Association
P.O. Box 69
Greenfield, IN 46140

We have reviewed the audit report of the Interlocal Association, which was opined upon by MCM CPAs & Advisors, LLP, Independent Public Accountants, for the period July 1, 2019 to June 30, 2020. Per the *Independent Auditor's Report*, the financial statements included in the report present fairly the financial condition of the Interlocal Association as of June 30, 2020, and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, MCM CPAs & Advisors, LLP, prepared the audit report in accordance with the guidelines established by the State Board of Accounts.

The audit report is filed with this letter in our office as a matter of public record.

A handwritten signature in blue ink that reads "Paul D. Joyce".

Paul D. Joyce, CPA
State Examiner

Interlocal Association
Financial Statements
Year Ended June 30, 2020
with Independent Auditor's Report Thereon

**Interlocal Association
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Year Ended June 30, 2020**

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Independent Auditor's Report

The Board of Directors
Interlocal Association

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Interlocal Association (the "Organization"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Organization's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

MCM CPAs & Advisors LLP

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Independent Auditor's Report (Continued)

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Organization as of June 30, 2020, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 4 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the budget to actual comparison for the general fund that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Organization's basic financial statements. The schedule of expenditures of federal awards, as required by the audit requirements of Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"), is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Independent Auditor's Report (Continued)

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 6, 2021 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

MCM CPAs & Advisors LLP

Jeffersonville, Indiana
January 6, 2021

**Interlocal Association
Management's Discussion and Analysis
Year Ended June 30, 2020**

As management of the Interlocal Association (the "Organization") ("IA"), we offer readers of the Organization's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2020 (Program Year 19).

Financial Highlights

Funding for Program Year ("PY") 2019 was about \$4.8 million. This compares to prior year PY18 expenditures from funding of about \$5.2 million. The decrease in funding is primarily due to a decrease in Temporary Assistance for Needy Families ("TANF") funds and Unemployment Insurance funds from PY18 to PY19. IA provided the Region 5 Workforce Board, Inc. ("WDB") with staff support, one-stop operator services, Workforce Innovation and Opportunities Act ("WIOA") client career services and business services under a renewed contract which ends December 31, 2021. IA also managed and processed all direct client and vendor payments for the region. IA maintained a staff of approximately 60 full time employees to fulfill its contract obligations. IA subcontracted with another entity for service provision in one county in Region 5 through November of 2019. The Chief Elected Officials ("CEOs") for Region 5 approved IA serving as the Fiscal Agent for the WIOA Grant Recipient which effective November of 2019 is the Boone County Commissioners. IA served as Fiscal Agent for PY18 and this role was extended through PY21. IA managed all funding received and disbursed for the WDB. IA demonstrated excellent program performance as well as fiscal accountability for a variety of federal and state funds.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Organization's basic financial statements. The basic financial statements are comprised of three components: government-wide financial statements, fund financial statements, and notes to the financial statements. In addition, other information supplementary to the basic financial statements is provided.

Government-wide Financial Statements

The government-wide financial statements are the statement of net position and the statement of activities. These statements present an aggregate view of the Organization's finances in a manner similar to private and nonprofit sectors.

- **The Statement of Net Position** presents information on all of the Organization's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two being reported as net position.
- **The Statement of Activities** presents information showing how the Organization's net position changed during the year.

The government-wide financial statements are shown on pages 8 and 9 of this report.

Fund Financial Statements

The Organization also presents fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities. The Organization, like other federal, state, and local governments, uses fund accounting to demonstrate compliance with finance related legal requirements. Fund statements generally report operating activity in more detail than the Organization's government-wide statements.

**Interlocal Association
Management's Discussion and Analysis (Continued)
Year Ended June 30, 2020**

Fund Financial Statements (Continued)

There are two fund financial statements:

- **Governmental Fund Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds.**

The Organization has only one fund:

- **Governmental General Fund.** The general fund accounts for all federal, state, and local grant funded programs.

The major features of the Organization's financial statements, including the portion of the activities reported and the type of information contained, are shown in the following table.

	Government-wide Statements	Fund Financial Statements Governmental
Scope	Entire government	The programmatic and operating activities of the Organization such as employment and training.
Required Financial Statements	Statement of net position and statement of activities	Governmental fund balance sheet and statement of revenues, expenditures, and changes in fund balance.
Basis of Accounting and Measurement Focus	Accrual accounting and economic resources focus	Modified accrual accounting, and current financial resources focus.
Type of Asset and Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally includes assets expected to be used up and liabilities that come due during the year or soon thereafter. No capital assets or long-term liabilities included.
Type of Inflow and Outflow Information	All revenue and expenses during the year, regardless of when cash is received or paid	Revenue for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and the related liability is due and payable.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to the full understanding of the data provided in the Organization's government-wide and fund financial statements. The notes to the financial statements can be found on pages 13 through 17 of this report.

**Interlocal Association
Management's Discussion and Analysis (Continued)
Year Ended June 30, 2020**

Government-wide Financial Analysis

Net position may serve over time as a useful indicator of a government's financial position. In the case of the Organization, assets exceeded liabilities by \$175,104 at June 30, 2020. Table 1 below provides a summary of the Organization's net position for the years ended June 30, 2020 and 2019.

**Table 1
Condensed Statement of Net Position**

	Governmental activities		Dollar change	Percent change
	2020	2019		
Assets				
Current assets	\$ 574,177	\$ 532,178	\$ 41,999	7.89%
Capital assets, net	8,029	1,623	6,406	394.70%
Total assets	582,206	533,801	48,405	9.07%
Liabilities				
Current liabilities	407,102	356,858	50,244	14.08%
Total liabilities	407,102	356,858	50,244	14.08%
Net position				
Unrestricted	167,075	175,320	(8,245)	-4.70%
Investment in capital assets	8,029	1,623	6,406	394.70%
Total net position	\$ 175,104	\$ 176,943	\$ (1,839)	-1.04%

The governmental activities' total assets increased by approximately \$48,000. The fluctuation was due to an increase in cash of approximately \$82,000 which was a function of timing, increase in prepaid expense of approximately \$32,000 due to health insurance being paid before year ended PY19, and a decrease in grants receivable of approximately \$79,000 primarily due to timing and having fewer federal awards received in PY19. Total liabilities increased by approximately \$50,000. The fluctuation was due to accrued expenses increasing approximately \$56,000 which was primarily attributable to the addition of the Anderson office in PY19, increase in deferred revenues of approximately \$19,000 which was a function of timing, and a decrease in accounts payable of approximately \$25,000 which was attributable to fewer costs incurred in PY19.

**Interlocal Association
Management's Discussion and Analysis (Continued)
Year Ended June 30, 2020**

Government-wide Financial Analysis (Continued)

**Table 2
Change in Net Position**

	2020	2019	Dollar change	Percent change
Operating grants	\$ 4,801,127	\$ 5,249,171	\$ (448,044)	-8.54%
Other	1,000	1,000	-	0.00%
Interest	846	358	488	136.31%
Total revenues	4,802,973	5,250,529	(447,556)	-8.52%
Administration	478,620	451,955	26,665	5.90%
Program	4,326,192	4,803,386	(477,194)	-9.93%
Total expenditures	4,804,812	5,255,341	(450,529)	-8.57%
Change in net position	(1,839)	(4,812)	2,973	-61.78%
Net position, beginning of year	176,943	181,755	(4,812)	-2.65%
Net position, end of year	\$ 175,104	\$ 176,943	\$ (1,839)	-1.04%

As shown above, program revenue in the form of grants provides over 99% of the funds for governmental activities, which are expended primarily on program services. Operating grants revenue for the year ended June 30, 2020 was approximately \$4,801,000, or 8.54% less than June 30, 2019. Total expenses for the year ended June 30, 2020 were approximately \$4,805,000, or 8.57% less than June 30, 2019.

Future Outlook

Interlocal Association continues to provide services to the Region 5 Workforce Board, Inc. (WDB) under a contract for the period January 1, 2019 through December 31, 2020. The contract was recently extended by the WDB for another year through December 31, 2021 and has an additional one year option through December 31, 2022. The contract requires IA to provide staff support, one-stop operator, service provider and business services functions under WIOA. IA has also been designated to serve as the Fiscal Agent for the Region 5 Chief Elected Officials through June 30, 2022. Adult, dislocated worker and youth WIOA program allocations declined in PY20 and are expected to continue to decline in the short term. However, the recent surges in unemployment may serve to reverse this trend in future years. RESEA funding is expected at about the same level as the prior year. In the spring of 2020, a significant infusion of new funding, over \$1.9 million dollars, from the CARES Act and DOL National Emergency grants became available to support the training and retraining of workers dislocated in large part either directly or indirectly by the COVID-19 virus pandemic. It is anticipated that additional federal funding will continue to be available over the next year or longer to support the economic recovery. IA management has demonstrated the capacity to obtain continued financial resources and will continue to identify appropriate roles and funding sources, consistent with the agency's mission, to add value to the workforce system and the communities in Region 5.

Contacting Interlocal Association's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors, and/or creditors with a general overview of the Organization's finances and to demonstrate the Organization's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Mr. Lance D. Ratliff, Executive Director, 836 South State Street, Greenfield, IN 46140.

**Interlocal Association
Statement of Net Position
June 30, 2020**

Governmental
activities

Assets

Current assets

Cash	\$ 120,942
Grants receivable	344,652
Other receivables	180
Prepaid expenses and other current assets	<u>108,403</u>

Total current assets 574,177

Capital assets, net - unrestricted 8,029

Total assets \$ 582,206

Liabilities

Current liabilities

Accounts payable	\$ 117,228
Accrued payroll and related expenses	181,288
Compensated absences	89,326
Unearned revenue	<u>19,260</u>

Total liabilities 407,102

Net position

Investment in capital assets	8,029
Unrestricted	<u>167,075</u>

Total net position \$ 175,104

See accompanying notes.

**Interlocal Association
Statement of Activities
Year Ended June 30, 2020**

Functions/programs	Expenses	Program revenues Federal, state, and local grants	Net expense and change in net position Primary government Governmental activities
Primary government			
Governmental activities			
Administration	\$ 478,620	\$ 485,026	\$ 6,406
Program	4,326,192	4,316,101	(10,091)
Total governmental activities	\$ 4,804,812	\$ 4,801,127	(3,685)
	General revenues		
	Other income		1,000
	Interest income		846
		Total general revenues	1,846
		Change in net position	(1,839)
		Net position, beginning of year	176,943
		Net position, end of year	\$ 175,104

See accompanying notes.

**Interlocal Association
Governmental Fund Balance Sheet
June 30, 2020**

Assets

Current assets	
Cash	\$ 120,942
Grants receivable	344,652
Other receivables	180
Prepaid and other assets	<u>108,403</u>
Total assets	<u><u>\$ 574,177</u></u>

Liabilities and fund balances

Current liabilities	
Accounts payable	\$ 117,228
Accrued payroll and related expenses	270,614
Unearned revenue	<u>19,260</u>
Total liabilities	407,102
Fund balances	
Unassigned	<u>167,075</u>
Total fund balances	<u>167,075</u>
Total liabilities and fund balances	<u><u>\$ 574,177</u></u>

Reconciliation of the balance sheet of governmental funds to the statement of net position

Total fund balance - total governmental funds	\$ 167,075
Amounts reported for governmental activities in the statement of net position are different because	
Capital assets of \$26,743, net of accumulated depreciation of \$18,714 are not current financial resources and, therefore, are not reported in the funds.	<u>8,029</u>
Net position of governmental activities	<u><u>\$ 175,104</u></u>

See accompanying notes.

Interlocal Association
Statement of Revenues, Expenditures and Changes in
Fund Balance - Governmental Funds
Year Ended June 30, 2020

Revenues		
Federal grant funds	\$	3,906,413
Other grant funds		894,714
Other income		1,000
Interest income		846
		<hr/>
Total revenues		4,802,973
Expenditures		
Administration		485,026
Program		4,326,192
		<hr/>
Total expenditures		4,811,218
		<hr/>
Excess of expenditures over revenues		(8,245)
Fund balance, beginning of year		<hr/> 175,320
Fund balance, end of year	\$	<u><u>167,075</u></u>

See accompanying notes.

**Interlocal Association
 Reconciliation of the Statement of Revenues, Expenditures
 and Changes in Fund Balance of Governmental Funds to the
 Statement of Activities
 Year Ended June 30, 2020**

Net change in fund balance - total governmental funds	\$ (8,245)
Amounts reported for governmental activities in the statement of activities are different because	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Depreciation expense was \$1,500 for the year ended June 30, 2020. Capital outlays for the year ended June 30, 2020 totaled \$7,906.	<u>6,406</u>
Change in net position of governmental activities	<u><u>\$ (1,839)</u></u>

See accompanying notes.

**Interlocal Association
Notes to Financial Statements
Year Ended June 30, 2020**

Note A - Nature of Organization

The Interlocal Association (the "Organization") was organized under Joint Resolution and Articles of Agreement in 1973 pursuant to the Interlocal Cooperation Act of the State of Indiana. The Organization was formed to provide training and technical assistance to better serve the needs of the citizens of Boone, Hamilton, Hancock, Hendricks, Johnson, Morgan, and Shelby counties in Indiana. The Organization is primarily supported through federal and state government grants. Approximately 80% of the grant funding is federal pass-through funds received from the State of Indiana.

In evaluating the Organization as a reporting entity, management has addressed its relationship with the local governments and concluded that, in accordance with the criteria set forth in Section 2100 and 2600 of the Governmental Accounting Standards Board Codification, the Organization is a separate reporting entity.

Note B - Summary of Significant Accounting Policies

This summary of significant accounting policies of the Organization is presented to assist in understanding the Organization's financial statements. The financial statements and notes are representations of the Organization's management, who is responsible for their integrity and objectivity. These accounting policies conform to accounting principles generally accepted in the United States of America and have been consistently applied in the preparation of the financial statements.

The more significant accounting policies of the Organization are as follows:

1. Measurement Focus, Basis of Accounting and Basis of Presentation: The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Non-exchange transactions, in which the Organization gives or receives value without directly receiving or giving equal value in exchange, include grants, entitlements, and donations. On an accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Interest earnings on temporary investments are recognized in the fiscal period earned.

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenue is recognized when measurable and available. The Organization considers all revenue reported in the governmental funds to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, as under accrual accounting.

The Governmental Accounting Standards Board ("GASB") is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

Unearned revenue is reported on the Statement of Net Position when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Unearned revenue also arises when resources are received by the Organization before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability on the Statement of Net Position and the Governmental Fund Balance Sheet is removed and revenue is recognized.

Interlocal Association
Notes to Financial Statements (Continued)
Year Ended June 30, 2020

Note B - Summary of Significant Accounting Policies (Continued)

2. Use of Estimates: The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities (and disclosure of contingent assets and liabilities, if any) at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.
3. Cash Equivalents: The Organization considers all short-term investments with an original maturity of three months or less to be cash equivalents. There were no cash equivalents at June 30, 2020.
4. Receivables: The Organization uses the allowance for bad debts method of valuing receivables, which is based on historical experience, coupled with a review of the current status of existing receivables. Management has determined that no allowance for doubtful accounts is required at June 30, 2020 for grant and other receivables.
5. Recognition of Revenue: Grant funds are recognized as revenue in the fiscal year in which all eligibility requirements have been satisfied.

The Organization receives grant funds from the Department of Labor passed through the Indiana Department of Workforce Development for a substantial part of its operating budget.

6. Capital Assets: Capital assets generally result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position but are not reported on the governmental balance sheet.

Capital assets are stated at cost. All expenditures for renewals and betterments are funded by grants and are capitalized. Maintenance and repairs are charged to expense as incurred. Gain or loss on retirements or disposition of assets is credited or charged to operations, and respective costs and accumulated depreciation are eliminated from the accounts.

Depreciation is provided on the basis of estimated useful lives of the assets using the straight-line method. The estimated useful life is five years for equipment.

The Organization periodically reviews the carrying values of property and equipment for impairment whenever adverse events or changes in circumstances indicate the carrying value of the asset may not be recoverable.

7. Advertising Costs: The Organization expenses advertising costs as incurred. Advertising costs were \$1,589 for the year ended June 30, 2020.
8. Cost Allocation: Costs directly identifiable to a particular function are charged to that function. Joint costs are allocated to the various functions by means of a method which management believes best allocates cost in accordance with the benefits derived and is equitable to both the federal government and the Organization. Joint costs are those costs incurred for the common benefit of all Organization programs that cannot be readily identified with a final cost objective.

Interlocal Association
Notes to Financial Statements (Continued)
Year Ended June 30, 2020

Note B - Summary of Significant Accounting Policies (Continued)

9. Net Position: Net position presents the difference between assets and liabilities in the statement of net position. Net position invested in capital assets is reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets.

The Organization displays net position in three components (if and when applicable):

- *Net Investment in Capital Assets* - Consists of capital assets including restricted capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. At June 30, 2020, there is \$8,029 of investment in capital assets.
 - *Restricted Net Position* - Consists of net position with constraints placed on the use thereof either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. At June 30, 2020, there is \$0- of restricted net position.
 - *Unrestricted Net Position* - All other net position that does not meet the definition of net investment in capital assets or restricted. At June 30, 2020, there is \$167,075 of unrestricted net position.
10. Income Taxes: The Organization was formed under the Interlocal Cooperation Act of 1957 and, as such, is exempt from federal and Indiana income taxes and, accordingly, is not required to file federal or state income tax returns.
11. Budgetary Controls: The Organization receives funds under various grants and contracts which end on various budget cycles. The Organization does not prepare a budget to actual comparison for the general fund therefore no budgetary comparison has been included in these financial statements.
12. Compensated Absences: Full-time employees who have a continuous service record of one year or longer are entitled to an annual leave from approximately two and one half to five weeks, based on a predetermined schedule. Other merit employees also accumulate annual leave on a pro-rated basis. Only a maximum of eighty hours may be carried over to the next calendar year. Employees are not entitled to pay in lieu of taking annual leave time. Terminated employees are entitled to be paid for all earned, unused annual leave time up to a maximum of 160 hours.

All full-time active employees earn hospital leave time at a rate of 3.75 hours per month, 6 days per year, up to a maximum of 150 hours or 20 days. Other merit employees earn hospital leave on a pro-rated basis. Hospital leave is accrued but cannot be used for the first six months of employment after it has been earned. A maximum of 45 hours of hospital time can be earned in one year.

The balance of compensated absences at June 30, 2020 was \$89,326.

13. Subsequent Events: The Organization has evaluated events and transactions for potential recognition or disclosure through the date of the Independent Auditor's Report, the date the financial statements were available to be issued.

Note C - Cash

Cash deposits made in accordance with Indiana Code (IC) 5-13 with financial institutions in the State of Indiana were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution. Therefore, all cash deposits are considered secured.

Interlocal Association
Notes to Financial Statements (Continued)
Year Ended June 30, 2020

Note D - Grants Receivable

Grants receivable at June 30, 2020 consist of the following:

Department of Workforce Development	\$ 259,207
EmployIndy	85,045
Other	<u>400</u>
Total grants receivable	<u><u>\$ 344,652</u></u>

Note E - Capital Assets

The changes in capital assets for the year ended June 30, 2020 are summarized as follows:

	Balance <u>June 30, 2019</u>	Additions	Disposals	Balance <u>June 30, 2020</u>
Office furniture and equipment	18,837	\$ 7,906	\$ -	\$ 26,743
Accumulated depreciation	<u>(17,214)</u>	<u>(1,500)</u>	<u>-</u>	<u>(18,714)</u>
Capital assets, net	<u>\$ 1,623</u>	<u>\$ 6,406</u>	<u>\$ -</u>	<u>\$ 8,029</u>

Depreciation expense for the year ended June 30, 2020 was \$1,500.

Note F - Operating Leases

The Organization is the Regional Board Staff and has assumed the leases of various facilities for the operation of its programs. The leases expire at various times through 2025. Future minimum lease payments on all leases having terms beyond one year are as follows:

<u>Years ending June 30,</u>	<u>Amount</u>
2021	\$ 305,132
2022	101,601
2023	79,831
2024	79,831
2025	<u>59,873</u>
Total	<u><u>\$ 626,268</u></u>

During the year ended June 30, 2020, the Organization had lease expense of \$449,241.

Interlocal Association
Notes to Financial Statements (Continued)
Year Ended June 30, 2020

Note G - Employee Retirement Plans

The Organization has established a retirement plan for all permanent employees who work 30 hours or more per week. The retirement benefits are fully vested with the employee at the time of contribution. The Organization contributes a percentage of the employee's compensation to the program as follows: employees with five years or less - 3%; employees with more than five but not more than ten years - 5%; and employees with more than ten years - 7.5%. The amount of an employee's contribution is at their discretion. The contributions by the Organization to the employee retirement plan for the year ended June 30, 2020 were \$102,075.

Note H - Contingencies, Risks, and Uncertainties

Group Concentration Risk

The Organization is substantially funded by grants and contracts awarded directly and indirectly by the federal government and the State of Indiana.

Coronavirus Disease 2019

In March 2020, the World Health Organization declared the global novel coronavirus disease 2019 ("COVID-19") outbreak a pandemic. Further, the United States Centers for Disease Control and Prevention confirmed the spread of the disease throughout the United States. The Organization's operations could be adversely affected as a result of COVID-19, but the impact is not known at this point as the scale and severity of the outbreak, and resulting economic impact, is still largely unknown. The Organization received approximately \$30,000 of CARES Act funding for the year ended June 30, 2020 to mitigate expenses related to the pandemic. See Note D in the Notes to Schedule of Expenditures of Federal Awards.

Note I - Recent Accounting Pronouncements

In June 2017, the GASB issued statement No. 87, *Leases*. The provisions of this statement are effective for fiscal years beginning after June 15, 2021.

This Statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset.

Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The Organization is currently evaluating the impact that will result from adopting GASB No. 87 and is therefore unable to disclose the impact that adopting the Standard will have on the Organization's financial position and the results of its operations when the Statement is adopted.

Supplementary Information

Interlocal Association
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

<u>Federal Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Agency or Passthrough Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
U.S. Department of Labor:				
Pass-through Entities				
State of Indiana:				
<u>Indiana Department of Workforce Development:</u>				
Workforce Innovation and Opportunity Act Cluster:				
WIOA Adult Program	17.258	WIOA-8-05	\$ -	\$ 150,979
WIOA Adult Program	17.258	WIOA-9-05	86,741	1,034,145
			<u>86,741</u>	<u>1,185,124</u>
WIOA Youth Activities	17.259	BC-9-05	-	60,000
WIOA Youth Activities	17.259	WIOA-8-05	-	96,601
WIOA Youth Activities	17.259	WIOA-9-05	30,294	643,990
WIOA Youth Activities	17.259	WIOASP-9-05	-	68,561
			<u>30,294</u>	<u>869,152</u>
WIOA National Dislocated Worker Grants	17.277	S0914-MUS-19-DW	-	138,517
WIOA National Dislocated Worker Grants	17.277	DRCOVID2005	-	1,661
			<u>-</u>	<u>140,178</u>
WIOA Dislocated Worker Formula Grants	17.278	WIOA-8-05	-	186,595
WIOA Dislocated Worker Formula Grants	17.278	WIOA-9-05	43,543	688,062
WIOA Dislocated Worker Program	17.278	WIOASP-8-05	3,725	59,914
WIOA Dislocated Worker Program	17.278	RRCOVID2005	-	13,179
			<u>47,268</u>	<u>947,750</u>
Sub-total Workforce Innovation and Opportunity Act Cluster Passed through the Indiana Department of Workforce Development			<u>164,303</u>	<u>3,142,204</u>
Employment Service Cluster:				
Employment Service/Wagner-Peyser Funded Activities	17.207	BC-9-05	20,738	60,000
Employment Service/Wagner-Peyser Funded Activities	17.207	IFA-9-05	-	63,970
Employment Service/Wagner-Peyser Funded Activities	17.207	IFA-8-05	1,582	13,206
			<u>22,320</u>	<u>137,176</u>
Disabled Veterans' Outreach Program	17.801	IFA-8-05	331	1,957
Disabled Veterans' Outreach Program	17.801	IFA-9-05	-	16,595
			<u>331</u>	<u>18,552</u>
Local Veterans' Employment Representative Program	17.804	IFA-8-05	331	1,957
Local Veterans' Employment Representative Program	17.804	IFA-8-05	-	11,064
			<u>331</u>	<u>13,021</u>
Sub-total Employment Service Cluster Passed through the Indiana Department of Workforce Development			<u>22,982</u>	<u>168,749</u>
Unemployment Insurance	17.225	IFA-8-05	1,775	2,524
Unemployment Insurance	17.225	IFA-9-05	-	11,379
Unemployment Insurance	17.225	RESEA905	9,733	248,767
Unemployment Insurance	17.225	UICCOVID2005	-	15,113
			<u>11,508</u>	<u>277,783</u>
Trade Adjustment Assistance	17.245	IFA-8-05	-	5,205
Trade Adjustment Assistance	17.245	IFA-9-05	-	14,352
			<u>-</u>	<u>19,557</u>
Total Passed through the State of Indiana - Department of Workforce Development			<u>198,793</u>	<u>3,608,293</u>
Total U.S. Department of Labor			<u>198,793</u>	<u>3,608,293</u>

See independent auditor's report and notes to schedule of expenditures of federal awards.

Interlocal Association
Schedule of Expenditures of Federal Awards (Continued)
Year Ended June 30, 2020

<u>Federal Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Agency or Passthrough Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
U.S. Department of Health and Human Services				
Pass-through Entities				
State of Indiana:				
<u>Indiana Department of Workforce Development:</u>				
Temporary Assistance for Needy Families	93.558	JAGT805	\$ 7,696	\$ 53,371
Temporary Assistance for Needy Families	93.558	JAGT905	-	142,094
			<u>7,696</u>	<u>195,465</u>
Total U.S. Department of Health and Human Services			<u>7,696</u>	<u>195,465</u>
U.S. Department of Education				
Pass-through Entities				
State of Indiana:				
<u>Indiana Department of Workforce Development:</u>				
Rehabilitation Services Vocational Rehabilitation Grants to States	84.126	IFA-8-05	-	4,355
Rehabilitation Services Vocational Rehabilitation Grants to States	84.126	IFA-9-05	-	21,500
Rehabilitation Services Vocational Rehabilitation Grants to States	84.126A	PRE-ETS905	-	76,800
			<u>-</u>	<u>102,655</u>
Total U.S. Department of Education			<u>-</u>	<u>102,655</u>
Total Expenditures of Federal Awards			<u>\$ 206,489</u>	<u>\$ 3,906,413</u>

See independent auditor's report and notes to schedule of expenditures of federal awards.

Interlocal Association
Notes to Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

Note A - Basis of Presentation

The accompanying schedule of expenditures of federal awards ("Schedule") includes the federal grant activity of the Interlocal Association (the "Organization") under programs of the federal government for the year ended June 30, 2020 and is presented on the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* ("Uniform Guidance"). Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Note B - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles required by the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement. Pass-through entity identifying numbers are presented where available.

Note C - Indirect Cost Rate

The Organization has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note D - CARES Funding

The Organization received CARES related funding for the year ending June 30, 2020 under the following programs:

Program title	Federal CFDA number	Agency or passthrough number	Passed through to subrecipients	Federal expenditures
WIOA National Dislocated Worker Grants	17.277	DRCOVID2005	-	\$ 1,661
WIOA Dislocated Worker Program	17.278	RRCOVID2005	-	13,179
Unemployment Insurance	17.225	UICOVID2005	-	15,113
Total			\$ -	\$ 29,953



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Interlocal Association

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States the financial statements of the governmental activities and each major fund of the Interlocal Association (the "Organization") as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements, and have issued our report thereon dated January 6, 2021.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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**Independent Auditor's Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards* (Continued)**

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of the testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Jeffersonville, Indiana
January 6, 2021



Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance

Board of Directors
Interlocal Association

Report on Compliance for Each Major Federal Program

We have audited Interlocal Association's (the "Organization's") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2020. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

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Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance (Continued)

Report on Internal Control over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

MCM CPAs & Advisors LLP

Jeffersonville, Indiana
January 6, 2021

**Interlocal Association
Schedule of Findings and Questioned Costs
Year Ended June 30, 2020**

Section I - Summary of Independent Auditor's Report

Financial statements

Type of auditor's report issued Unmodified

Internal control over financial reporting

Material weakness(es) identified? yes X no

Significant deficiency(ies) identified not considered to be material weaknesses? yes X none reported

Noncompliance material to financial statements noted? yes X no

Federal awards

Internal control over major programs

Material weakness(es) identified? yes X no

Significant deficiency(ies) identified not considered to be material weaknesses? yes X none reported

Type of auditor's report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)? yes X no

Identification of major programs:

<u>CFDA number</u>	<u>Name of federal program or cluster</u>	
	Workforce Innovation and Opportunity Act (WIOA) Cluster	
17.258	WIOA Adult Program	\$ 1,185,124
17.259	WIOA Youth Activities	\$ 869,152
17.277/17.278	WIOA Dislocated Worker	\$ 1,087,928

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as a low-risk auditee? X yes no

Section II - Financial Statement Findings

None

Section III - Major Federal Award Programs Audit Findings

None

**Interlocal Association
Summary Schedule of Prior Year Findings
Year Ended June 30, 2020**

There were no findings for the prior year ended June 30, 2019.