

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

FINANCIAL STATEMENT AUDIT REPORT

OF

TOWN OF TOPEKA

LAGRANGE COUNTY, INDIANA

January 1, 2019 to December 31, 2019



**FILED**  
12/17/2020



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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Naomi Miller	01-01-19 to 12-31-20
President of the Town Council	Ron Troyer	01-01-19 to 12-31-20



## INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE TOWN OF TOPEKA, LAGRANGE COUNTY, INDIANA

### **Report on the Financial Statement**

We have audited the accompanying financial statement of the Town of Topeka (Town), which comprises the financial position and results of operations for the year ended December 31, 2019, and the related notes to the financial statement as listed in the Table of Contents.

### ***Management's Responsibility for the Financial Statement***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT  
(Continued)

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As discussed in Note 1 to the financial statement, the Town prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Town for the year ended December 31, 2019.

***Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the Town for the year ended December 31, 2019, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

***Other Matters***

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the Town's financial statement. The Combining Schedule of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

*Paul D. Joyce*  
Paul D. Joyce, CPA  
State Examiner

December 15, 2020

## FINANCIAL STATEMENT AND ACCOMPANYING NOTES

The financial statement and accompanying notes were approved by management of the Town. The financial statement and notes are presented as intended by the Town.

TOWN OF TOPEKA  
STATEMENT OF RECEIPTS, DISBURSEMENTS,  
AND CASH AND INVESTMENT BALANCES -  
REGULATORY BASIS  
For the Year Ended December 31, 2019

Fund	Cash and Investments 01-01-19	Receipts	Disbursements	Cash and Investments 12-31-19
GENERAL FUND	\$ 645,920	\$ 1,400,155	\$ 908,113	\$ 1,137,962
MOTOR VEHICLE HIGHWAY	668,529	199,780	246,351	621,958
LOCAL ROAD & STREET	36,127	8,890	-	45,017
ECONOMIC DEV INCOME TAX (EDIT)	437,002	193,633	115,991	514,644
COMMUNITY CROSSING MATCHING GRANT	-	633,678	476,746	156,932
LOCAL LAW ENF CONT ED	12,320	877	3,137	10,060
RIVERBOAT REVENUE SHARING	58,314	6,830	4,965	60,179
PARK & RECREATION	374,908	229,081	157,872	446,117
RAINY DAY	41,039	-	-	41,039
LOIT SPECIAL DISTRIBUTION	204,589	-	-	204,589
LEVY EXCESS FUND	8	-	-	8
MAJOR MOVES	307,650	8,678	28,225	288,103
CUM CAP IMP - CIG TAX	6,324	1,644	-	7,968
CUM CAP DEVELOPMENT	167,262	31,407	-	198,669
REDEV. DEBT SERVICE RESERVE	440,838	-	-	440,838
2015 REDEV. TIF B&I	221,625	-	443,000	(221,375)
CUMULATIVE FIRE	81,847	22,471	24,939	79,379
CUMULATIVE SEWER	277,836	25,126	100,000	202,962
GENERAL IMPROVEMENT	29,839	-	5,000	24,839
T I F ALLOCATION	6,377,256	993,955	938,158	6,433,053
LIT - PUBLIC SAFETY	132,874	177,685	62,255	248,304
ESCROW ACCOUNT	11,705	-	-	11,705
PARK & RECREATION DONATION	10,206	375	-	10,581
FIRE DEPT. DONATION	5,148	-	-	5,148
FEMA GRANT	1	-	-	1
MOTOR VEHICLE HIGHWAY - RESTRICTED	-	26,997	-	26,997
BOND & INTEREST RESERVE	(5,056)	7	-	(5,049)
PAYROLL	-	617,004	617,005	(1)
SEWAGE UTILITY OPERATING	151,191	500,239	554,357	97,073
SEWAGE UTL DEPRECIATION	296,698	-	-	296,698
SEWAGE UTL BOND & INT	5,588	-	-	5,588
SEWER CASH REVENUE	15,515	-	-	15,515
SEWER CASH DRAWER	75	-	-	75
WATER UTILITY OPERATING	343,300	275,816	337,867	281,249
WATER UTL METER DEPOSIT	16,207	9,100	1,025	24,282
WATER UTL DEPRECIATION	295,643	-	-	295,643
WATER CASH REVENUE	15,758	-	-	15,758
WATER CASH DRAWER	75	-	-	75
WATER TOWER MAINTENANCE	39,398	-	-	39,398
Totals	<u>\$ 11,723,559</u>	<u>\$ 5,363,428</u>	<u>\$ 5,025,006</u>	<u>\$ 12,061,981</u>

The notes to the financial statement are an integral part of this statement.

TOWN OF TOPEKA  
NOTES TO FINANCIAL STATEMENT

**Note 1. Summary of Significant Accounting Policies**

**A. Reporting Entity**

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, planning and zoning, general administrative services, water, wastewater, electric, gas, storm water, trash, aviation, and urban redevelopment and housing.

The accompanying financial statement presents the financial information for the Town.

**B. Basis of Accounting**

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

**C. Cash and Investments**

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

**D. Receipts**

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

*Taxes.* Amounts received from one or more of the following: property tax, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeeper's tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

*Licenses and permits.* Amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction, or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include the following: peddler licenses, animal licenses, auctioneer licenses, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

TOWN OF TOPEKA  
NOTES TO FINANCIAL STATEMENT  
(Continued)

*Intergovernmental receipts.* Amounts received from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of intergovernmental receipts include, but are not limited to, the following: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distributions received from the state, local road and street distributions received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

*Charges for services.* Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

*Fines and forfeits.* Amounts received from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

*Utility fees.* Amounts received from charges for current services.

*Other receipts.* Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

**E. Disbursements**

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

*Personal services.* Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

*Supplies.* Amounts disbursed for articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include, but are not limited to, the following: office supplies, operating supplies, and repair and maintenance supplies.

*Other services and charges.* Amounts disbursed for services including, but not limited to, the following: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

*Debt service - principal and interest.* Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and interest of the Town's general obligation indebtedness.

TOWN OF TOPEKA  
NOTES TO FINANCIAL STATEMENT  
(Continued)

*Capital outlay.* Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

*Utility operating expenses.* Amounts disbursed for operating the utilities.

*Other disbursements.* Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

**F. Interfund Transfers**

The Town may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

**G. Fund Accounting**

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

**Note 2. Budgets**

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

**Note 3. Property Taxes**

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by December 31 of the year preceding the budget year or January 15 of the budget year if the Town is issuing debt after December 1 or intends on filing a shortfall appeal. These rates were based upon the assessed valuations adjusted for various tax credits from the preceding year's lien date of January 1. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

TOWN OF TOPEKA  
NOTES TO FINANCIAL STATEMENT  
(Continued)

**Note 4. Deposits and Investments**

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

**Note 5. Risk Management**

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

**Note 6. Pension Plan**

*Public Employees' Retirement Fund*

*Plan Description*

The Indiana Public Employees' Retirement Fund Defined Benefit Plan (PERF DB) is a cost-sharing multiple-employer defined benefit plan and provides retirement, disability, and survivor benefits to plan members. PERF DB is administered through the Indiana Public Retirement System (INPRS) Board in accordance with state statutes (IC 5-10.2 and IC 5-10.3) and administrative code (35 IAC 1.2), which govern most requirements of the system and give the Town authority to contribute to the plan.

The Public Employees' Hybrid Plan (PERF Hybrid) consists of two components: PERF DB, the employer-funded monthly defined benefit component, and the Public Employees' Hybrid Members Defined Contribution Account, the defined contribution component.

The Retirement Savings Plan for Public Employees (My Choice) is a multiple-employer defined contribution plan. It is administered through the INPRS Board in accordance with state statutes (IC 5-10.2 and IC 5-10.3) and administrative code (35 IAC 1.2), which govern most requirements of the system and give the Town authority to contribute to the plan.

New employees hired have a one-time election to join either the PERF Hybrid or the My Choice.

TOWN OF TOPEKA  
NOTES TO FINANCIAL STATEMENT  
(Continued)

*Financial Report*

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System  
One North Capitol, Suite 001  
Indianapolis, IN 46204  
Ph. (844) 464-6777

*Contributions*

Members' contributions are set by state statute at 3 percent of compensation for both the defined contribution component of PERF Hybrid and My Choice. The employer may elect to make the contribution on behalf of the member of the defined contribution component of PERF Hybrid and My Choice members may receive additional employer contribution in lieu of the PERF DB. Contributions to the PERF DB are determined by INPRS Board based on actuarial valuation.

**Note 7. Cash Balance Deficits**

The financial statement contains some funds with deficits in cash. This is a result of these funds having expenditures that exceeded receipts.

**Note 8. Subsequent Events**

The Town Council signed a contract on March 9, 2020, for the 2020 Street Project in the amount of \$970,617.

**Note 9. Renamed Fund**

The Redevelopment Bond fund was reported in the prior financial statement, but was renamed the 2015 Redev. TIF B&I fund in the current financial statement.

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#### OTHER INFORMATION - UNAUDITED

The Town's Annual Financial Report information can be found on the Indiana Gateway for Government Units website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Town's Annual Financial Report referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the Town. It is presented as intended by the Town.

TOWN OF TOPEKA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2019

	GENERAL FUND	MOTOR VEHICLE HIGHWAY	LOCAL ROAD & STREET	ECONOMIC DEV INCOME TAX (EDIT)	COMMUNITY CROSSING MATCHING GRANT	LOCAL LAW ENF CONT ED
Cash and investments - beginning	\$ 645,920	\$ 668,529	\$ 36,127	\$ 437,002	\$ -	\$ 12,320
Receipts:						
Taxes	1,272,260	174,385	-	193,633	-	-
Licenses and permits	1,045	-	-	-	-	560
Intergovernmental receipts	6,498	22,951	8,890	-	633,678	-
Charges for services	59,900	875	-	-	-	-
Fines and forfeits	-	-	-	-	-	317
Utility fees	-	-	-	-	-	-
Other receipts	60,452	1,569	-	-	-	-
Total receipts	1,400,155	199,780	8,890	193,633	633,678	877
Disbursements:						
Personal services	478,820	67,405	-	-	-	-
Supplies	59,802	25,408	-	-	-	-
Other services and charges	341,066	73,790	-	34,238	-	3,137
Debt service - principal and interest	-	-	-	-	-	-
Capital outlay	7,957	76,022	-	81,753	-	-
Utility operating expenses	-	-	-	-	-	-
Other disbursements	20,468	3,726	-	-	476,746	-
Total disbursements	908,113	246,351	-	115,991	476,746	3,137
Excess (deficiency) of receipts over disbursements	492,042	(46,571)	8,890	77,642	156,932	(2,260)
Cash and investments - ending	\$ 1,137,962	\$ 621,958	\$ 45,017	\$ 514,644	\$ 156,932	\$ 10,060

TOWN OF TOPEKA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2019

	RIVERBOAT REVENUE SHARING	PARK & RECREATION	RAINY DAY	LOIT SPECIAL DISTRIBUTION	LEVY EXCESS FUND	MAJOR MOVES
Cash and investments - beginning	\$ 58,314	\$ 374,908	\$ 41,039	\$ 204,589	\$ 8	\$ 307,650
Receipts:						
Taxes	-	216,081	-	-	-	-
Licenses and permits	-	-	-	-	-	-
Intergovernmental receipts	6,830	-	-	-	-	-
Charges for services	-	12,520	-	-	-	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-
Other receipts	-	480	-	-	-	8,678
Total receipts	6,830	229,081	-	-	-	8,678
Disbursements:						
Personal services	-	85,206	-	-	-	-
Supplies	-	24,578	-	-	-	-
Other services and charges	-	29,804	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-
Capital outlay	4,965	12,488	-	-	-	28,225
Utility operating expenses	-	-	-	-	-	-
Other disbursements	-	5,796	-	-	-	-
Total disbursements	4,965	157,872	-	-	-	28,225
Excess (deficiency) of receipts over disbursements	1,865	71,209	-	-	-	(19,547)
Cash and investments - ending	\$ 60,179	\$ 446,117	\$ 41,039	\$ 204,589	\$ 8	\$ 288,103

TOWN OF TOPEKA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2019

	CUM CAP IMP - CIG TAX	CUM CAP DEVELOPMENT	REDEV. DEBT SERVICE RESERVE	2015 REDEV. TIF B&I	CUMULATIVE FIRE	CUMULATIVE SEWER
Cash and investments - beginning	\$ 6,324	\$ 167,262	\$ 440,838	\$ 221,625	\$ 81,847	\$ 277,836
Receipts:						
Taxes	-	31,407	-	-	14,196	25,126
Licenses and permits	-	-	-	-	-	-
Intergovernmental receipts	1,644	-	-	-	-	-
Charges for services	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-
Other receipts	-	-	-	-	8,275	-
Total receipts	1,644	31,407	-	-	22,471	25,126
Disbursements:						
Personal services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	100,000
Debt service - principal and interest	-	-	-	443,000	-	-
Capital outlay	-	-	-	-	24,939	-
Utility operating expenses	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-
Total disbursements	-	-	-	443,000	24,939	100,000
Excess (deficiency) of receipts over disbursements	1,644	31,407	-	(443,000)	(2,468)	(74,874)
Cash and investments - ending	\$ 7,968	\$ 198,669	\$ 440,838	\$ (221,375)	\$ 79,379	\$ 202,962

TOWN OF TOPEKA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2019

	GENERAL IMPROVEMENT	TIF ALLOCATION	LIT - PUBLIC SAFETY	ESCROW ACCOUNT	PARK & RECREATION DONATION	FIRE DEPT. DONATION
Cash and investments - beginning	\$ 29,839	\$ 6,377,256	\$ 132,874	\$ 11,705	\$ 10,206	\$ 5,148
Receipts:						
Taxes	-	871,841	177,685	-	-	-
Licenses and permits	-	-	-	-	-	-
Intergovernmental receipts	-	-	-	-	-	-
Charges for services	-	10,455	-	-	375	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-
Other receipts	-	111,659	-	-	-	-
Total receipts	-	993,955	177,685	-	375	-
Disbursements:						
Personal services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other services and charges	5,000	680,264	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-
Capital outlay	-	257,894	62,255	-	-	-
Utility operating expenses	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-
Total disbursements	5,000	938,158	62,255	-	-	-
Excess (deficiency) of receipts over disbursements	(5,000)	55,797	115,430	-	375	-
Cash and investments - ending	\$ 24,839	\$ 6,433,053	\$ 248,304	\$ 11,705	\$ 10,581	\$ 5,148

TOWN OF TOPEKA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2019

	FEMA GRANT	MOTOR VEHICLE HIGHWAY - RESTRICTED	BOND & INTEREST RESERVE	PAYROLL	SEWAGE UTILITY OPERATING	SEWAGE UTL DEPRECIATION
Cash and investments - beginning	\$ 1	\$ -	\$ (5,056)	\$ -	\$ 151,191	\$ 296,698
Receipts:						
Taxes	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-
Intergovernmental receipts	-	26,997	-	-	-	-
Charges for services	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	-	-	-	-	8,400	-
Other receipts	-	-	7	617,004	491,839	-
Total receipts	-	26,997	7	617,004	500,239	-
Disbursements:						
Personal services	-	-	-	454,969	54,880	-
Supplies	-	-	-	-	-	-
Other services and charges	-	-	-	-	12,055	-
Debt service - principal and interest	-	-	-	-	-	-
Capital outlay	-	-	-	-	80,992	-
Utility operating expenses	-	-	-	-	246,423	-
Other disbursements	-	-	-	162,036	160,007	-
Total disbursements	-	-	-	617,005	554,357	-
Excess (deficiency) of receipts over disbursements	-	26,997	7	(1)	(54,118)	-
Cash and investments - ending	\$ 1	\$ 26,997	\$ (5,049)	\$ (1)	\$ 97,073	\$ 296,698

TOWN OF TOPEKA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2019

	SEWAGE UTL BOND & INT	SEWER CASH REVENUE	SEWER CASH DRAWER	WATER UTILITY OPERATING	WATER UTL METER DEPOSIT
Cash and investments - beginning	\$ 5,588	\$ 15,515	\$ 75	\$ 343,300	\$ 16,207
Receipts:					
Taxes	-	-	-	-	-
Licenses and permits	-	-	-	-	-
Intergovernmental receipts	-	-	-	-	-
Charges for services	-	-	-	-	-
Fines and forfeits	-	-	-	-	-
Utility fees	-	-	-	1,356	9,100
Other receipts	-	-	-	274,460	-
Total receipts	-	-	-	275,816	9,100
Disbursements:					
Personal services	-	-	-	87,620	-
Supplies	-	-	-	-	-
Other services and charges	-	-	-	11,534	-
Debt service - principal and interest	-	-	-	-	-
Capital outlay	-	-	-	80,737	-
Utility operating expenses	-	-	-	78,161	-
Other disbursements	-	-	-	79,815	1,025
Total disbursements	-	-	-	337,867	1,025
Excess (deficiency) of receipts over disbursements	-	-	-	(62,051)	8,075
Cash and investments - ending	\$ 5,588	\$ 15,515	\$ 75	\$ 281,249	\$ 24,282

TOWN OF TOPEKA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2019

	WATER UTL DEPRECIATION	WATER CASH REVENUE	WATER CASH DRAWER	WATER TOWER MAINTENANCE	Totals
Cash and investments - beginning	\$ 295,643	\$ 15,758	\$ 75	\$ 39,398	\$ 11,723,559
Receipts:					
Taxes	-	-	-	-	2,976,614
Licenses and permits	-	-	-	-	1,605
Intergovernmental receipts	-	-	-	-	707,488
Charges for services	-	-	-	-	84,125
Fines and forfeits	-	-	-	-	317
Utility fees	-	-	-	-	18,856
Other receipts	-	-	-	-	1,574,423
Total receipts	-	-	-	-	5,363,428
Disbursements:					
Personal services	-	-	-	-	1,228,900
Supplies	-	-	-	-	109,788
Other services and charges	-	-	-	-	1,290,888
Debt service - principal and interest	-	-	-	-	443,000
Capital outlay	-	-	-	-	718,227
Utility operating expenses	-	-	-	-	324,584
Other disbursements	-	-	-	-	909,619
Total disbursements	-	-	-	-	5,025,006
Excess (deficiency) of receipts over disbursements	-	-	-	-	338,422
Cash and investments - ending	\$ 295,643	\$ 15,758	\$ 75	\$ 39,398	\$ 12,061,981

TOWN OF TOPEKA  
 SCHEDULE OF PAYABLES AND RECEIVABLES  
 December 31, 2019

Government or Enterprise	Accounts Payable	Accounts Receivable
Governmental activities	\$ 6,801	\$ 67,898
Wastewater	4,893	32,873
Water	1,649	12,391
Totals	\$ 13,343	\$ 113,162

TOWN OF TOPEKA  
 SCHEDULE OF LEASES AND DEBT  
 December 31, 2019

Description of Debt		Ending	Principal and
Type	Purpose	Principal	Interest Due
		Balance	Within One
			Year
Governmental activities:			
Revenue bonds	2015 Redevelopment District Tax Increment Revenue Bonds	\$ 4,990,000	\$ 437,000
Totals		<u>\$ 4,990,000</u>	<u>\$ 437,000</u>

TOWN OF TOPEKA  
 SCHEDULE OF CAPITAL ASSETS  
 December 31, 2019

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance
Wastewater:	
Land	\$ 154,900
Infrastructure	2,500,000
Buildings	1,860,778
Improvements other than buildings	2,400
Machinery, equipment, and vehicles	<u>62,832</u>
Total Wastewater	<u>4,580,910</u>
Water:	
Land	67,400
Infrastructure	4,000,000
Buildings	2,750,000
Improvements other than buildings	4,000
Machinery, equipment, and vehicles	<u>58,000</u>
Total Water	<u>6,879,400</u>
Governmental activities:	
Land	2,068,032
Infrastructure	12,500,000
Buildings	6,000,000
Improvements other than buildings	673,700
Machinery, equipment, and vehicles	<u>2,800,000</u>
Total governmental activities	<u>24,041,732</u>
Total capital assets	<u>\$ 35,502,042</u>

## OTHER REPORTS

In addition to this report, other reports may have been issued for the Town. All reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>.