

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

SUPPLEMENTAL COMPLIANCE REPORT

OF

ALLEN COUNTY, INDIANA

January 1, 2019 to December 31, 2019



FILED
09/28/2020

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
County Auditor	Nicholas D. Jordan	01-01-19 to 12-31-20
County Treasurer	William F. Royce	01-01-19 to 12-31-20
Clerk of the Circuit Court	Christopher M. Nancarrow	01-01-19 to 12-31-20
County Sheriff	David J. Gladieux	01-01-19 to 12-31-20
County Recorder	Anita A. Mather	01-01-19 to 12-31-20
President of the Board of County Commissioners	F. Nelson Peters Therese M. Brown	01-01-19 to 12-31-19 01-01-20 to 12-31-20
President of the County Council	Thomas A. Harris Joel M. Benz	01-01-19 to 12-31-19 01-01-20 to 12-31-20



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF ALLEN COUNTY, INDIANA

This report is supplemental to our audit report of Allen County (County), for the period from January 1, 2019 to December 31, 2019. It has been provided as a separate report so that the reader may easily identify any Audit Results and Comments that pertain to the County. It should be read in conjunction with our Financial Statements Audit Report of the County, which provides our opinions on the County's financial statements. This report may be found at www.in.gov/sboa/.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Audit Results and Comments contained herein describe the identified reportable instances of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Audit Results and Comments, incorporated within this report, was not verified for accuracy.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

September 16, 2020

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BOARD OF COUNTY COMMISSIONERS
ALLEN COUNTY

BOARD OF COUNTY COMMISSIONERS
ALLEN COUNTY
AUDIT RESULT AND COMMENT

TRAINING ON INTERNAL CONTROL STANDARDS

The same comment also appeared in prior Report B53338.

Condition and Context

Newly hired County employees had not completed the required internal control standards training. The last reported completion of the training was in March 2017.

Criteria

Indiana Code 5-11-1-27(g) states in part:

"After June 30, 2016, the legislative body of a political subdivision shall ensure that: . . .

- (2) personnel receive training concerning the internal control standards and procedures adopted by the political subdivision."

BOARD OF COUNTY COMMISSIONERS
ALLEN COUNTY
EXIT CONFERENCE

The contents of this report were discussed on September 16, 2020, with Nicholas D. Jordan, County Auditor; Jackie Scheuman, Finance and Budget Director; Therese M. Brown, President of the Board of County Commissioners; Richard E. Beck, County Commissioner; Joel M. Benz, President of the County Council; and Kyle Kerley, County Council member.

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COUNTY AUDITOR
ALLEN COUNTY

COUNTY AUDITOR
ALLEN COUNTY
AUDIT RESULTS AND COMMENTS

CERTIFICATION ON INTERNAL CONTROL STANDARDS

Condition and Context

The County Auditor certified in the 2019 Annual Financial Report that County personnel, as defined by Indiana Code 5-11-1-27(c), received the required training. However, personnel hired after March 2017 did not received the training; therefore, the certification was incorrect.

Criteria

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under [IC 5-14-3.8-7](#)."

MVH RESTRICTED FUND

Condition and Context

The County did not use the appropriate fund numbers when implementing the new MVH Restricted Fund. The MVH Fund (County Highway) and the MVH Restricted Funds were not shown separately on the Annual Financial Report.

Criteria

On the chart of accounts, the MVH Fund and MVH Restricted sub-fund shall be shown as follows:

Counties

Fund 1176	MVH
Fund 1173	MVH Restricted . . .

Together, MVH and MVH Restricted shall constitute the total MVH Fund. MVH and MVH Restricted will be shown separately on the Annual Financial Report and Annual Operational Report. (State Examiner Directive 2018-2)

COUNTY AUDITOR
ALLEN COUNTY
EXIT CONFERENCE

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