



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

B55752

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

September 14, 2020

Board of Directors
Visitors Center, Inc.
506 5th Street
Columbus, IN 47201

We have reviewed the audit report of Visitors Center, Inc., which was opined upon by Blue & Co., LLC, Independent Public Accountants, for the period January 1, 2019 to December 31, 2019. Per the *Report of Independent Auditors* the financial statements included in the report present fairly the financial condition of Visitors Center, Inc. as of December 31, 2019 and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, Blue & Co., LLC prepared the audit report in accordance with the guidelines established by the State Board of Accounts.

The audit report is filed with this letter in our office as a matter of public record.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

VISITORS CENTER, INC.

FINANCIAL STATEMENTS

DECEMBER 31, 2019 AND 2018

CPAs / ADVISORS



VISITORS CENTER, INC.

TABLE OF CONTENTS
DECEMBER 31, 2019 AND 2018

	Page
Report of Independent Auditors	1
 Financial Statements	
Statements of Financial Position	3
Statements of Activities	4
Statements of Functional Expenses.....	5
Statements of Cash Flows	6
Notes to Financial Statements.....	7



Blue & Co., LLC / 813 West Second Street / Seymour, IN 47274
main 812.522.8416 fax 812.523.8615 email blue@blueandco.com

blueandco.com

REPORT OF INDEPENDENT AUDITORS

The Board of Directors
Visitors Center, Inc.
Columbus, Indiana

Report on the Financial Statements

We have audited the accompanying financial statements of Visitors Center, Inc. ("VCI"), which comprise the statements of financial position as of December 31, 2019 and 2018, the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of VCI as of December 31, 2019 and 2018, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principles

As discussed in Note 2 to the financial statements, effective January 1, 2019, VCI adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers*. VCI also adopted FASB ASU No. 2016-18, *Statement of Cash Flows – Restricted Cash*. Our opinion is not modified with respect to these matters.

Blue & Co., LLC

Seymour, Indiana

February 20, 2020

VISITORS CENTER, INC.

STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2019 AND 2018

ASSETS

	<u>2019</u>	<u>2018</u>
Current assets		
Cash	\$ 557,612	\$ 406,683
Inventory	138,858	99,734
Other current assets	<u>3,849</u>	<u>4,394</u>
Total current assets	700,319	510,811
Property and equipment, net	555,936	700,065
Other assets		
Restricted cash	71,688	66,271
Board-designated cash	<u>915,235</u>	<u>914,208</u>
	<u>\$ 2,243,178</u>	<u>\$ 2,191,355</u>

LIABILITIES AND NET ASSETS

Liabilities		
Accounts payable	<u>\$ 23,155</u>	<u>\$ 32,009</u>
Total liabilities	23,155	32,009
Net assets		
Without donor restrictions:		
Board-designated	915,235	914,208
Undesignated	<u>1,233,100</u>	<u>1,178,867</u>
	2,148,335	2,093,075
With donor restrictions:		
Purpose restricted	<u>71,688</u>	<u>66,271</u>
Total net assets	<u>2,220,023</u>	<u>2,159,346</u>
	<u>\$ 2,243,178</u>	<u>\$ 2,191,355</u>

See accompanying notes to financial statements.

VISITORS CENTER, INC.

STATEMENTS OF ACTIVITIES
YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019			2018		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
Revenues:						
Hotel/motel tax	\$ 1,440,100	\$ -0-	\$ 1,440,100	\$ 1,350,000	\$ -0-	\$ 1,350,000
Gift shop	227,604	-0-	227,604	235,689	-0-	235,689
Bus tours	225,145	-0-	225,145	248,089	-0-	248,089
Donations and grants	8,820	5,000	13,820	55,788	-0-	55,788
In-kind rent	86,400	-0-	86,400	86,400	-0-	86,400
Interest	7,499	417	7,916	5,470	534	6,004
Other	3,895	-0-	3,895	7,520	-0-	7,520
Net assets released from restrictions	-0-	-0-	-0-	4,984	(4,984)	-0-
Total revenues	1,999,463	5,417	2,004,880	1,993,940	(4,450)	1,989,490
Expenses:						
Promotion	1,034,701	-0-	1,034,701	983,689	-0-	983,689
Hosting	412,493	-0-	412,493	387,068	-0-	387,068
Bus tours	277,413	-0-	277,413	320,579	-0-	320,579
Administration	219,596	-0-	219,596	192,916	-0-	192,916
Total expenses	1,944,203	-0-	1,944,203	1,884,252	-0-	1,884,252
Change in net assets	55,260	5,417	60,677	109,688	(4,450)	105,238
Net assets, beginning of year	2,093,075	66,271	2,159,346	1,983,387	70,721	2,054,108
Net assets, end of year	\$ 2,148,335	\$ 71,688	\$ 2,220,023	\$ 2,093,075	\$ 66,271	\$ 2,159,346

See accompanying notes to financial statements.

VISITORS CENTER, INC.

STATEMENTS OF FUNCTIONAL EXPENSES YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019					2018				
	Promotion	Hosting	Bus Tours	Administration	Total	Promotion	Hosting	Bus Tours	Administration	Total
Salaries, wages, and payroll taxes	\$ 258,200	\$ 110,527	\$ 116,494	\$ 119,046	\$ 604,267	\$ 240,641	\$ 94,589	\$ 137,965	\$ 103,202	\$ 576,397
Employee benefits	74,260	20,253	16,479	24,303	135,295	57,971	15,810	12,775	18,972	105,528
Other personnel services	-0-	4,305	1,435	-0-	5,740	-0-	2,393	798	-0-	3,191
Office supplies	7,271	1,956	1,518	2,298	13,043	7,074	1,911	1,500	2,264	12,749
Repair and maintenance supplies	-0-	10,693	1,188	-0-	11,881	-0-	9,243	1,027	-0-	10,270
Professional services	12,996	2,993	2,819	3,169	21,977	10,752	2,608	2,336	2,880	18,576
Communication and transportation	23,664	3,479	1,368	2,845	31,356	34,754	4,218	13,563	3,993	56,528
IMA tour expenses	-0-	-0-	63,702	-0-	63,702	-0-	-0-	75,092	-0-	75,092
Printing and advertising	293,223	26,011	3,740	7,643	330,617	299,660	21,242	3,104	6,267	330,273
Insurance	10,080	2,749	2,199	3,299	18,327	11,684	3,187	2,549	3,824	21,244
Utilities	13,423	3,661	2,929	4,393	24,406	15,430	4,208	3,367	5,050	28,055
Repairs and maintenance	1,764	37,033	9,133	661	48,591	-0-	25,760	6,419	-0-	32,179
In-kind rent expense	47,520	12,960	10,368	15,552	86,400	47,520	12,960	10,368	15,552	86,400
Rent expense	736	-0-	6,624	-0-	7,360	390	-0-	3,510	-0-	3,900
Depreciation	79,271	21,619	17,295	25,944	144,129	85,708	23,375	18,700	28,050	155,833
Gift shop cost of sales	-0-	103,399	18,379	-0-	121,778	-0-	102,394	25,598	-0-	127,992
Donated inventory	2,027	2,026	-0-	-0-	4,053	716	716	-0-	-0-	1,432
Destination Neighborhood	1,564	2,346	-0-	-0-	3,910	1,094	1,640	-0-	-0-	2,734
Wayfinding	-0-	-0-	-0-	-0-	-0-	3,754	5,630	-0-	-0-	9,384
Sports tourism	58,712	44,292	-0-	-0-	103,004	69,993	52,801	-0-	-0-	122,794
Grants	142,000	-0-	-0-	-0-	142,000	87,800	-0-	-0-	-0-	87,800
Miscellaneous	7,990	2,191	1,743	10,443	22,367	8,748	2,383	1,908	2,862	15,901
	<u>\$ 1,034,701</u>	<u>\$ 412,493</u>	<u>\$ 277,413</u>	<u>\$ 219,596</u>	<u>\$ 1,944,203</u>	<u>\$ 983,689</u>	<u>\$ 387,068</u>	<u>\$ 320,579</u>	<u>\$ 192,916</u>	<u>\$ 1,884,252</u>

See accompanying notes to financial statements.

VISITORS CENTER, INC.

STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019	2018 As Restated
	<u>2019</u>	<u>As Restated</u>
Operating activities		
Change in net assets	\$ 60,677	\$ 105,238
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	144,129	155,833
Donation of inventory	4,053	1,432
Changes in operating assets and liabilities:		
Inventory	(43,177)	(12,749)
Deposit	-0-	60,000
Other current assets	545	14,832
Accounts payable	(8,854)	(71,824)
Grants and sponsorships payable	-0-	(29,000)
Net cash flows from operating activities	<u>157,373</u>	<u>223,762</u>
Investing activities		
Purchase of property and equipment	<u>-0-</u>	<u>(156,136)</u>
Net change in cash, restricted cash and board-designated cash	157,373	67,626
Cash, restricted cash, and board-designated cash, beginning of year	<u>1,387,162</u>	<u>1,319,536</u>
Cash, restricted cash, and board-designated cash, end of year	<u>\$ 1,544,535</u>	<u>\$ 1,387,162</u>

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

1. NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

Visitors Center, Inc. ("VCI") was incorporated in Indiana on April 28, 1994, and assumed the operations of both the Visitors Center Division of the Columbus Area Chamber Foundation, Inc., and the Columbus Area Visitor Information and Promotion Commission, Inc. ("VIP"). The VIP is funded by taxes levied by Bartholomew County, Indiana, on hotels, motels, and inns under the authority of the Indiana Uniform County Innkeeper Tax Law (Indiana Code, Chapter 6-9-18). Gift shop sales and tour income also fund VCI. The purpose of VCI is to attract and host visitors to Bartholomew County and to serve local residents by promoting cultural and educational events.

Management's Estimates

Management uses estimates and assumptions in preparing financial statements in accordance with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities and the reported revenues and expenses. Actual results could vary from the estimates that were used.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis, and have been prepared with a focus on the entity as a whole. Net assets, support, revenues, gains, and losses are classified based on the existence or absence of donor restrictions. Accordingly, the net assets of the Organization are classified and reported as follows:

Net assets without donor restrictions: Net assets that are currently available for operating purposes under the direction of the board or designated by the board for specific use. VCI maintains net assets without donor restrictions as follows:

Undesignated – used to fund current operations of VCI

Board-Designated – used to fund future operations of VCI as designated by the Board

Net assets with donor restrictions: Net assets subject to donor stipulations for specific operating purposes or time restrictions. These include donor restrictions requiring the net assets be held in perpetuity or for a specified term with investment return available for operations or specific purposes.

Cash, Restricted Cash, and Board-Designated Cash

Cash consists of cash held in checking and money market accounts. Management believes the Organization is not exposed to any significant credit risk on cash.

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

Restricted cash consists of monies received from donors for a specified purpose. Restricted cash was \$71,688 and \$66,271 at December 31, 2019 and 2018, respectively.

The following table provides a reconciliation of cash, restricted cash, and board-designated cash reported within the Statement of Financial Position that sum to the total of the same such amounts shown in the Statement of Cash Flows.

	2019	2018
Cash	\$ 557,612	\$ 406,683
Restricted cash	71,688	66,271
Board-designated cash	<u>915,235</u>	<u>914,208</u>
	<u>\$ 1,544,535</u>	<u>\$ 1,387,162</u>

Inventory

Inventory consists of books, maps and other promotional items and is stated at the lower of cost or net realizable value. Cost is determined by the first-in, first-out method.

Property and Equipment

Property and equipment are recorded at cost and include expenditures that substantially increase the useful lives of existing facilities. Maintenance, repairs, and minor improvements are expensed when incurred. Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose.

VCI provides for depreciation of property and equipment utilizing the straight-line method at rates designed to depreciate the cost of such assets over their estimated useful lives ranging from 3 to 15 years.

Revenue Recognition

Hotel/motel tax revenues are allocated on an annual basis by the VIP and recognized in the period to which they relate. Gift shop and tour revenue is recognized at a point in time as the related goods are sold and transferred to customers or tours are provided to customers.

Functional Allocation of Expenses

The costs of providing the various programs and supporting services have been summarized on a functional basis in the Statements of Activities and Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

The financial statements report certain categories of expenses that are attributable to one or more program or supporting functions of VCI. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. All expenses, excluding depreciation (which is allocated on the basis of usage), are allocated on the basis of estimates of time and effort. While the methods of allocation are considered appropriate, other methods could produce different results.

Income Tax

VCI is organized as a not-for-profit corporation under Section 501(c)(3) of the United States Internal Revenue Code.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Organization and recognize a tax liability if the Organization has taken an uncertain position that more likely than not would not be sustained upon examination by various federal and state taxing authorities. Management has analyzed the tax positions taken by the Organization, and has concluded that as of December 31, 2019 and 2018, there are no uncertain positions taken or expected to be taken that would require recognition of a liability or disclosure in the accompanying financial statements. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

As such, VCI is generally exempt from income taxes. However, VCI is required to file Federal Form 990 – Return of Organization Exempt from Income Tax which is an informational return only.

Board-Designated Cash and Net Assets

VCI's board of directors has designated the following funds:

Maintenance Reserve Fund – to fund future maintenance and repair costs related to its leased facilities.

Long-term Operating Reserve Fund – to provide a contingency fund for unexpected operating expenses.

Membership Reserve Fund – to educate residents and visitors about the community and the community's architectural heritage.

Transportation Reserve Fund – to fund future transportation-related acquisitions.

Tourism Enhancement Reserve Fund – to fund future tourism-related projects.

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

Advertising Costs

Advertising costs are charged to operations when incurred. Total advertising costs were \$258,347 and \$248,234 for 2019 and 2018, respectively.

In-Kind Contributions

VCI receives in-kind contributions of office space. It is the policy of VCI to record the estimated fair value of certain in-kind donations as an expense in its financial statements, and similarly revenue by a like amount.

Going Concern Evaluation

Management evaluates whether there are conditions or events that raise substantial doubt about VCI's ability to continue as a going concern for a period of one year from the date the financial statements are available to be issued.

Subsequent Events

VCI has evaluated events or transactions occurring subsequent to the Statement of Financial Position date for recognition and disclosure in the accompanying financial statements through the date the financial statements are available to be issued, which is February 20, 2020.

2. CHANGE IN ACCOUNTING PRINCIPLES

Effective January 1, 2019, VCI adopted the Financial Accounting Standards Board (FASB)'s Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers*. The ASU outlines a single comprehensive model for recognizing revenue as performance obligations, defined in a contract with a customer as goods or services transferred to the customer in exchange for consideration, are satisfied. The standard also requires expanded disclosures regarding VCI's revenue recognition policies and significant judgments employed in the determination of revenue. VCI applied the modified retrospective approach to all exchange transactions when adopting this ASU. The adoption of this ASU did not have a material impact on the 2018 financial statements and VCI does not expect it to have a material impact on its activities on a prospective basis.

Also effective January 1, 2019, VCI adopted the FASB's ASU 2016-18, *Statement of Cash Flows – Restricted Cash*. The adoption of this ASU resulted in the reclassification of certain items related to restricted cash in the statements of cash flows for the years ended December 31, 2019 and 2018, and enhanced the disclosures related to cash and cash equivalents, and restricted cash and restricted cash equivalents, as presented in Note 1 to the financial statements.

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

The impact of the adoption of ASU No. 2016-18 on VCI's Statement of Cash Flows is as follows:

	As previously stated December 31, 2018	Adjustment	As restated December 31, 2018
Change in restricted cash	\$ 4,450	\$ (4,450)	\$ -0-
Change in board-designated cash	(147,661)	147,661	-0-
Cash, restricted cash, and board-designated cash, beginning of year	482,268	837,268	1,319,536
Cash, restricted cash, and board-designated cash, end of year	406,683	980,479	1,387,162

There was no significant impact to the Statements of Financial Position, Activities, and Functional Expenses as a result of adopting these ASUs.

3. PROPERTY AND EQUIPMENT

A summary of property and equipment at December 31, 2019 and 2018 is as follows:

	2019	2018
Furniture and fixtures	\$ 312,424	\$ 312,424
Equipment	176,946	176,946
Leasehold improvements	1,048,433	1,048,433
Vehicles	286,793	286,793
	<u>1,824,596</u>	<u>1,824,596</u>
Less accumulated depreciation	<u>(1,268,660)</u>	<u>(1,124,531)</u>
	<u>\$ 555,936</u>	<u>\$ 700,065</u>

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

4. GRANTS AND SPONSORSHIPS PAYABLE

The grants and sponsorships payable amounts at December 31, 2019 and 2018, represent VCI's unconditional promise to give monies to support local activities and projects that would bring visitors into the community as follows:

	2019				
	Grants Payable, 1-1-19	Grants Awarded In 2019	Grants Paid In 2019	Grants Returned In 2019	Grants Payable, 12-31-19
Aviation Day	\$ -0-	\$ 6,000	\$ 6,000	\$ -0-	\$ -0-
BBQ, Blues & Brews - Fun on 4th	-0-	4,000	4,000	-0-	-0-
Mamma Mia Production	-0-	2,500	2,500	-0-	-0-
CAAC's Live on the Plaza	-0-	9,000	9,000	-0-	-0-
Open Doors Tour	-0-	2,000	2,000	-0-	-0-
Scottish Festival	-0-	10,000	10,000	-0-	-0-
Wine-A-Ree	-0-	5,000	5,000	-0-	-0-
Community Arts Gallery	-0-	5,000	5,000	-0-	-0-
Heritage Fund Exhibit Columbus	-0-	50,000	50,000	-0-	-0-
Yellow Trail Museum	-0-	24,000	24,000	-0-	-0-
Sixth St Art Corridor	-0-	3,000	3,000	-0-	-0-
Town of Edinburg (Parks & Rec)	-0-	13,500	13,500	-0-	-0-
Charie 119 Grant	-0-	5,000	5,000	-0-	-0-
Bike Share	-0-	3,000	3,000	-0-	-0-
	<u>\$ -0-</u>	<u>\$ 142,000</u>	<u>\$ 142,000</u>	<u>\$ -0-</u>	<u>\$ -0-</u>
	2018				
	Grants Payable, 1-1-18	Grants Awarded In 2018	Grants Paid In 2018	Grants Returned In 2018	Grants Payable, 12-31-18
BBQ, Blues & Brews	\$ -0-	\$ 4,000	\$ 4,000	\$ -0-	\$ -0-
CERAFest	-0-	5,000	5,000	-0-	-0-
Community Arts Gallery	-0-	5,000	5,000	-0-	-0-
Wine-A-Ree	-0-	5,000	5,000	-0-	-0-
Heritage Fund Exhibit Columbus	-0-	30,000	30,000	-0-	-0-
Scottish Festival of Columbus	-0-	10,000	10,000	-0-	-0-
Columbus Airport's Aviation Day	-0-	6,000	6,000	-0-	-0-
CAAC's Live on the Plaza	-0-	9,000	9,000	-0-	-0-
Skate Park	-0-	10,000	10,000	-0-	-0-
Yellow Trail Museum	24,000	-0-	24,000	-0-	-0-
Tourism Enhancement Grants	5,000	-0-	5,000	-0-	-0-
Other	-0-	3,800	3,800	-0-	-0-
	<u>\$ 29,000</u>	<u>\$ 87,800</u>	<u>\$ 116,800</u>	<u>\$ -0-</u>	<u>\$ -0-</u>

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

5. BOARD-DESIGNATED NET ASSETS

At December 31, 2019 and 2018, board-designated net assets include the following:

	2019	2018
Maintenance reserve	\$ 246,242	\$ 245,006
Long-term operating reserve	457,157	455,287
Membership reserve	27,873	29,602
Transportation reserve	19,983	21,506
Tourism enhancement reserve	163,980	162,807
	<u>\$ 915,235</u>	<u>\$ 914,208</u>

6. NET ASSETS WITH DONOR RESTRICTIONS AND NET ASSETS RELEASED FROM RESTRICTIONS

Net assets with donor restrictions at December 31, 2019 and 2018 are available for the Sports Council of \$71,688 and \$66,271, respectively.

Net assets were released from donor restrictions for the years ended December 31, 2019 and 2018 by satisfying the following purposes:

	2019	2018
Wayfinding	\$ -0-	\$ 2,734
Sports Council	-0-	2,250
	<u>\$ -0-</u>	<u>\$ 4,984</u>

7. DONATED FACILITIES

VCI receives free use of a building that is owned by the Bartholomew County Public Library. The fair value of this donation for both 2019 and 2018 was \$86,400. This amount has been included in the Statements of Activities as an in-kind donation. In-kind rental expense of \$86,400 is also recorded in the Statements of Activities during the years ended December 31, 2019 and 2018. The Organization leases the building on a month-to-month basis.

VISITORS CENTER, INC.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

8. LIQUIDITY AND AVAILABILITY

VCI has \$557,612 of financial assets available within one year of the Statement of Financial Position date to meet cash needs for general expenditures consisting of cash that is not subject to donor or other contractual restrictions. The board has set aside certain reserves to plan for certain future expenditures as more fully described in Note 1, and while not currently available based on board restriction, but can be used for general expenditures by majority vote of the board. VCI has a goal to maintain cash on hand to meet 90 days of normal operating expenses, which are, on average, approximately \$450,000.

9. CONCENTRATIONS OF CREDIT RISK

VCI maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. VCI has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash.

During 2019 and 2018, VCI received 72 percent and 68 percent of its revenues from the Indiana Uniform County Innkeeper Tax, respectively.

10. DEFINED CONTRIBUTION PLAN

VCI sponsors a defined contribution retirement plan covering all employees who are 21 years of age and older and who have completed at least one year of service (at least 1,000 hours). Annual contributions are based on 8 percent of covered employees' salaries. Employer contributions were \$60,497 and \$44,141 for 2019 and 2018, respectively. Employer contributions under this plan are charged to employee benefits expense.

11. STATE, COUNTY AND LOCAL FUNDING

In compliance with the Indiana State Board of Account's Guidelines for Examination of Entities Receiving Financial Assistance from Governmental Sources, state, local, and county funding must be disclosed for the current year.

During 2019, VCI received the following:

<u>Grantor</u>	
County	
Innkeepers Tax	\$ <u>1,440,100</u>
Total county awards	\$ <u><u>1,440,100</u></u>
