

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

SUPPLEMENTAL COMPLIANCE REPORT

OF

TERRE HAUTE REGIONAL AIRPORT AUTHORITY

VIGO COUNTY, INDIANA

January 1, 2019 to December 31, 2019



FILED
08/27/2020

TABLE OF CONTENTS

| <u>Description</u> | <u>Page</u> |
|--|-------------|
| Schedule of Officials | 2 |
| Transmittal Letter | 3 |
| Audit Result and Comment: Capital Assets..... | 4 |
| Exit Conference..... | 5 |

SCHEDULE OF OFFICIALS

| <u>Office</u> | <u>Official</u> | <u>Term</u> |
|--|-------------------------------|--|
| Executive Director | Jeffrey Hauser | 01-01-19 to 12-31-20 |
| Director of Operations | Kara McIntosh | 01-01-19 to 12-31-20 |
| Finance Manager | Peggy Arnold Kelsey Veatch | 01-01-19 to 03-31-19 04-01-19 to 12-31-20 |
| President of the Board of Directors | Rachel Leslie | 01-01-19 to 12-31-20 |



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

TO: THE OFFICIALS OF THE TERRE HAUTE REGIONAL
AIRPORT AUTHORITY, VIGO COUNTY, INDIANA

This report is supplemental to our audit report of the Terre Haute Regional Airport Authority (Authority), for the period from January 1, 2019 to December 31, 2019. It has been provided as a separate report so that the reader may easily identify any Audit Results and Comments that pertain to the Authority. It should be read in conjunction with our Financial Statement Audit Report of the Authority, which provides our opinions on the Authority's financial statement. This report may be found at www.in.gov/sboa.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Audit Result and Comment contained herein describes the identified reportable instance of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Audit Results and Comments, incorporated within this report, was not verified for accuracy.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

August 13, 2020

TERRE HAUTE REGIONAL AIRPORT AUTHORITY
AUDIT RESULT AND COMMENT

CAPITAL ASSETS

A similar comment also appeared in prior Report B53299, entitled *SCHEDULE OF CAPITAL ASSETS*.

Condition and Context

No evidence was provided for audit to indicate that the Authority complied with requirements regarding physical inventories as set forth in the Authority's Capital Asset Policy, which states that "each department head will perform a physical activity inventory of both fixed capital assets and other inventory annually." Due to the lack of a physical inventory in accordance with the Authority's Capital Asset Policy, an updated complete detail listing of all capital assets owned could not be provided.

Criteria

Every unit must have a capital assets policy that details the threshold at which an item is considered a capital asset. Every unit must have a complete detail listing of all capital assets owned which reflects their acquisition value. Capital Asset Ledger (Form 369) has been prescribed for this purpose. A complete physical inventory must be taken at least every two years, unless more stringent requirements exist, to verify account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Special Districts, Chapter 1)

Each unit is responsible for complying with the ordinances, resolutions, and policies it adopts. (Accounting and Uniform Compliance Guidelines Manual for Special Districts, Chapter 1)

TERRE HAUTE REGIONAL AIRPORT AUTHORITY
EXIT CONFERENCE

The contents of this report were discussed on August 13, 2020, with Kelsey Veatch, Finance Manager; Jeffrey Hauser, Executive Director; Kara McIntosh, Director of Operations; and Rachel Leslie, President of the Board of Directors.