

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

FINANCIAL STATEMENT AUDIT REPORT

OF

TOWN OF SALAMONIA

JAY COUNTY, INDIANA

January 1, 2017 to December 31, 2018



**FILED**  
04/08/2020



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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Connie Southworth	01-01-16 to 12-31-23
President of the Town Council	Karen Keen	01-01-17 to 12-31-20



## INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE TOWN OF SALAMONIA, JAY COUNTY, INDIANA

### **Report on the Financial Statement**

We have audited the accompanying financial statement of the Town of Salamonina (Town), which comprises the financial position and results of operations for the period of January 1, 2017 to December 31, 2018, and the related notes to the financial statement as listed in the Table of Contents.

### ***Management's Responsibility for the Financial Statement***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT  
(Continued)

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As discussed in Note 1 to the financial statement, the Town prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Town for the period of January 1, 2017 to December 31, 2018.

***Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the Town for the period of January 1, 2017 to December 31, 2018, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

***Other Matters***

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the Town's financial statement. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

*Paul D. Joyce*  
Paul D. Joyce, CPA  
State Examiner

March 4, 2020

## FINANCIAL STATEMENT AND ACCOMPANYING NOTES

The financial statement and accompanying notes were approved by management of the Town. The financial statement and notes are presented as intended by the Town.

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TOWN OF SALAMONIA  
STATEMENT OF RECEIPTS, DISBURSEMENTS,  
AND CASH AND INVESTMENT BALANCES -  
REGULATORY BASIS  
For the Years Ended December 31, 2017 and 2018

Fund	Cash and Investments 01-01-17	Receipts	Disbursements	Cash and Investments 12-31-17	Receipts	Disbursements	Cash and Investments 12-31-18
General	\$ 1,896	\$ 21,518	\$ 21,101	\$ 2,313	\$ 15,018	\$ 16,978	\$ 353
Riverboat	1,034	930	782	1,182	930	294	1,818
Rainy Day	140	-	-	140	-	-	140
Park	3,859	8,516	6,892	5,483	9,232	8,972	5,743
Motor Vehicle Highway	27,160	7,686	5,422	29,424	8,836	7,204	31,056
Local Road and Street	4,070	1,176	511	4,735	1,900	1,143	5,492
Cumulative Capital Improvement	1,352	382	100	1,634	367	195	1,806
Economic Development Income Tax	1,402	409	110	1,701	397	376	1,722
Wastewater Utility Operating	58,604	44,839	44,136	59,307	45,621	38,419	66,509
Wastewater Utility Reserve	10,639	-	-	10,639	-	-	10,639
Wastewater Utility Bond & Interest	6,543	7,590	7,658	6,475	7,455	7,523	6,407
Wastewater Utility Improvement	9,833	3,000	-	12,833	3,000	-	15,833
Totals	<u>\$ 126,532</u>	<u>\$ 96,046</u>	<u>\$ 86,712</u>	<u>\$ 135,866</u>	<u>\$ 92,756</u>	<u>\$ 81,104</u>	<u>\$ 147,518</u>

The notes to the financial statement are an integral part of this statement.

TOWN OF SALAMONIA  
NOTES TO FINANCIAL STATEMENTS

**Note 1. Summary of Significant Accounting Policies**

**A. Reporting Entity**

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, planning and zoning, general administrative services, water, wastewater, electric, gas, storm water, trash, aviation, and urban redevelopment and housing.

The accompanying financial statements present the financial information for the Town.

**B. Basis of Accounting**

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

**C. Cash and Investments**

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

**D. Receipts**

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

*Taxes.* Amounts received from one or more of the following: property tax, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeeper's tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

*Intergovernmental receipts.* Amounts received from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of intergovernmental receipts include, but are not limited to, the following: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distributions received from the state, local road and street distributions received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

TOWN OF SALAMONIA  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

*Charges for services.* Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

*Utility fees.* Amounts received from charges for current services.

*Other receipts.* Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

**E. Disbursements**

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

*Personal services.* Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

*Supplies.* Amounts disbursed for articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include, but are not limited to, the following: office supplies, operating supplies, and repair and maintenance supplies.

*Other services and charges.* Amounts disbursed for services including, but not limited to, the following: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

*Debt service - principal and interest.* Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and interest of the Town's general obligation indebtedness.

*Capital outlay.* Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

*Utility operating expenses.* Amounts disbursed for operating the utilities.

*Other disbursements.* Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

TOWN OF SALAMONIA  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

*F. Interfund Transfers*

The Town may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

*G. Fund Accounting*

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

**Note 2. Budgets**

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

**Note 3. Property Taxes**

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by December 31 of the year preceding the budget year or January 15 of the budget year if the Town is issuing debt after December 1 or intends on filing a shortfall appeal. These rates were based upon the assessed valuations adjusted for various tax credits from the preceding year's lien date of January 1. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

TOWN OF SALAMONIA  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

**Note 4. *Deposits and Investments***

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

**Note 5. *Risk Management***

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

**Note 6. *Subsequent Events***

The Town received a Community Crossings Grant of \$128,849 in March of 2019. The funds for this grant were used for paving streets during August of 2019.

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#### OTHER INFORMATION - UNAUDITED

The Town's Annual Financial Reports information can be found on the Indiana Gateway for Government Units website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Town's Annual Financial Reports referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the Town. It is presented as intended by the Town.

TOWN OF SALAMONIA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2017

	General	Riverboat	Rainy Day	Park	Motor Vehicle Highway	Local Road and Street	Cumulative Capital Improvement
Cash and investments - beginning	\$ 1,896	\$ 1,034	\$ 140	\$ 3,859	\$ 27,160	\$ 4,070	\$ 1,352
Receipts:							
Taxes	6,944	-	-	-	-	-	-
Intergovernmental receipts	1,901	930	-	-	7,686	1,176	382
Charges for services	9,538	-	-	4,166	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	3,135	-	-	4,350	-	-	-
Total receipts	21,518	930	-	8,516	7,686	1,176	382
Disbursements:							
Personal services	2,951	-	-	-	-	-	-
Supplies	114	-	-	119	-	-	-
Other services and charges	7,612	782	-	2,423	2,422	511	100
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	4,300	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	10,424	-	-	50	3,000	-	-
Total disbursements	21,101	782	-	6,892	5,422	511	100
Excess (deficiency) of receipts over disbursements	417	148	-	1,624	2,264	665	282
Cash and investments - ending	\$ 2,313	\$ 1,182	\$ 140	\$ 5,483	\$ 29,424	\$ 4,735	\$ 1,634

TOWN OF SALAMONIA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2017

	Economic Development Income Tax	Wastewater Utility Operating	Wastewater Utility Reserve	Wastewater Utility Bond & Interest	Wastewater Utility Improvement	Totals
Cash and investments - beginning	\$ 1,402	\$ 58,604	\$ 10,639	\$ 6,543	\$ 9,833	\$ 126,532
Receipts:						
Taxes	409	-	-	-	-	7,353
Intergovernmental receipts	-	-	-	-	-	12,075
Charges for services	-	-	-	-	-	13,704
Utility fees	-	44,067	-	-	-	44,067
Other receipts	-	772	-	7,590	3,000	18,847
Total receipts	<u>409</u>	<u>44,839</u>	<u>-</u>	<u>7,590</u>	<u>3,000</u>	<u>96,046</u>
Disbursements:						
Personal services	-	3,450	-	-	-	6,401
Supplies	-	-	-	-	-	233
Other services and charges	110	1,168	-	-	-	15,128
Debt service - principal and interest	-	-	-	7,658	-	7,658
Capital outlay	-	-	-	-	-	4,300
Utility operating expenses	-	13,204	-	-	-	13,204
Other disbursements	-	26,314	-	-	-	39,788
Total disbursements	<u>110</u>	<u>44,136</u>	<u>-</u>	<u>7,658</u>	<u>-</u>	<u>86,712</u>
Excess (deficiency) of receipts over disbursements	<u>299</u>	<u>703</u>	<u>-</u>	<u>(68)</u>	<u>3,000</u>	<u>9,334</u>
Cash and investments - ending	\$ <u>1,701</u>	\$ <u>59,307</u>	\$ <u>10,639</u>	\$ <u>6,475</u>	\$ <u>12,833</u>	\$ <u>135,866</u>

TOWN OF SALAMONIA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2018

	General	Riverboat	Rainy Day	Park	Motor Vehicle Highway	Local Road and Street	Cumulative Capital Improvement
Cash and investments - beginning	\$ 2,313	\$ 1,182	\$ 140	\$ 5,483	\$ 29,424	\$ 4,735	\$ 1,634
Receipts:							
Taxes	5,916	-	-	-	-	-	-
Intergovernmental receipts	1,936	930	-	-	8,836	1,900	367
Charges for services	4,013	-	-	1,630	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	3,153	-	-	7,602	-	-	-
Total receipts	15,018	930	-	9,232	8,836	1,900	367
Disbursements:							
Personal services	3,750	-	-	-	-	-	-
Supplies	100	-	-	-	-	-	-
Other services and charges	8,796	294	-	3,700	4,204	1,143	195
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	5,272	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	4,332	-	-	-	3,000	-	-
Total disbursements	16,978	294	-	8,972	7,204	1,143	195
Excess (deficiency) of receipts over disbursements	(1,960)	636	-	260	1,632	757	172
Cash and investments - ending	\$ 353	\$ 1,818	\$ 140	\$ 5,743	\$ 31,056	\$ 5,492	\$ 1,806

TOWN OF SALAMONIA  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS,  
 AND CASH AND INVESTMENT BALANCES -  
 REGULATORY BASIS  
 For the Year Ended December 31, 2018

	Economic Development Income Tax	Wastewater Utility Operating	Wastewater Utility Reserve	Wastewater Utility Bond & Interest	Wastewater Utility Improvement	Totals
Cash and investments - beginning	\$ 1,701	\$ 59,307	\$ 10,639	\$ 6,475	\$ 12,833	\$ 135,866
Receipts:						
Taxes	-	-	-	-	-	5,916
Intergovernmental receipts	397	-	-	-	-	14,366
Charges for services	-	-	-	-	-	5,643
Utility fees	-	45,538	-	-	-	45,538
Other receipts	-	83	-	7,455	3,000	21,293
Total receipts	397	45,621	-	7,455	3,000	92,756
Disbursements:						
Personal services	-	3,229	-	-	-	6,979
Supplies	-	-	-	-	-	100
Other services and charges	376	1,222	-	-	-	19,930
Debt service - principal and interest	-	-	-	7,523	-	7,523
Capital outlay	-	-	-	-	-	5,272
Utility operating expenses	-	23,513	-	-	-	23,513
Other disbursements	-	10,455	-	-	-	17,787
Total disbursements	376	38,419	-	7,523	-	81,104
Excess (deficiency) of receipts over disbursements	21	7,202	-	(68)	3,000	11,652
Cash and investments - ending	\$ 1,722	\$ 66,509	\$ 10,639	\$ 6,407	\$ 15,833	\$ 147,518

TOWN OF SALAMONIA  
 SCHEDULE OF LEASES AND DEBT  
 December 31, 2018

Description of Debt		Ending	Principal and
Type	Purpose	Principal	Interest Due
		Balance	Within One
			Year
Wastewater Utility:			
Revenue bonds	Wastewater Utility Improvements	\$ 96,000	\$ 7,320

TOWN OF SALAMONIA  
 SCHEDULE OF CAPITAL ASSETS  
 December 31, 2018

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Governmental activities:	
Land	\$ 36,100
Buildings	299,095
Improvements other than buildings	25,846
Machinery, equipment, and vehicles	<u>66,662</u>
Total governmental activities	<u>427,703</u>
Wastewater Utility:	
Land	15,500
Buildings	17,806
Improvements other than buildings	1,108,823
Machinery, equipment, and vehicles	<u>250,665</u>
Total Wastewater Utility	<u>1,392,794</u>
Total capital assets	<u><u>\$ 1,820,497</u></u>

## OTHER REPORTS

In addition to this report, other reports may have been issued for the Town. All reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>.