

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

SUPPLEMENTAL COMPLIANCE REPORT

OF

CENTRAL NINE CAREER CENTER

JOHNSON COUNTY, INDIANA

July 1, 2017 to June 30, 2019



FILED

01/30/2020

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Cindy Payton	07-01-17 to 12-31-20
Director	Nicole Otte Dr. William E. Kovach	07-01-17 to 06-30-19 07-01-19 to 12-31-20
President of the School Board	Michael Metzger Greg Waltz	07-01-17 to 12-31-17 01-01-18 to 12-31-20



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TO: THE OFFICIALS OF THE CENTRAL NINE CAREER CENTER, JOHNSON COUNTY, INDIANA

This report is supplemental to our audit report of the Central Nine Career Center (School Corporation), for the period from July 1, 2017 to June 30, 2019. It has been provided as a separate report so that the reader may easily identify any Audit Result and Comment that pertains to the School Corporation. It should be read in conjunction with our Financial Statement Audit Report of the School Corporation, which provides our opinion on the School Corporation's financial statement. This report may be found at www.in.gov/sboa/.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Audit Result and Comment contained herein describes the identified reportable instance of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Audit Result and Comment, incorporated within this report, was not verified for accuracy.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

January 23, 2020

CENTRAL NINE CAREER CENTER
AUDIT RESULT AND COMMENT

BAD DEBTS AND UNCOLLECTIBLE ACCOUNTS

Condition and Context

The School Corporation does not have a School Board approved policy for student fees that are uncollectible. These student fees are allowed to roll forward for school years that the student is enrolled. After graduating, there were fees still reported as unpaid. A report generated at December 5, 2019, of outstanding student fees due, totaled \$68,031. The student/parent can complete an income hardship application for other fees related to the school (uniforms or other classroom supplies). In the student handbook, there is a paragraph that states: "Failure to pay fees and/or charges may result in the withholding of grades and credits. Students and/or parents may be held legally responsible to pay fees and/or any additional costs." This was not enforced during the audit period.

Criteria

The governing body of a unit must have a written policy concerning a procedure for the writing off of bad debts, uncollectible accounts receivable, or any adjustments to record balance. Documentation must exist for all efforts made by the unit to collect amounts owed prior to any write-offs. Write-offs or adjustments to records which are not documented or warranted may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 1)

CENTRAL NINE CAREER CENTER
EXIT CONFERENCE

The contents of this report were discussed on January 23, 2020, with Dr. William E. Kovach, Director; Cindy Payton, Treasurer; Greg Waltz , President of the School Board; and Joe Hubbard, School Board member.