

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

FINANCIAL STATEMENTS AUDIT REPORT

OF

ORLEANS PUBLIC LIBRARY

ORANGE COUNTY, INDIANA

January 1, 2015 to December 31, 2018



**FILED**  
11/14/2019



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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Deborah M. Stone	01-01-15 to 12-31-19
Treasurer	Carol Sue McCart	01-01-15 to 12-31-19
President of the Library Board	Jim Ellis Cathy Hardin	01-01-15 to 12-31-15 01-01-16 to 12-31-19



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INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE ORLEANS PUBLIC LIBRARY, ORANGE COUNTY, INDIANA

**Report on the Financial Statements**

We have audited the accompanying financial statements of the Orleans Public Library (Library), which comprise the financial position and results of operations for the period of January 1, 2015 to December 31, 2018, and the related notes to the financial statements as listed in the Table of Contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT  
(Continued)

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As discussed in Note 1 to the financial statements, the Library prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Library for the period of January 1, 2015 to December 31, 2018.


***Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Library for the period of January 1, 2015 to December 31, 2018, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

***Other Matters***

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the Library's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis and Schedule of Leases and Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the auditing procedures applied by us in the audit of the financial statements and, accordingly, we express no opinion on them.

  
Paul D. Joyce, CPA  
State Examiner

October 3, 2019

## FINANCIAL STATEMENTS AND ACCOMPANYING NOTES

The financial statements and accompanying notes were approved by management of the Library.  
The financial statements and notes are presented as intended by the Library.

ORLEANS PUBLIC LIBRARY  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND  
CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
For the Years Ended December 31, 2015 and 2016

Fund	Cash and Investments 01-01-15	Receipts	Disbursements	Cash and Investments 12-31-15	Receipts	Disbursements	Cash and Investments 12-31-16
Operating	\$ 77,543	\$ 122,250	\$ 119,445	\$ 80,348	\$ 125,214	\$ 119,173	\$ 86,389
Rainy Day	9,105	-	-	9,105	4,480	-	13,585
Levy Excess	445	302	-	747	-	-	747
Construction Fund	-	-	-	-	1,182,909	487,553	695,356
Library Improvement Reserve Fund	46,183	3,046	-	49,229	42	1,048	48,223
Petty Cash	50	-	-	50	-	-	50
Cash Drawer	25	-	-	25	25	-	50
Gift	18,675	17,331	7,462	28,544	4,926	11,824	21,646
Payroll	(3,098)	17,812	14,714	-	13,987	13,890	97
Totals	<u>\$ 148,928</u>	<u>\$ 160,741</u>	<u>\$ 141,621</u>	<u>\$ 168,048</u>	<u>\$ 1,331,583</u>	<u>\$ 633,488</u>	<u>\$ 866,143</u>

The notes to the financial statements are an integral part of this statement.

ORLEANS PUBLIC LIBRARY  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND  
CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
For the Years Ended December 31, 2017 and 2018

Fund	Cash and Investments 01-01-17	Receipts	Disbursements	Cash and Investments 12-31-17	Receipts	Disbursements	Cash and Investments 12-31-18
Operating	\$ 86,389	\$ 129,037	\$ 129,426	\$ 86,000	\$ 142,700	\$ 131,583	\$ 97,117
Rainy Day	13,585	-	-	13,585	-	2,500	11,085
Levy Excess	747	-	-	747	-	-	747
Construction Fund	695,356	330,426	811,545	214,237	-	12,185	202,052
Library Improvement Reserve Fund	48,223	17	-	48,240	35	-	48,275
Debt	-	91,562	74,463	17,099	78,436	81,250	14,285
Petty Cash	50	-	-	50	-	-	50
Cash Drawer	50	-	-	50	-	-	50
Gift	21,646	11,433	16,587	16,492	7,282	10,785	12,989
Payroll	97	14,248	14,445	(100)	15,889	15,482	307
Totals	<u>\$ 866,143</u>	<u>\$ 576,723</u>	<u>\$ 1,046,466</u>	<u>\$ 396,400</u>	<u>\$ 244,342</u>	<u>\$ 253,785</u>	<u>\$ 386,957</u>

The notes to the financial statements are an integral part of this statement.

ORLEANS PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS

**Note 1. Summary of Significant Accounting Policies**

**A. Reporting Entity**

The Library was established under the laws of the State of Indiana. The Library operates under a governing board and provides culture services.

The accompanying financial statements present the financial information for the Library.

**B. Basis of Accounting**

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

**C. Cash and Investments**

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

**D. Receipts**

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

*Taxes.* Amounts received from one or more of the following: property tax, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeeper's tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Library.

*Intergovernmental receipts.* Amounts received from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of intergovernmental receipts include, but are not limited to, the following: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distributions received from the state, local road and street distributions received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

ORLEANS PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

*Charges for services.* Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

*Fines and forfeits.* Amounts received from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

*Other receipts.* Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

**E. Disbursements**

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

*Personal services.* Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

*Supplies.* Amounts disbursed for articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include, but are not limited to, the following: office supplies, operating supplies, and repair and maintenance supplies.

*Other services and charges.* Amounts disbursed for services including, but not limited to, the following: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

*Debt service - principal and interest.* Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the Library. It includes all expenditures for the reduction of the principal and interest of the Library's general obligation indebtedness.

*Capital outlay.* Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

*Other disbursements.* Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

ORLEANS PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

*F. Interfund Transfers*

The Library may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

*G. Fund Accounting*

Separate funds are established, maintained, and reported by the Library. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Library. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the Library in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

**Note 2. Budgets**

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Library submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

**Note 3. Property Taxes**

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Library in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by December 31 of the year preceding the budget year or January 15 of the budget year if the Library is issuing debt after December 1 or intends on filing a shortfall appeal. These rates were based upon the assessed valuations adjusted for various tax credits from the preceding year's lien date of January 1. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

ORLEANS PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

**Note 4. Deposits and Investments**

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Library to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

**Note 5. Risk Management**

The Library may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the Library to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

**Note 6. Pension Plan**

*Public Employees' Retirement Fund*

*Plan Description*

The Indiana Public Employees' Retirement Fund Defined Benefit Plan (PERF DB) is a cost-sharing multiple-employer defined benefit plan and provides retirement, disability, and survivor benefits to plan members. PERF DB is administered through the Indiana Public Retirement System (INPRS) Board in accordance with state statutes (IC 5-10.2, IC 5-10.3) and administrative code (35 IAC 1.2), which govern most requirements of the system and give the Library authority to contribute to the plan.

The Public Employees' Hybrid Plan (PERF Hybrid) consists of two components: PERF DB, the employer-funded monthly defined benefit component, and the Public Employees' Hybrid Members Defined Contribution Account, the defined contribution component.

The Retirement Savings Plan for Public Employees (My Choice) is a multiple-employer defined contribution plan. It is administered through the INPRS Board in accordance with state statutes (IC 5-10.2, IC 5-10.3) and administrative code (35 IAC 1.2), which govern most requirements of the system and give the Library authority to contribute to the plan.

ORLEANS PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

New employees hired have a one-time election to join either the PERF Hybrid or the My Choice.

*Financial Report*

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System  
One North Capitol, Suite 001  
Indianapolis, IN 46204  
Ph. (844) 464-6777

*Contributions*

Members' contributions are set by state statute at 3 percent of compensation for both the defined contribution component of PERF Hybrid and My Choice. The employer may elect to make the contribution on behalf of the member of the defined contribution component of PERF Hybrid and My Choice members may receive additional employer contribution in lieu of the PERF DB. Contributions to the PERF DB are determined by INPRS Board based on actuarial valuation.

**Note 7. Cash Balance Deficit**

The financial statements contain one fund, the Payroll fund, with a deficit in cash on December 31, 2017. This is a result of a timing issue with payments and reimbursements of employee deductions and benefits recorded as of December 31, 2017.

**Note 8. Holding Corporation**

The Library has entered into a capital lease with Orleans Public Library Building Corporation (the lessor). The lessor was organized as a not-for-profit corporation pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the Library. The lessor has been determined to be a related-party of the Library. Lease payments during the years 2017 and 2018 totaled \$71,963 and \$81,250, respectively.

#### OTHER INFORMATION - UNAUDITED

The Library's Annual Financial Reports information can be found on the Indiana Gateway for Government Units website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Library's Annual Financial Reports referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the Library. It is presented as intended by the Library.

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ORLEANS PUBLIC LIBRARY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2015

	Operating	Rainy Day	Levy Excess	Construction Fund	Library Improvement Reserve Fund	Petty Cash	Cash Drawer	Gift	Payroll	Totals
Cash and investments - beginning	\$ 77,543	\$ 9,105	\$ 445	\$ -	\$ 46,183	\$ 50	\$ 25	\$ 18,675	\$ (3,098)	\$ 148,928
Receipts:										
Taxes	71,076	-	302	-	-	-	-	-	-	71,378
Intergovernmental receipts	43,741	-	-	-	-	-	-	-	-	43,741
Charges for services	2,094	-	-	-	-	-	-	-	-	2,094
Fines and forfeits	814	-	-	-	-	-	-	-	-	814
Other receipts	4,525	-	-	-	3,046	-	-	17,331	17,812	42,714
Total receipts	122,250	-	302	-	3,046	-	-	17,331	17,812	160,741
Disbursements:										
Personal services	78,405	-	-	-	-	-	-	-	-	78,405
Supplies	3,893	-	-	-	-	-	-	1,877	-	5,770
Other services and charges	21,147	-	-	-	-	-	-	5,335	-	26,482
Capital outlay	12,604	-	-	-	-	-	-	-	-	12,604
Other disbursements	3,396	-	-	-	-	-	-	250	14,714	18,360
Total disbursements	119,445	-	-	-	-	-	-	7,462	14,714	141,621
Excess of receipts over disbursements	2,805	-	302	-	3,046	-	-	9,869	3,098	19,120
Cash and investments - ending	\$ 80,348	\$ 9,105	\$ 747	\$ -	\$ 49,229	\$ 50	\$ 25	\$ 28,544	\$ -	\$ 168,048

ORLEANS PUBLIC LIBRARY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2016

	Operating	Rainy Day	Levy Excess	Construction Fund	Library Improvement Reserve Fund	Petty Cash	Cash Drawer	Gift	Payroll	Totals
Cash and investments - beginning	\$ 80,348	\$ 9,105	\$ 747	\$ -	\$ 49,229	\$ 50	\$ 25	\$ 28,544	\$ -	\$ 168,048
Receipts:										
Taxes	74,473	4,480	-	-	-	-	-	-	-	78,953
Intergovernmental receipts	42,998	-	-	69,574	-	-	-	-	-	112,572
Charges for services	3,530	-	-	-	-	-	-	-	-	3,530
Fines and forfeits	626	-	-	-	-	-	-	-	-	626
Other receipts	3,587	-	-	1,113,335	42	-	25	4,926	13,987	1,135,902
Total receipts	<u>125,214</u>	<u>4,480</u>	<u>-</u>	<u>1,182,909</u>	<u>42</u>	<u>-</u>	<u>25</u>	<u>4,926</u>	<u>13,987</u>	<u>1,331,583</u>
Disbursements:										
Personal services	79,108	-	-	-	-	-	-	-	-	79,108
Supplies	5,005	-	-	-	-	-	-	120	-	5,125
Other services and charges	23,433	-	-	-	47	-	-	6,100	-	29,580
Capital outlay	11,606	-	-	487,553	-	-	-	783	-	499,942
Other disbursements	21	-	-	-	1,001	-	-	4,821	13,890	19,733
Total disbursements	<u>119,173</u>	<u>-</u>	<u>-</u>	<u>487,553</u>	<u>1,048</u>	<u>-</u>	<u>-</u>	<u>11,824</u>	<u>13,890</u>	<u>633,488</u>
Excess (deficiency) of receipts over disbursements	<u>6,041</u>	<u>4,480</u>	<u>-</u>	<u>695,356</u>	<u>(1,006)</u>	<u>-</u>	<u>25</u>	<u>(6,898)</u>	<u>97</u>	<u>698,095</u>
Cash and investments - ending	<u>\$ 86,389</u>	<u>\$ 13,585</u>	<u>\$ 747</u>	<u>\$ 695,356</u>	<u>\$ 48,223</u>	<u>\$ 50</u>	<u>\$ 50</u>	<u>\$ 21,646</u>	<u>\$ 97</u>	<u>\$ 866,143</u>

ORLEANS PUBLIC LIBRARY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2017

	Operating	Rainy Day	Levy Excess	Construction Fund	Library Improvement Reserve Fund	Debt	Petty Cash	Cash Drawer	Gift	Payroll	Totals
Cash and investments - beginning	\$ 86,389	\$ 13,585	\$ 747	\$ 695,356	\$ 48,223	\$ -	\$ 50	\$ 50	\$ 21,646	\$ 97	\$ 866,143
Receipts:											
Taxes	111,353	-	-	-	-	81,981	-	-	-	-	193,334
Intergovernmental receipts	10,647	-	-	330,426	-	9,500	-	-	-	-	350,573
Charges for services	3,108	-	-	-	-	-	-	-	-	-	3,108
Fines and forfeits	711	-	-	-	-	-	-	-	-	-	711
Other receipts	3,218	-	-	-	17	81	-	-	11,433	14,248	28,997
Total receipts	129,037	-	-	330,426	17	91,562	-	-	11,433	14,248	576,723
Disbursements:											
Personal services	77,343	-	-	-	-	-	-	-	327	-	77,670
Supplies	7,061	-	-	-	-	-	-	-	1,724	-	8,785
Other services and charges	30,910	-	-	-	-	-	-	-	2,494	-	33,404
Debt service - principal and interest	-	-	-	-	-	74,463	-	-	-	-	74,463
Capital outlay	14,039	-	-	783,045	-	-	-	-	12,042	-	809,126
Other disbursements	73	-	-	28,500	-	-	-	-	-	14,445	43,018
Total disbursements	129,426	-	-	811,545	-	74,463	-	-	16,587	14,445	1,046,466
Excess (deficiency) of receipts over disbursements	(389)	-	-	(481,119)	17	17,099	-	-	(5,154)	(197)	(469,743)
Cash and investments - ending	\$ 86,000	\$ 13,585	\$ 747	\$ 214,237	\$ 48,240	\$ 17,099	\$ 50	\$ 50	\$ 16,492	\$ (100)	\$ 396,400

ORLEANS PUBLIC LIBRARY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2018

	Operating	Rainy Day	Levy Excess	Construction Fund	Library Improvement Reserve Fund	Debt	Petty Cash	Cash Drawer	Gift	Payroll	Totals
Cash and investments - beginning	\$ 86,000	\$ 13,585	\$ 747	\$ 214,237	\$ 48,240	\$ 17,099	\$ 50	\$ 50	\$ 16,492	\$ (100)	\$ 396,400
Receipts:											
Taxes	116,954	-	-	-	-	70,682	-	-	-	-	187,636
Intergovernmental receipts	10,757	-	-	-	-	7,753	-	-	-	-	18,510
Charges for services	3,568	-	-	-	-	-	-	-	-	-	3,568
Fines and forfeits	2,039	-	-	-	-	-	-	-	-	-	2,039
Other receipts	9,382	-	-	-	35	1	-	-	7,282	15,889	32,589
Total receipts	142,700	-	-	-	35	78,436	-	-	7,282	15,889	244,342
Disbursements:											
Personal services	83,435	-	-	-	-	-	-	-	-	15,482	98,917
Supplies	8,446	-	-	-	-	-	-	-	1,415	-	9,861
Other services and charges	29,515	-	-	591	-	-	-	-	990	-	31,096
Debt service - principal and interest	-	-	-	-	-	81,250	-	-	-	-	81,250
Capital outlay	10,076	-	-	11,594	-	-	-	-	3,797	-	25,467
Other disbursements	111	2,500	-	-	-	-	-	-	4,583	-	7,194
Total disbursements	131,583	2,500	-	12,185	-	81,250	-	-	10,785	15,482	253,785
Excess (deficiency) of receipts over disbursements	11,117	(2,500)	-	(12,185)	35	(2,814)	-	-	(3,503)	407	(9,443)
Cash and investments - ending	\$ 97,117	\$ 11,085	\$ 747	\$ 202,052	\$ 48,275	\$ 14,285	\$ 50	\$ 50	\$ 12,989	\$ 307	\$ 386,957

ORLEANS PUBLIC LIBRARY  
 SCHEDULE OF LEASES AND DEBT  
 December 31, 2018

Lessor	Purpose	Annual Lease Payment	Lease Beginning Date	Lease Ending Date
Governmental activities:				
Orleans Public Library Building Corporation	Library Expansion	\$ 80,250	7/15/2017	1/15/2036
Total of annual lease payments		<u>\$ 80,250</u>		

#### OTHER REPORTS

In addition to this report, other reports may have been issued for the Library. All reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>.