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October 30, 2019

Charter School Board
Indianapolis Academy of Excellence, Inc.
1145 E 22nd St
Indianapolis, IN 46202

We have reviewed the Supplemental Audit Report for Indianapolis Academy of Excellence, Inc. prepared by Donovan CPAs, Independent Public Accountants, for the period July 1, 2018 to June 30, 2019. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the State Board of Accounts.

We call your attention to the findings in the report. Page 3 contains two audit results and comments.

The Supplemental Audit Report and associated audited Financial Statements are filed in our office as a matter of public record.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

**SUPPLEMENTAL AUDIT REPORT
OF
INDIANAPOLIS ACADEMY OF EXCELLENCE, INC.**

MARION COUNTY, INDIANA

July 1, 2018 to June 30, 2019



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INDIANAPOLIS ACADEMY OF EXCELLENCE, INC.
MARION COUNTY, INDIANA
School Officials
July 1, 2018 to June 30, 2019

<u>Office</u>	<u>Official</u>	<u>Term</u>
President of Board of Directors	Bill Harris	07/01/18 – 06/30/19
School Leader/Treasurer	Tara Gustin	07/01/18 – 06/30/19



Donovan CPAs

The Board of Directors
Indianapolis Academy of Excellence, Inc.

We have audited the financial statements of Indianapolis Academy of Excellence, Inc. (the “School”) as of and for the year ended June 30, 2019 and have issued our report thereon dated October 10, 2019. As part of our audit, we tested the School’s compliance with provisions of the *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools* issued by the Indiana State Board of Accounts and related provisions of laws, regulations, contracts and grant agreements. Reported in the Audit Results and Comments are matters where we believe the School was not in compliance with those provisions.

DONOVAN

Indianapolis, Indiana
October 10, 2019

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INDIANAPOLIS ACADEMY OF EXCELLENCE, INC.

MARION COUNTY, INDIANA

Audit Results and Comments

July 1, 2018 to June 30, 2019

RECEIPTS AND DEPOSITS

We selected a sample of fifteen cash receipts to test. The School did not issue receipts to any of the fifteen. We noted multiple instances where one receipt comprised multiple transactions.

Receipts shall be issued and recorded at the time of the transaction; for example, when cash or a check is received, a receipt is to be immediately prepared and given to the person making payment. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8)

SCHOOL LUNCH FORMS AND MEALS REIMBURSEMENT

We tested a sample of ten students from the textbook claim list. The School was unable to provide adequate documentation for directly certified students that supported their direct certification status as determined by the School. Additionally, we selected the November 2018 meal claim for testing. The School was unable to provide support for the number of meals claimed for reimbursement.

Charter schools should have internal controls in place to provide reasonable assurance that their goals and objectives are accomplished; laws, regulations, and good business practices are complied with; assets are safeguarded; and accurate and reliable data are maintained. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8)

The governing board is charged with the duty to preserve, keep, maintain, or file all the official records of the political subdivision pursuant to IC 5-15-1-1.

A public record is defined as all documentation of the informational, communicative or decision-making processes of the political subdivision in connection with the transaction of public business or governmental functions, which documentation is created, received, retained, maintained, or filed by the political subdivision as evidence of its activities or because of the information value of the data in the documentation, and which is generated on paper or paper substitutes; photographic or chemically based media; magnetic or machine readable media; or any other materials, regardless of form or characteristics. [IC 5-15-5.1-1] (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 12)

INDIANAPOLIS ACADEMY OF EXCELLENCE, INC.

MARION COUNTY, INDIANA

Exit Conference

July 1, 2018 to June 30, 2019

The results of this report were communicated verbally to Tara Gustin (School Leader) and Tammy Chaney (Outsourced Accountant) during audit fieldwork. Tara and Tammy are aware of, and in agreement with, the findings. Given the School's closure effective June 30, 2019, Donovan CPAs and School management agree to pass on conducting a formal exit conference as well as requiring a formal response from management. All School operations have ceased, and any further discussion of internal control findings would provide no benefit to the parties involved.