

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

FINANCIAL STATEMENTS AUDIT REPORT

OF

PUTNAM COUNTY AIRPORT AUTHORITY

PUTNAM COUNTY, INDIANA

January 1, 2015 to December 31, 2018



**FILED**  
10/15/2019



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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Rex Eaton	01-01-15 to 12-31-19
President of the Airport Authority Board	Duane Skoog	01-01-15 to 12-31-15
	Dr. Perry Wainman	01-01-16 to 12-31-19



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE PUTNAM COUNTY AIRPORT AUTHORITY, PUTNAM COUNTY, INDIANA

**Report on the Financial Statements**

We have audited the accompanying financial statements of the Putnam County Airport Authority (Authority), which comprise the financial position and results of operations for the period of January 1, 2015 to December 31, 2018, and the related notes to the financial statements as listed in the Table of Contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT  
(Continued)

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As discussed in Note 1 to the financial statements, the Authority prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Authority for the period of January 1, 2015 to December 31, 2018.


***Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Authority for the period of January 1, 2015 to December 31, 2018, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

***Other Matters***

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the Authority's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the auditing procedures applied by us in the audit of the financial statements and, accordingly, we express no opinion on them.

  
Paul D. Joyce, CPA  
State Examiner

August 29, 2019

## FINANCIAL STATEMENTS AND ACCOMPANYING NOTES

The financial statements and accompanying notes were approved by management of the Authority. The financial statements and notes are presented as intended by the Authority.

PUTNAM COUNTY AIRPORT AUTHORITY  
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Years Ended December 31, 2015 and 2016

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Fund	Cash and Investments 01-01-15	Receipts	Disbursements	Cash and Investments 12-31-15	Receipts	Disbursements	Cash and Investments 12-31-16
Airport Operating	\$ -	\$ 723,323	\$ 314,247	\$ 409,076	\$ 782,184	\$ 450,109	\$ 741,151
Rainy Day Fund	-	-	-	-	99,728	-	99,728
Cumulative Building Fund	-	560,526	506,451	54,075	620,802	628,438	46,439
Totals	<u>\$ -</u>	<u>\$ 1,283,849</u>	<u>\$ 820,698</u>	<u>\$ 463,151</u>	<u>\$ 1,502,714</u>	<u>\$ 1,078,547</u>	<u>\$ 887,318</u>

The notes to the financial statements are an integral part of this statement.

PUTNAM COUNTY AIRPORT AUTHORITY  
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Years Ended December 31, 2017 and 2018

Fund	Cash and Investments 01-01-17	Receipts	Disbursements	Cash and Investments 12-31-17	Receipts	Disbursements	Cash and Investments 12-31-18
Airport Operating	\$ 741,151	\$ 788,922	\$ 788,500	\$ 741,573	\$ 1,113,038	\$ 1,205,313	\$ 649,298
Rainy Day Fund	99,728	74,992	-	174,720	-	-	174,720
Cumulative Building Fund	46,439	421,184	331,127	136,496	103,154	10,438	229,212
Grant Fund	-	-	-	-	54,270	39,342	14,928
Totals	\$ 887,318	\$ 1,285,098	\$ 1,119,627	\$ 1,052,789	\$ 1,270,462	\$ 1,255,093	\$ 1,068,158

The notes to the financial statements are an integral part of this statement.

PUTNAM COUNTY AIRPORT AUTHORITY  
NOTES TO FINANCIAL STATEMENTS

**Note 1. Summary of Significant Accounting Policies**

**A. Reporting Entity**

The Authority was established under the laws of the State of Indiana. The Authority operates under a governing board.

The accompanying financial statements present the financial information for the Authority.

**B. Basis of Accounting**

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

**C. Cash and Investments**

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

**D. Receipts**

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

*Taxes.* Amounts received from one or more of the following: property tax, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, innkeeper's tax, food and beverage tax, county adjusted gross income tax, and other taxes that are set by the Authority.

*Intergovernmental receipts.* Amounts received from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of intergovernmental receipts include, but are not limited to, the following: federal grants and state grants.

*Charges for services.* Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

*Other receipts.* Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings.

PUTNAM COUNTY AIRPORT AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

*E. Disbursements*

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

*Personal services.* Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

*Supplies.* Amounts disbursed for articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include, but are not limited to, the following: office supplies, operating supplies, and repair and maintenance supplies.

*Other services and charges.* Amounts disbursed for services including, but not limited to, the following: professional services, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

*Debt service - principal and interest.* Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the Authority. It includes all expenditures for the reduction of the principal and interest of the Authority's general obligation indebtedness.

*Capital outlay.* Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

*Other disbursements.* Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

*F. Interfund Transfers*

The Authority may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

*G. Fund Accounting*

Separate funds are established, maintained, and reported by the Authority. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Authority. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the Authority in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

PUTNAM COUNTY AIRPORT AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

**Note 2. Budgets**

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Authority submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

**Note 3. Property Taxes**

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Authority in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by December 31 of the year preceding the budget year or January 15 of the budget year if the Authority is issuing debt after December 1 or intends on filing a shortfall appeal. These rates were based upon the assessed valuations adjusted for various tax credits from the preceding year's lien date of January 1. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

**Note 4. Deposits and Investments**

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Authority to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

**Note 5. Risk Management**

The Authority may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the Authority to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

#### OTHER INFORMATION - UNAUDITED

The Authority's Annual Financial Reports information can be found on the Indiana Gateway for Government Units website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Authority's Annual Financial Reports referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the Authority. It is presented as intended by the Authority.

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PUTNAM COUNTY AIRPORT AUTHORITY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2015

	Airport Operating	Rainy Day Fund	Cumulative Building Fund	Totals
Cash and investments - beginning	\$ -	\$ -	\$ -	\$ -
Receipts:				
Taxes	509,004	-	54,536	563,540
Intergovernmental receipts	42,757	-	473,199	515,956
Charges for services	68,164	-	-	68,164
Other receipts	<u>103,398</u>	<u>-</u>	<u>32,791</u>	<u>136,189</u>
Total receipts	<u>723,323</u>	<u>-</u>	<u>560,526</u>	<u>1,283,849</u>
Disbursements:				
Personal services	74,030	-	-	74,030
Supplies	6,117	-	-	6,117
Other services and charges	165,051	-	62,075	227,126
Capital outlay	23,883	-	444,376	468,259
Other disbursements	<u>45,166</u>	<u>-</u>	<u>-</u>	<u>45,166</u>
Total disbursements	<u>314,247</u>	<u>-</u>	<u>506,451</u>	<u>820,698</u>
Excess (deficiency) of receipts over disbursements	<u>409,076</u>	<u>-</u>	<u>54,075</u>	<u>463,151</u>
Cash and investments - ending	<u>\$ 409,076</u>	<u>\$ -</u>	<u>\$ 54,075</u>	<u>\$ 463,151</u>

PUTNAM COUNTY AIRPORT AUTHORITY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2016

	Airport Operating	Rainy Day Fund	Cumulative Building Fund	Totals
Cash and investments - beginning	\$ 409,076	\$ -	\$ 54,075	\$ 463,151
Receipts:				
Taxes	435,245	-	29,743	464,988
Intergovernmental receipts	207,716	-	554,315	762,031
Charges for services	71,397	-	-	71,397
Other receipts	<u>67,826</u>	<u>99,728</u>	<u>36,744</u>	<u>204,298</u>
Total receipts	<u>782,184</u>	<u>99,728</u>	<u>620,802</u>	<u>1,502,714</u>
Disbursements:				
Personal services	2,100	-	-	2,100
Supplies	4,881	-	-	4,881
Other services and charges	209,697	-	165,298	374,995
Capital outlay	147,191	-	399,740	546,931
Other disbursements	<u>86,240</u>	<u>-</u>	<u>63,400</u>	<u>149,640</u>
Total disbursements	<u>450,109</u>	<u>-</u>	<u>628,438</u>	<u>1,078,547</u>
Excess (deficiency) of receipts over disbursements	<u>332,075</u>	<u>99,728</u>	<u>(7,636)</u>	<u>424,167</u>
Cash and investments - ending	<u>\$ 741,151</u>	<u>\$ 99,728</u>	<u>\$ 46,439</u>	<u>\$ 887,318</u>

PUTNAM COUNTY AIRPORT AUTHORITY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2017

	Airport Operating	Rainy Day Fund	Cumulative Building Fund	Grant Fund	Totals
Cash and investments - beginning	\$ 741,151	\$ 99,728	\$ 46,439	\$ -	\$ 887,318
Receipts:					
Taxes	663,844	-	50,060	-	713,904
Intergovernmental receipts	44,021	-	316,382	-	360,403
Charges for services	64,557	-	-	-	64,557
Other receipts	16,500	74,992	54,742	-	146,234
Total receipts	<u>788,922</u>	<u>74,992</u>	<u>421,184</u>	<u>-</u>	<u>1,285,098</u>
Disbursements:					
Supplies	3,831	-	-	-	3,831
Other services and charges	204,199	-	62,358	-	266,557
Capital outlay	423,237	-	268,769	-	692,006
Other disbursements	157,233	-	-	-	157,233
Total disbursements	<u>788,500</u>	<u>-</u>	<u>331,127</u>	<u>-</u>	<u>1,119,627</u>
Excess (deficiency) of receipts over disbursements	<u>422</u>	<u>74,992</u>	<u>90,057</u>	<u>-</u>	<u>165,471</u>
Cash and investments - ending	<u>\$ 741,573</u>	<u>\$ 174,720</u>	<u>\$ 136,496</u>	<u>\$ -</u>	<u>\$ 1,052,789</u>

PUTNAM COUNTY AIRPORT AUTHORITY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For the Year Ended December 31, 2018

	Airport Operating	Rainy Day Fund	Cumulative Building Fund	Grant Fund	Totals
Cash and investments - beginning	\$ 741,573	\$ 174,720	\$ 136,496	\$ -	\$ 1,052,789
Receipts:					
Taxes	678,332	-	49,893	-	728,225
Intergovernmental receipts	44,136	-	5,192	54,270	103,598
Charges for services	61,281	-	48,069	-	109,350
Other receipts	329,289	-	-	-	329,289
Total receipts	<u>1,113,038</u>	<u>-</u>	<u>103,154</u>	<u>54,270</u>	<u>1,270,462</u>
Disbursements:					
Personal services	127,500	-	-	-	127,500
Supplies	28,541	-	-	-	28,541
Other services and charges	113,580	-	-	8,000	121,580
Debt service - principal and interest	-	-	10,438	-	10,438
Capital outlay	921,348	-	-	31,342	952,690
Other disbursements	14,344	-	-	-	14,344
Total disbursements	<u>1,205,313</u>	<u>-</u>	<u>10,438</u>	<u>39,342</u>	<u>1,255,093</u>
Excess (deficiency) of receipts over disbursements	<u>(92,275)</u>	<u>-</u>	<u>92,716</u>	<u>14,928</u>	<u>15,369</u>
Cash and investments - ending	<u>\$ 649,298</u>	<u>\$ 174,720</u>	<u>\$ 229,212</u>	<u>\$ 14,928</u>	<u>\$ 1,068,158</u>

PUTNAM COUNTY AIRPORT AUTHORITY  
SCHEDULE OF PAYABLES AND RECEIVABLES  
December 31, 2018

<u>Government or Enterprise</u>	<u>Accounts Payable</u>	<u>Accounts Receivable</u>
Governmental activities	<u>\$ 329,885</u>	<u>\$ 42,283</u>

PUTNAM COUNTY AIRPORT AUTHORITY  
SCHEDULE OF LEASES AND DEBT  
December 31, 2018

<u>Description of Debt</u>		<u>Ending</u>	<u>Principal and</u>
<u>Type</u>	<u>Purpose</u>	<u>Principal</u>	<u>Interest Due</u>
		<u>Balance</u>	<u>Within One</u>
			<u>Year</u>
Governmental activities:			
Notes and loans payable	Purchase of Building (Dixie Chopper)	\$ 1,400,000	\$ 106,560
Totals		<u>\$ 1,400,000</u>	<u>\$ 106,560</u>

PUTNAM COUNTY AIRPORT AUTHORITY  
 SCHEDULE OF CAPITAL ASSETS  
 December 31, 2018

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Governmental activities:	
Land	\$ 1,610,486
Buildings	2,250,408
Improvements other than buildings	520,705
Machinery, equipment, and vehicles	<u>1,070,328</u>
Total governmental activities	<u>5,451,927</u>
Total capital assets	<u>\$ 5,451,927</u>

## OTHER REPORTS

In addition to this report, other reports may have been issued for the Authority. All reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>.