

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENTS AUDIT REPORT
OF
HONEY CREEK-VIGO CONSERVANCY DISTRICT
VIGO COUNTY, INDIANA
January 1, 2012 to December 31, 2017



FILED
12/14/2018

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Independent Auditor's Report	3-4
Financial Statements and Accompanying Notes:	
Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis	7-9
Notes to Financial Statements.....	10-13
Other Information - Unaudited:	
Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis	16-21
Schedule of Leases and Debt	23
Other Reports.....	24

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Financial Clerk	Jane A. Hadley	01-01-12 to 12-31-18
President of the District Board	Richard K. Jenkins	01-01-12 to 12-31-18



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE HONEY CREEK-VIGO CONSERVANCY
DISTRICT, VIGO COUNTY, INDIANA

Report on the Financial Statements

We have audited the accompanying financial statements of the Honey Creek-Vigo Conservancy District (District), which comprise the financial position and results of operations for the period of January 1, 2012 to December 31, 2017, and the related notes to the financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT
(Continued)

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statements, the District prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the District for the period of January 1, 2012 to December 31, 2017.


Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the District for the period of January 1, 2012 to December 31, 2017, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the District's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis and Schedule of Leases and Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the auditing procedures applied by us in the audit of the financial statements and, accordingly, we express no opinion on them.


Paul D. Joyce, CPA
State Examiner

October 31, 2018

FINANCIAL STATEMENTS AND ACCOMPANYING NOTES

The financial statements and accompanying notes were approved by management of the District. The financial statements and notes are presented as intended by the District.

φ

(This page intentionally left blank.)

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Years Ended December 31, 2012 and 2013

Fund	Cash and Investments 01-01-12	Receipts	Disbursements	Cash and Investments 12-31-12	Receipts	Disbursements	Cash and Investments 12-31-13
General Fund	\$ 443,764	\$ 620,844	\$ 721,744	\$ 342,864	\$ 458,750	\$ 653,898	\$ 147,716
Bond Fund	104,133	85,651	11,637	178,147	144	21,137	157,154
Totals	<u>\$ 547,897</u>	<u>\$ 706,495</u>	<u>\$ 733,381</u>	<u>\$ 521,011</u>	<u>\$ 458,894</u>	<u>\$ 675,035</u>	<u>\$ 304,870</u>

The notes to the financial statements are an integral part of this statement.

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Years Ended December 31, 2014 and 2015

ϕ

Fund	Cash and Investments 01-01-14	Receipts	Disbursements	Cash and Investments 12-31-14	Receipts	Disbursements	Cash and Investments 12-31-15
General Fund	\$ 147,716	\$ 614,385	\$ 692,153	\$ 69,948	\$ 790,027	\$ 755,119	\$ 104,856
Bond Fund	157,154	124	10,360	146,918	250,725	179,896	217,747
Totals	<u>\$ 304,870</u>	<u>\$ 614,509</u>	<u>\$ 702,513</u>	<u>\$ 216,866</u>	<u>\$ 1,040,752</u>	<u>\$ 935,015</u>	<u>\$ 322,603</u>

The notes to the financial statements are an integral part of this statement.

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Years Ended December 31, 2016 and 2017

ϕ

Fund	Cash and Investments 01-01-16	Receipts	Disbursements	Cash and Investments 12-31-16	Receipts	Disbursements	Cash and Investments 12-31-17
General Fund	\$ 104,856	\$ 819,029	\$ 721,705	\$ 202,180	\$ 849,043	\$ 681,255	\$ 369,968
Bond Fund	217,747	173	26,404	191,516	54	186,362	5,208
Totals	<u>\$ 322,603</u>	<u>\$ 819,202</u>	<u>\$ 748,109</u>	<u>\$ 393,696</u>	<u>\$ 849,097</u>	<u>\$ 867,617</u>	<u>\$ 375,176</u>

The notes to the financial statements are an integral part of this statement.

HONEY CREEK-VIGO CONSERVANCY DISTRICT
NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The District was established under the laws of the State of Indiana. The District operates under a governing board.

The accompanying financial statements present the financial information for the District.

B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

Taxes. Amounts received from one or more of the following: property tax, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeeper's tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the District.

Charges for services. Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Other receipts. Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

HONEY CREEK-VIGO CONSERVANCY DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

Personal services. Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Other services and charges. Amounts disbursed for services including, but not limited to, the following: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service - principal and interest. Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the District. It includes all expenditures for the reduction of the principal and interest of the District's general obligation indebtedness.

Capital outlay. Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Other disbursements. Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

F. Interfund Transfers

The District may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the District. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the District. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the District in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

HONEY CREEK-VIGO CONSERVANCY DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the District submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the District in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's lien date (March 1 in a year ending before January 1, 2016 and January 1 in a year beginning after December 31, 2015) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the District to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The District may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the District to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 NOTES TO FINANCIAL STATEMENTS
 (Continued)

Note 6. Restatements

For the year ended December 31, 2012, certain changes have been made to some of the beginning balances of the financial statements to more appropriately reflect financial activity of the District. The following schedule presents a summary of restated beginning balances:

Fund	Balance as of December 31, 2011	Prior Period Adjustment	Balance as of January 1, 2012
General Fund	\$ 360,941	\$ 82,823	\$ 443,764
Bond Fund	186,957	(82,824)	104,133

(This page intentionally left blank.)

OTHER INFORMATION - UNAUDITED

The District's Annual Financial Reports information can be found on the Indiana Gateway for Government Units website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the District's Annual Financial Reports referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the District. It is presented as intended by the District.

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2012

	General Fund	Bond Fund	Totals
Cash and investments - beginning	\$ 443,764	\$ 104,133	\$ 547,897
Receipts:			
Taxes	609,356	-	609,356
Other receipts	11,488	85,651	97,139
Total receipts	<u>620,844</u>	<u>85,651</u>	<u>706,495</u>
Disbursements:			
Personal services	2,500	-	2,500
Other services and charges	47,481	361	47,842
Debt service - principal and interest	588,296	-	588,296
Capital outlay	-	10,261	10,261
Other disbursements	83,467	1,015	84,482
Total disbursements	<u>721,744</u>	<u>11,637</u>	<u>733,381</u>
Excess (deficiency) of receipts over disbursements	<u>(100,900)</u>	<u>74,014</u>	<u>(26,886)</u>
Cash and investments - ending	<u>\$ 342,864</u>	<u>\$ 178,147</u>	<u>\$ 521,011</u>

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2013

	General Fund	Bond Fund	Totals
Cash and investments - beginning	\$ 342,864	\$ 178,147	\$ 521,011
Receipts:			
Taxes	448,483	-	448,483
Other receipts	10,267	144	10,411
Total receipts	<u>458,750</u>	<u>144</u>	<u>458,894</u>
Disbursements:			
Personal services	2,500	-	2,500
Other services and charges	60,374	360	60,734
Debt service - principal and interest	591,024	-	591,024
Capital outlay	-	20,777	20,777
Other disbursements	-	-	-
Total disbursements	<u>653,898</u>	<u>21,137</u>	<u>675,035</u>
Excess (deficiency) of receipts over disbursements	<u>(195,148)</u>	<u>(20,993)</u>	<u>(216,141)</u>
Cash and investments - ending	<u>\$ 147,716</u>	<u>\$ 157,154</u>	<u>\$ 304,870</u>

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2014

	General Fund	Bond Fund	Totals
Cash and investments - beginning	\$ 147,716	\$ 157,154	\$ 304,870
Receipts:			
Taxes	464,307	-	464,307
Charges for services	10,000	-	10,000
Other receipts	140,078	124	140,202
Total receipts	<u>614,385</u>	<u>124</u>	<u>614,509</u>
Disbursements:			
Personal services	2,500	-	2,500
Other services and charges	95,954	360	96,314
Debt service - principal and interest	593,699	-	593,699
Capital outlay	-	10,000	10,000
Other disbursements	-	-	-
Total disbursements	<u>692,153</u>	<u>10,360</u>	<u>702,513</u>
Excess (deficiency) of receipts over disbursements	<u>(77,768)</u>	<u>(10,236)</u>	<u>(88,004)</u>
Cash and investments - ending	<u>\$ 69,948</u>	<u>\$ 146,918</u>	<u>\$ 216,866</u>

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2015

	General Fund	Bond Fund	Totals
Cash and investments - beginning	\$ 69,948	\$ 146,918	\$ 216,866
Receipts:			
Taxes	779,972	-	779,972
Charges for services	10,000	-	10,000
Other receipts	55	250,725	250,780
Total receipts	<u>790,027</u>	<u>250,725</u>	<u>1,040,752</u>
Disbursements:			
Personal services	2,500	-	2,500
Other services and charges	63,248	78,813	142,061
Debt service - principal and interest	689,371	-	689,371
Other disbursements	-	101,083	101,083
Total disbursements	<u>755,119</u>	<u>179,896</u>	<u>935,015</u>
Excess (deficiency) of receipts over disbursements	<u>34,908</u>	<u>70,829</u>	<u>105,737</u>
Cash and investments - ending	<u>\$ 104,856</u>	<u>\$ 217,747</u>	<u>\$ 322,603</u>

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2016

	<u>General Fund</u>	<u>Bond Fund</u>	<u>Totals</u>
Cash and investments - beginning	\$ 104,856	\$ 217,747	\$ 322,603
Receipts:			
Taxes	808,930	-	808,930
Charges for services	10,000	-	10,000
Other receipts	<u>99</u>	<u>173</u>	<u>272</u>
Total receipts	<u>819,029</u>	<u>173</u>	<u>819,202</u>
Disbursements:			
Personal services	2,500	-	2,500
Other services and charges	80,264	26,404	106,668
Debt service - principal and interest	638,941	-	638,941
Other disbursements	<u>-</u>	<u>-</u>	<u>-</u>
Total disbursements	<u>721,705</u>	<u>26,404</u>	<u>748,109</u>
Excess (deficiency) of receipts over disbursements	<u>97,324</u>	<u>(26,231)</u>	<u>71,093</u>
Cash and investments - ending	<u>\$ 202,180</u>	<u>\$ 191,516</u>	<u>\$ 393,696</u>

HONEY CREEK-VIGO CONSERVANCY DISTRICT
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For the Year Ended December 31, 2017

	General Fund	Bond Fund	Totals
Cash and investments - beginning	\$ 202,180	\$ 191,516	\$ 393,696
Receipts:			
Taxes	838,838	-	838,838
Charges for services	10,000	-	10,000
Other receipts	205	54	259
Total receipts	<u>849,043</u>	<u>54</u>	<u>849,097</u>
Disbursements:			
Personal services	2,500	-	2,500
Other services and charges	77,657	186,362	264,019
Debt service - principal and interest	601,098	-	601,098
Other disbursements	-	-	-
Total disbursements	<u>681,255</u>	<u>186,362</u>	<u>867,617</u>
Excess (deficiency) of receipts over disbursements	<u>167,788</u>	<u>(186,308)</u>	<u>(18,520)</u>
Cash and investments - ending	<u>\$ 369,968</u>	<u>\$ 5,208</u>	<u>\$ 375,176</u>

(This page intentionally left blank.)

HONEY CREEK-VIGO CONSERVANCY DISTRICT
SCHEDULE OF LEASES AND DEBT
December 31, 2017

Description of Debt		Ending	Principal and
Type	Purpose	Principal	Interest Due
		Balance	Within One
			Year
Governmental activities:			
Notes and loans payable	Construction and Flood Protection	\$ 92,475	\$ 25,214
Notes and loans payable	Construction and Flood Protection	<u>1,952,000</u>	<u>578,996</u>
Totals		<u>\$ 2,044,475</u>	<u>\$ 604,210</u>

OTHER REPORTS

In addition to this report, other reports may have been issued for the District. All reports can be found on the Indiana State Board of Accounts' website: <http://www.in.gov/sboa/>.