



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

B51326

STATE BOARD OF ACCOUNTS  
302 WEST WASHINGTON STREET  
ROOM E418  
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513  
Fax: (317) 232-4711  
Web Site: [www.in.gov/sboa](http://www.in.gov/sboa)

November 19, 2018

Charter School Board  
Central Indiana Military Academy, Inc.  
d/b/a Anderson Preparatory Academy  
101 W 29<sup>th</sup> St.  
Anderson, IN 46016

We have reviewed the Supplemental Audit Report for Central Indiana Military Academy, Inc. d/b/a Anderson Preparatory Academy prepared by Donovan CPAs, Independent Public Accountants, for the period July 1, 2017 to June 30, 2018. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the State Board of Accounts.

We call your attention to the findings in the report. Page 3 contains two audit results and comments. Management's response is on page 5.

The Supplemental Audit Report and associated audited Financial Statements are filed in our office as a matter of public record.

*Paul D. Joyce*  
Paul D. Joyce, CPA  
State Examiner

**SUPPLEMENTAL AUDIT REPORT  
OF  
CENTRAL INDIANA MILITARY ACADEMY, INC.  
d/b/a ANDERSON PREPARATORY ACADEMY**

MADISON COUNTY, INDIANA

July 1, 2017 to June 30, 2018



## TABLE OF CONTENTS

	<b>Page</b>
School Officials .....	1
Transmittal Letter.....	2
Audit Results and Comments:	
Receipts and Deposits .....	3
Ticket Sales .....	3
Exit Conference .....	4
Official Response.....	5

**CENTRAL INDIANA MILITARY ACADEMY, INC.**  
**d/b/a ANDERSON PREPARATORY ACADEMY**  
**MADISON COUNTY, INDIANA**  
**School Officials**  
**July 1, 2017 to June 30, 2018**

<b><u>Office</u></b>	<b><u>Official</u></b>	<b><u>Term</u></b>
Chairman of Board of Directors	Sam Pellegrino	07/01/17 – 06/30/18
Business Manager	Natalie Hall	07/01/17 – 06/30/18
Treasurer of Board of Directors	David Ashby	07/01/17 – 06/30/18



# Donovan CPAs

The Board of Directors  
Central Indiana Military Academy, Inc.

We have audited the financial statements of Central Indiana Military Academy, Inc. d/b/a Anderson Preparatory Academy (the "School") as of and for the year ended June 30, 2018 and have issued our report thereon dated November 13, 2018. As part of our audit, we tested the School's compliance with provisions of the *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools* issued by the Indiana State Board of Accounts and related provisions of laws, regulations, contracts and grant agreements. Reported in the Audit Results and Comments are matters where we believe the School was not in compliance with those provisions.

DONOVAN

Indianapolis, Indiana  
November 13, 2018

**CENTRAL INDIANA MILITARY ACADEMY, INC.**  
**d/b/a ANDERSON PREPARATORY ACADEMY**  
**MADISON COUNTY, INDIANA**  
**Audit Results and Comments**  
**July 1, 2017 to June 30, 2018**

**RECEIPTS AND DEPOSITS**

We tested twenty-five cash receipts from the School's receipt books. Seven of the receipts tested were not deposited timely.

All charter school money must be deposited in the designated depository not later than the business day following the receipt of funds on business days of the depository in the same form in which the funds were received. Timely receipts and deposits are required to provide the organizer and charter school administration with current information necessary for all financial decisions. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8)

**TICKET SALES**

We tested four events where tickets were sold. Two events did not have the correct number of tickets retained when compared to the total deposit.

The designated charter school employee shall be responsible for the proper accounting for all tickets and must keep a record of the number purchased, the number issued for sale, and the number returned. The designee must see that proper accounting is made for the cash received from those sold. All tickets shall be pre-numbered, with a different ticket color and numerical series for each price group. When cash for ticket sales is deposited with the charter school, the charter school's receipt issued therefore must show the number of tickets issued to the seller, the number returned unsold and the balance remitted in cash. All tickets (including free or reduced) must be listed and accounted for on the SA-4 Ticket Sales Form. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8)

**CENTRAL INDIANA MILITARY ACADEMY, INC.**  
**d/b/a ANDERSON PREPARATORY ACADEMY**  
**MADISON COUNTY, INDIANA**  
**Exit Conference**  
**July 1, 2017 to June 30, 2018**

The contents of this report were discussed with management and will be presented to the Board of Directors on November 29, 2018. The Official Response has been made a part of this report and may be found on page 5.

2200 W. 22nd Street  
Anderson, IN 46016  
Kindergarten - Delta  
765.649.8472 - office  
765.640.5445 - fax  
www.goapa.org



101 W. 29th Street  
Anderson, IN 46016  
Echo - 12th Grade  
765.649.8742 - office  
765.640.2550 - fax  
www.goapa.org

---

November 13, 2018

Management responses to SBOA compliance findings:

Receipts and Deposits:

Management will continue to remind staff members to turn in money and receipts every 2 days so that the money can be deposited into the financial institution by the 3<sup>rd</sup> business day. We are now picking cash up from our other facility every other day so that we can ensure timely deposits.

Ticket Sales:

The Athletic Director has been notified to be more diligent about accounting for tickets to ensure the money collected matches the amount of ticket stubs remaining.

*"Where Excellence is Expected"*