

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

SUPPLEMENTAL COMPLIANCE REPORT

OF

CRAWFORD COUNTY, INDIANA

January 1, 2015 to December 31, 2017



FILED
10/06/2018

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
County Auditor	Christian Howell	01-01-15 to 12-31-18
County Treasurer	Kelli R. Slaughterback	01-01-13 to 12-31-20
Clerk of the Circuit Court	Edna M. Brown	01-01-15 to 12-31-18
County Sheriff	Charles McDaniel (Vacant) Jeff Howell	01-01-15 to 02-03-17 02-04-17 to 02-28-17 03-01-17 to 12-31-18
County Recorder	Jessica Bowman	01-01-15 to 12-31-18
President of the Board of County Commissioners	Jim Schultz Dan Crecelius	01-01-15 to 12-31-16 01-01-17 to 12-31-18
President of the County Council	Steve Bartels William Breeding	01-01-15 to 11-14-17 11-14-17 to 12-31-18



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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TO: THE OFFICIALS OF CRAWFORD COUNTY, INDIANA

This report is supplemental to our audit report of Crawford County (County), for the period from January 1, 2015 to December 31, 2017. It has been provided as a separate report so that the reader may easily identify any Audit Results and Comments that pertain to the County. It should be read in conjunction with our Financial Statements Audit Report of the County, which provides our opinion on the County's financial statements. This report may be found at www.in.gov/sboa.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Audit Results and Comments contained herein describe the identified reportable instances of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Audit Results and Comments, incorporated within this report, was not verified for accuracy.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

September 4, 2018

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COUNTY AUDITOR
CRAWFORD COUNTY

COUNTY AUDITOR
CRAWFORD COUNTY
AUDIT RESULTS AND COMMENTS

ANNUAL FINANCIAL REPORTS

The Annual Financial Reports (AFRs) submitted through the Indiana Gateway for Government Units financial reporting system were the basis for the County's Financial Statements. The AFRs contained a number of errors and did not properly reflect the financial activity of the County. The financial statements included the following errors:

1. For the year 2015, the beginning cash and investment balances for five funds were overstated in the net amount of \$330,392. For three of those funds, receipts and disbursements were understated in the amounts of \$1,480,518 and \$1,386,916, respectively.
2. For the year 2016, the beginning cash and investment balances for three funds were understated in the net amount of \$8,804. For those three funds, receipts were understated in the amounts of \$984 and disbursements were overstated in the amounts of \$46,079.
3. For the year 2017, the beginning cash and investment balances for four funds were understated in the net amount of \$1,386. For one of those funds, receipts and disbursements were understated in the amounts of \$1,057 and \$1,366, respectively.

Audit adjustments were proposed, accepted by the County, and made to the Financial Statements.

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under IC 5-14-3.8-7."

CERTIFICATION ON INTERNAL CONTROL STANDARDS

As part of completing and submitting the Annual Financial Reports for 2016 and 2017, the County Auditor certified that training on the adopted internal control standards and procedures was received. However, documentation of training was not available for all required personnel.

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under IC 5-14-3.8-7."

COUNTY AUDITOR
CRAWFORD COUNTY
EXIT CONFERENCE

The contents of this report were discussed on September 4, 2018, with Christian Howell, County Auditor; Dan Crecelius, President of the Board of County Commissioners; and William Breeding, President of the County Council.

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BAORD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY

BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY
AUDIT RESULT AND COMMENT

TRAINING OVER INTERNAL CONTROL STANDARDS

The County Commissioners did not ensure that all personnel required to receive training concerning the adopted internal control standards and procedures actually completed the training. No documentation was available for audit to verify that the employees for some County Departments had completed the training.

Indiana Code 5-11-1-27(g) states:

"After June 30, 2016, the legislative body of a political subdivision shall ensure that:

- (1) the internal control standards and procedures developed under subsection (e) are adopted by the political subdivision; and
- (2) personnel receive training concerning the internal control standards and procedures adopted by the political subdivision."

BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY
EXIT CONFERENCE

The contents of this report were discussed on September 4, 2018, with Dan Crecelius, President of the Board of County Commissioners, and William Breeding, President of the County Council.