

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

SUPPLEMENTAL COMPLIANCE REPORT
OF

METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY
WABASH COUNTY, INDIANA

July 1, 2015 to June 30, 2017



FILED
07/19/2018

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Mike Keaffaber Chris Kuhn	07-01-15 to 06-30-16 07-01-16 to 06-30-18
Superintendent of Schools	Dr. Sandra Weaver Mike Keaffaber	07-01-15 to 06-30-16 07-01-16 to 06-30-18
President of the School Board	Matthew P. Driscoll Kevin Bowman	01-01-15 to 12-31-16 01-01-17 to 12-31-18



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TO: THE OFFICIALS OF THE METROPOLITAN SCHOOL DISTRICT
OF WABASH COUNTY, WABASH COUNTY, INDIANA

This report is supplemental to our audit report of the Metropolitan School District of Wabash County (School Corporation), for the period from July 1, 2015 to June 30, 2017. It has been provided as a separate report so that the reader may easily identify any Federal Findings and Audit Results and Comments that pertain to the School Corporation. It should be read in conjunction with our Financial Statement and Federal Single Audit Report of the School Corporation, which provides our opinions on the School Corporation's financial statement and federal program compliance. This report may be found at www.in.gov/sboa/.

The Federal Findings, identified in the above referenced audit report, are included in this report and should be viewed in conjunction with the Audit Results and Comments as described below.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Audit Results and Comments contained herein describe the identified reportable instances of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Corrective Action Plan for the Federal Findings and Official Response to the Audit Results and Comments, incorporated within this report, were not verified for accuracy.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

June 19, 2018

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS

FINDING 2017-001

Subject: Preparation of the Schedule of Expenditures of Federal Awards
Audit Findings: Material Weakness, Noncompliance

Repeat Finding

This is a repeat finding from the immediately prior audit. The prior audit finding number was 2015-001.

Condition

The School Corporation did not have a proper system of internal control in place to prevent, or detect and correct, errors on the Schedule of Expenditures of Federal Awards (SEFA). The Treasurer was the person solely responsible for preparing and submitting the SEFA. There was no segregation of duties documented, such as an oversight, review, approval process, or other compensating control.

Context

The lack of controls was a systemic problem throughout the audit period. The SEFA contained the following errors:

1. The Child Nutrition Cluster programs were not identified separately and commodities were not considered in reporting.
2. The Title I Grants to Local Educational Agencies and Supporting Effective Instruction State Grants were not properly classified.
3. The Special Education Cluster (IDEA) programs were not properly reported.
4. The School Corporation listed some grants that were not federal.

In total, the SEFA was overstated in fiscal year 2016 by \$1,425,871, and in fiscal year 2017 by \$591,853. Audit adjustments were proposed, accepted by the School Corporation, and made to the SEFA.

Criteria

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

"Control activities are the actions and tools established through policies and procedures that help to detect, prevent, or reduce the identified risks that interfere with the achievement of objectives. Detection activities are designed to identify unfavorable events in a timely manner whereas prevention activities are designed to deter the occurrence of an unfavorable event. Examples of these activities include reconciliations, authorizations, approval processes, performance reviews, and verification processes.

An integral part of the control activity component is segregation of duties. . . .

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS
(Continued)

There is an expectation of segregation of duties. If compensating controls are necessary, documentation should exist to identify both the areas where segregation of duties are not feasible or practical and the compensating controls implemented to mitigate the risk. . . ."

2 CFR 200.508 states in part: "The auditee must: . . . (b) Prepare appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with § 200.510 financial statements. . . ."

2 CFR 200.510(b) states:

"*Schedule of expenditures of Federal awards.* The auditee must also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements which must include the total Federal awards expended as determined in accordance with § 200.502 Basis for determining Federal awards expended. While not required, the auditee may choose to provide information requested by Federal awarding agencies and pass-through entities to make the schedule easier to use. For example, when a Federal program has multiple Federal award years, the auditee may list the amount of Federal awards expended for each Federal award year separately. At a minimum, the schedule must:

- (1) List individual Federal programs by Federal agency. For a cluster of programs, provide the cluster name, list individual Federal programs within the cluster of programs, and provide the applicable Federal agency name. For R&D, total Federal awards expended must be shown either by individual Federal award or by Federal agency and major subdivision within the Federal agency. For example, the National Institutes of Health is a major subdivision in the Department of Health and Human Services.
- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity must be included.
- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available. For a cluster of programs also provide the total for the cluster.
- (4) Include the total amount provided to subrecipients from each Federal program.
- (5) For loan or loan guarantee programs described in § 200.502 Basis for determining Federal awards expended, paragraph (b), identify in the notes to the schedule the balances outstanding at the end of the audit period. This is in addition to including the total Federal awards expended for loan or loan guarantee programs in the schedule.
- (6) Include notes that describe that significant accounting policies used in preparing the schedule, and note whether or not the auditee elected to use the 10% de minimis cost rate as covered in § 200.414 Indirect (F&A) costs."

Cause

Management had not established a system of internal control that would have ensured proper reporting of the SEFA.

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS
(Continued)

Effect

Without a proper system of internal control in place that operated effectively, material misstatements of the SEFA remained undetected. The SEFA contained the errors identified in the *Context*.

Recommendation

We recommended that the School Corporation's management establish controls, including segregation of duties, related to the preparation of the SEFA.

Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

FINDING 2017-002

Subject: Child Nutrition Cluster - Reporting
Federal Agency: Department of Agriculture
Federal Programs: School Breakfast Program, National School Lunch Program
CFDA Numbers: 10.553, 10.555
Federal Award Numbers and Years (or Other Identifying Numbers): SY 2015-2016, SY 2016-2017
Pass-Through Entity: Indiana Department of Education
Compliance Requirement: Reporting
Audit Finding: Material Weakness

Repeat Finding

This is a repeat finding from the immediately prior audit. The prior audit finding number was 2015-003.

Condition

Management of the School Corporation had not established an effective internal control system related to the grant agreement and the Reporting compliance requirement.

The School Corporation did not have proper oversight and monitoring of the preparation and reporting of the School Food Authority (SFA) Verification Collection Reports for the School Lunch fund. There was no segregation of duties documented, such as an oversight, review, or approval process, or other compensating control over the preparation and reporting of the School Food Authority (SFA) Verification Collection Reports.

Context

This was a systemic problem throughout the audit period, as no controls existed for the School Food Authority (SFA) Verification Collection Reports that were filed with the Indiana Department of Education for both years.

Criteria

OMB Circular A-133, Subpart C, section .300 states in part:

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS
(Continued)

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

2 CFR 200.303 states in part:

"The non-Federal entity must:

Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in 'Standards for Internal Control in the Federal Government' issued by the Comptroller General of the United States or the 'Internal Control Integrated Framework', issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO). . . ."

Cause

Management had not developed a system of internal controls that would have ensured compliance with the Reporting compliance requirement.

Effect

The failure to establish internal controls could have enabled material noncompliance to go undetected. Noncompliance with the grant agreement or the Reporting compliance requirement could have resulted in the loss of federal funds to the School Corporation.

Questioned Costs

There were no questioned costs identified.

Recommendation

We recommended that the School Corporation's management establish controls related to the grant agreement and the Reporting compliance requirement.

Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

FINDING 2017-003

Subject: Child Nutrition Cluster - Allowable Costs/Cost Principles and Program Income

Federal Agency: Department of Agriculture

Federal Programs: School Breakfast Program, National School Lunch Program

CFDA Numbers: 10.553, 10.555

Federal Award Numbers and Years (or Other Identifying Numbers): SY 2015-2016, SY 2016-2017

Pass-Through Entity: Indiana Department of Education

Compliance Requirements: Allowable Costs/Cost Principles and Program Income

Audit Findings: Material Weakness, Modified Opinion

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS
(Continued)

Condition

Management of the School Corporation had not established an effective internal control system related to the grant agreement and the Allowable Costs/Cost Principles and Program Income compliance requirements.

Allowable Costs/Cost Principles

Ten percent of the total payroll disbursements paid from the School Lunch fund were to employees who worked on multiple activities or cost objectives during SY 2015-2016 and SY 2016-2017. Personnel activity reports or other documentation of personnel expenses were not maintained for those employees who worked on multiple activities or cost objectives that were being paid from the School Lunch fund. Total payroll disbursements for those employees amounted to \$64,734 during SY 2015-2016 and SY 2016-2017.

Program Income

The School Corporation had not effectively implemented the monitoring of internal controls to ensure that program income was properly being used from the School Lunch fund.

Context

The lack of controls and the noncompliance were systemic issues throughout the audit period.

Criteria

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

2 CFR 200.303 states in part:

"The non-Federal entity must:

(a) Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in 'Standards for Internal Control in the Federal Government' issued by the Comptroller General of the United States or the 'Internal Control Integrated Framework', issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO). . . ."

OMB Circular A-87, Attachment B, Section 8h states in part:

"Support of salaries and wages. These standards regarding time distribution are in addition to the standards for payroll documentation. . . ."

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS
(Continued)

(4) Where employees work on multiple activities or cost objectives, a distribution of their salaries or wages will be supported by personnel activity reports or equivalent documentation which meets the standards in subsection (5) unless a statistical sampling system (see subsection (6)) or other substitute system has been approved by the cognizant Federal agency. Such documentary support will be required where employees work on:

- (a) More than one Federal award,
- (b) A Federal award and a non-Federal award, . . .

(5) Personnel activity reports or equivalent documentation must meet the following standards:

- (a) They must reflect an after-the-fact distribution of the actual activity of each employee,
- (b) They must account for the total activity for which each employee is compensated,
- (c) They must be prepared at least monthly and must coincide with one or more pay periods, and . . ."

2 CFR 200.430(i) states in part:

"Standards for Documentation of Personnel Expenses (1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (i) Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (ii) Be incorporated into the official records of the non-Federal entity;
- (iii) Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities (for IHE, this per the IHE's definition of IBS); . . .
- (vii) Support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and non-Federal award; an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity. . . ."

7 CFR 210.2 states in part: ". . . *Nonprofit school food service* means all food service operations conducted by the school food authority principally for the benefit of schoolchildren, all of the revenue from which is used solely for the operation or improvement of such food services. . . ."

7 CFR 210.14(a) states:

"Nonprofit school food service. School food authorities shall maintain a nonprofit school food service. Revenues received by the nonprofit school food service are to be used only for the operation or improvement of such food service, *except that*, such revenues shall not be used to purchase land or buildings, unless otherwise approved by FNS, or to construct buildings. Expenditures of nonprofit school food service revenues shall be in accordance with the financial

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS
(Continued)

management system established by the State agency under § 210.19(a) of this part. School food authorities may use facilities, equipment, and personnel supported with nonprofit school food revenues to support a nonprofit nutrition program for the elderly, including a program funded under the Older Americans Act of 1965 (42 U.S.C. 3001 *et seq.*)."

7 CFR 220.2 states in part: ". . . *Nonprofit school food service* means all food service operations conducted by the School Food Authority principally for the benefit of school children, all of the revenue from which is used solely for the operation or improvement of such food service. . . ."

7 CFR 220.13(i) states:

"Each State agency, or FNS where applicable, shall establish a financial management system under which School Food Authorities shall account for all revenues and expenditures of their nonprofit school food service. The system shall prescribe the allowability of nonprofit school food service expenditures in accordance with this part and 7 CFR part 3015, and 7 CFR part 3016 or 7 CFR part 3019, as applicable. The system shall permit determination of school food service net cash resources, and shall include any criteria for approval of net cash resources in excess of three months average expenditures. In addition, School Food Authorities shall be required to account separately for other food services which are operated by the School Food Authority."

7 CFR 225.6(e) states in part:

"*State-Sponsor agreement.* A sponsor approved for participation in the Program must enter into a permanent written agreement with the State agency. All sponsors must agree in writing to: . . .

(12) Maintain a financial management system as prescribed by the State agency; . . ."

2 CFR 200.307(e) states in part:

"*Use of program income.* If the Federal awarding agency does not specify in its regulations or the terms and conditions of the Federal award, or give prior approval for how program income is to be used, paragraph (e)(1) of this section must apply. For Federal awards made to IHEs and nonprofit research institutions, if the Federal awarding agency does not specify in its regulations or the terms and conditions of the Federal award how program income is to be used, paragraph (e)(2) of this section must apply. In specifying alternatives to paragraphs (e)(1) and (2) of this section, the Federal awarding agency may distinguish between income earned by the recipient and income earned by subrecipients and between the sources, kinds, or amounts of income. When the Federal awarding agency authorizes the approaches in paragraphs (e)(2) and (3) of this section, program income in excess of any amounts specified must also be deducted from expenditures.

(1) *Deduction.* Ordinarily program income must be deducted from total allowable costs to determine the net allowable costs. Program income must be used for current costs unless the Federal awarding agency authorizes otherwise. Program income that the non-Federal entity did not anticipate at the time of the Federal award must be used to reduce the Federal award and non-Federal entity contributions rather than to increase the funds committed to the project. . . ."

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
FEDERAL FINDINGS
(Continued)

Cause

The School Corporation had not developed or implemented a system of internal controls that would have ensured compliance with the Allowable Costs/Cost Principles and Program Income compliance requirements.

Effect

The failure to establish an effective internal control system enabled material noncompliance to go undetected. Noncompliance with the grant agreement or the compliance requirements could have resulted in the loss of funds to the School Corporation.

Questioned Costs

Known questioned costs of \$64,734 were identified, as detailed in the *Condition*.

Recommendation

We recommended that the School Corporation establish effective controls to ensure compliance and comply with the Allowable Costs/Cost Principles and Program Income compliance requirements.

Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.



MIKE KEAFFABER, SUPERINTENDENT
CHRIS KUHN, ASSISTANT SUPERINTENDENT OF FINANCE
TIM DRAKE, ASSISTANT SUPERINTENDENT OF CURRICULUM

DREAM BIG & WORK HARD

CORRECTIVE ACTION PLAN

FINDING 2017-001

Contact Person Responsible for Corrective Action: Chris Kuhn, Assistant Superintendent of Finance and Operations
Contact Phone Number: 260-563-8050 Option 7

Views of Responsible Official: MSD of Wabash County concur with the finding.

Description of Corrective Action Plan:

The Assistant Superintendent of Finance and Operations will work with the Deputy Treasurer, Accounts Payable, Assistant Superintendent of Curriculum and Wabash Miami Area Program personnel to review the information that is submitted on the Gateway AFR to ensure that the schedule of expenditures of federal awards are correct.

Anticipated Completion Date:

The corrective action plan will be implemented with the 2018-2019 School Year.

A handwritten signature in black ink, appearing to read "Chris Kuhn".

Chris Kuhn
Assistant Superintendent of Finance and Operations
June 12, 2018

P: 260-563-8050 | 204 N 300 W • WABASH, IN 46992 | F: 260-569-6836



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CORRECTIVE ACTION PLAN

FINDING 2017-002

Contact Person Responsible for Corrective Action: Chris Kuhn, Assistant Superintendent of Finance and Operations
Contact Phone Number: 260-563-8050 Option 7

Views of Responsible Official: MSD of Wabash County concur with the finding.

Description of Corrective Action Plan:

The Assistant Superintendent of Finance and Operations will work with the Food Service Director to make sure that there is proper oversight and monitoring of the preparations and reporting of the SFA Verification Collection Reports for the School Lunch Fund.

Anticipated Completion Date:

The Assistant Superintendent and Food Service Director will review and sign. The corrective action plan will be implemented with the 2018-2019 School Year.



Chris Kuhn
Assistant Superintendent of Finance and Operations
June 12, 2018



CORRECTIVE ACTION PLAN

FINDING 2017-003

Contact Person Responsible for Corrective Action: Chris Kuhn, Assistant Superintendent of Finance and Operations
Contact Phone Number: 260-563-8050 Option 7

Views of Responsible Official: MSD of Wabash County concur with the finding.

Description of Corrective Action Plan:

The Assistant Superintendent of Finance and Operations will work with the school bookkeepers, Accounts Payable, and any other personnel who is paid from the School Lunch Fund to fill out a Time and Effort log during the school year.

Anticipated Completion Date:

The corrective action plan was implemented in May of 2018 and will continue for the 18-19 School Year and beyond.



Chris Kuhn
Assistant Superintendent of Finance and Operations
June 12, 2018



METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
AUDIT RESULTS AND COMMENTS

ERRORS ON CLAIMS

While performing the compliance testing for disbursements it was noted that 40 percent of the claims reviewed were not certified by a fiscal officer. These claims covered a date range from March 2016 to February 2017.

Indiana Code 5-11-10-1.6(c) states in part:

"(c) The fiscal officer of a governmental entity may not draw a warrant or check for payment of a claim unless:

- (1) there is a fully itemized invoice or bill for the claim;
- (2) the invoice or bill is approved by the officer or person receiving the goods and services;
- (3) the invoice or bill is filed with the governmental entity's fiscal officer;
- (4) the fiscal officer audits and certifies before payment that the invoice or bill is true and correct; and
- (5) payment of the claim is allowed by the governmental entity's legislative body or the board or official having jurisdiction over allowance of payment of the claim. . . ."

ANNUAL FINANCIAL REPORT

The Schedule of Capital Assets, included in the Annual Financial Report (AFR) for June 30, 2017, was not fairly stated and did not properly reflect the financial activity of the School Corporation. Amounts reported in the AFR were materially different than amounts reported in the units Capital Asset ledger; therefore, no Schedule of Capital Assets was presented.

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under IC 5-14-3.8-7."

Units are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings, court decisions, and filing requirements concerning reports and other procedural matters of federal and state agencies. Units must file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 1)

METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
 AUDIT RESULTS AND COMMENTS
 (Continued)

ACCOUNTING FOR PREPAID LUNCH RECEIPTS

The same comment also appeared in prior Report B46189.

Prepaid lunch receipts were not placed in Fund 8400 Prepaid Lunch, a clearing account, but were instead accounted for in each school building Extra-Curricular accounts. The subsidiary records of prepaid lunch fund balances by student could not be reconciled to an overall balance on a routine basis by officials as required.

Our opinion is that money a student puts into their individual meal account should not be considered income to the child nutrition program until that student goes through the lunch line and charges a meal to their account. Therefore, while it is in the student's individual account the balance should not be included in Fund 800 School Lunch. Our recommendation is that you set up a clearing account with the fund number of 8400. Our suggestion is when a student brings in a deposit the receipt would be recorded to fund 8400 using receipt account number 1630. Periodically, after the student has charged meals, you should disburse the amount charged from 8400 using expenditure account 31900 and receipt it into fund 800 using receipt accounts 1611-1623. At his point it is considered program income and should be included on any reports that are required to be completed. Also, on a monthly basis the balance of the 8400 fund should be reconciled with the total of the individual meal accounts. (The School Bulletin and Uniform Compliance Guidelines, September 2015)

OVERDRAWN CASH BALANCES

A similar comment also appeared in prior Report B46189, entitled *OVERDRAWN CASH BALANCES*.

The financial statement presented in the Financial Statement and Federal Single Audit Report of the School Corporation included the following funds with overdrawn cash balances at June 30, 2016, and June 30, 2017.

Fund	Amount Overdrawn June 30, 2016	Amount Overdrawn June 30, 2017
Self-Insurance	\$ 3,085,058	\$ 3,041,012
School Lunch	38,140	-
Child Development	278,336	-

The cash balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the unit. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 1)



MIKE KEAFFABER, SUPERINTENDENT
CHRIS KUHN, ASSISTANT SUPERINTENDENT OF FINANCE
TIM DRAKE, ASSISTANT SUPERINTENDENT OF CURRICULUM

DREAM BIG & WORK HARD

OFFICIAL RESPONSE

The Metropolitan School District of Wabash County would like to file an official response to the comments made on the OVERDRAWN CASH BALANCES. There is currently a plan in place, which will take approximately 3 to 5 years, that addresses the issue of the amount overdrawn in the self-insurance fund. The process involves transferring money into and out of our Rainy Day Fund to pay down the overdrawn amount. We have currently reduced the amount by \$655,016, which would not be reflected on this audit.

Sincerely,

A handwritten signature in black ink that reads "Chris Kuhn".

Chris Kuhn
Assistant Superintendent of Finance

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METROPOLITAN SCHOOL DISTRICT OF WABASH COUNTY
EXIT CONFERENCE

The contents of this report were discussed on June 19, 2018, with Mike Keaffaber, Superintendent of Schools; Chris Kuhn, Treasurer; Kevin Bowman, President of the School Board; Cheryl Stouffer, High School Treasurer; Deborah Henderson, Accounts Payable Bookkeeper; Laura Baer, Deputy Treasurer; and Becky Bradley, Food Service Director.