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May 25, 2018

Board of Directors
Indiana Immunization Coalition, Inc.
12112 Briarway North Dr.
Indianapolis, IN 46259

We have reviewed the report prepared by Indiana Immunization Coalition, Inc. and opined upon by Lemler Group, LLC, Independent Public Accountants, for the period January 1, 2017 to December 31, 2017. Per the *Independent Auditor's Report* the financial statements included in the report present fairly the financial condition of Indiana Immunization Coalition, Inc. as of December 31, 2017 and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, Lemler Group, LLC prepared all required independent auditor's reports in accordance with generally accepted auditing standards and guidelines established by the State Board of Accounts.

The report is filed with this letter in our office as a matter of public record.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

Audited Financial Statements

Indiana Immunization Coalition, Inc.

December 31, 2017 and 2016



LEMLERGROUP.COM
certified public accountants

Indiana Immunization Coalition, Inc.

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Indiana Immunization Coalition, Inc.
Indianapolis, Indiana

We have audited the accompanying financial statements of Indiana Immunization Coalition, Inc. (IIC) which comprise the statements of financial position as of December 31, 2017 and 2016, and the statements of activities and changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to IIC's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of IIC's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial positions of IIC as of December 31, 2017 and 2016, and the results of its statements of activities and changes in net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Lemler Group, LLC

Lemler Group, LLC
Indianapolis, Indiana

April 3, 2018

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Indiana Immunization Coalition, Inc.

Statements of Financial Position December 31, 2017 and 2016

ASSETS		
Current Assets	2017	2016
Cash and cash equivalents	\$ 150,296	\$ 150,452
Grant receivable	50,735	54,941
Prepaid expenses	10,525	-
Total current assets	211,556	205,393
Fixed Assets		
Office equipment	3,935	3,935
Accumulated depreciation	(3,194)	(2,604)
Net fixed assets	741	1,331
Total Assets	\$ 212,297	\$ 206,724
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	\$ 339	\$ 1,451
Accrued payroll related expenses	-	3,879
Deferred revenue	15,869	5,000
Total Liabilities	16,208	10,330
Net Assets		
Unrestricted net assets	196,089	196,394
Total Net Assets	196,089	196,394
Total Liabilities and Net Assets	\$ 212,297	\$ 206,724

Indiana Immunization Coalition, Inc.

Statements of Activities and Changes in Net Assets For the Years Ended December 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Revenues		
Grants	\$ 311,803	\$ 294,931
Interest	437	-
Conferences and events	-	233,230
Other	<u>10,843</u>	<u>6,645</u>
Total revenues	<u>323,083</u>	<u>534,806</u>
Expenses		
Program services		
Personnel	174,626	166,564
Equipment and billing	7,751	3,521
Supplies	16,631	17,994
Training and travel	43,983	45,701
Marketing	22,046	26,076
Legal and professional	17,538	23,936
Communication	3,590	3,833
Other	<u>25,637</u>	<u>7,252</u>
Total program services	<u>311,802</u>	<u>294,877</u>
General and administrative		
Conferences and events	10,996	188,523
Depreciation	<u>590</u>	<u>647</u>
Total general and administrative	<u>11,586</u>	<u>189,170</u>
Total expenses	<u>323,388</u>	<u>484,047</u>
Net Increase (Decrease) In Unrestricted Net Assets	(305)	50,759
Unrestricted Net Assets, Beginning of Year	<u>196,394</u>	<u>145,635</u>
Unrestricted Net Assets, End of Year	<u>\$ 196,089</u>	<u>\$ 196,394</u>

Indiana Immunization Coalition, Inc.

Statements of Cash Flows For the Years Ended December 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Reconciliation of Changes in Net Assets to Net Cash Provided By (Used In) Operating Activities:		
Change in net assets	\$ (305)	\$ 50,759
Adjustments to Reconcile Changes in Net Assets to Net Cash Provided By (Used In) Operating Activities		
Depreciation expense	590	647
Decrease (increase) in grants receivable	4,206	2,751
Decrease (increase) in prepaid expenses	(10,525)	33,205
Decrease (increase) in other receivables	-	13,222
Increase (decrease) in accounts payable	(1,112)	(2,504)
Increase (decrease) in accrued payroll taxes	(3,879)	3,879
Increase (decrease) in deferred revenue	<u>10,869</u>	<u>(13,370)</u>
Net Cash Provided By (Used In) Operating Activities	<u>(156)</u>	<u>88,589</u>
Net Increase (Decrease) In Cash and Cash Equivalents	(156)	88,589
Cash and Cash Equivalents, Beginning of Year	<u>150,452</u>	<u>61,863</u>
Cash and Cash Equivalents, End of Year	<u>\$ 150,296</u>	<u>\$ 150,452</u>

Indiana Immunization Coalition, Inc.

Notes to Financial Statements For the Years Ended December 31, 2017 and 2016

Note 1 – Nature of Activities

Background

Indiana Immunization Coalition, Inc. (IIC) was formed as an Indiana not-for-profit organization in November 2003 and is dedicated to improving the health of Indiana residents by providing information regarding the benefits of vaccinations across all ages. IIC maintains its independence by not accepting funding from vaccine manufacturers and distributors.

Mission Statement

Indiana Immunization Coalition exists to reduce the spread of vaccine-preventable diseases through immunization education, advocacy, promotion, and statewide collaborative partnerships.

Note 2 – Significant Accounting Policies

Accounting Method

IIC's financial statements were prepared on the accrual basis of accounting.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to use estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities, and the report of revenues and expenses.

Subsequent Events

IIC evaluated subsequent events through April 3, 2018, which is the date the financial statements were available to be issued. This evaluation determined that there are no subsequent events that necessitated further disclosure in and/or adjustments to the accompanying financial statements.

Income Taxes

IIC is exempt from federal and state income tax under the provisions of Section 501(c)(3) of the Internal Revenue Code; therefore, no provision for income taxes was made in the financial statements. IIC is classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(vi).

Generally accepted accounting principles in the United States require IIC to examine its tax positions for uncertain positions. IIC is not aware of any tax positions that are more likely than not to change in the next twelve months, or that would not sustain an examination by applicable taxing authorities. IIC's policy is to recognize penalties and interest as incurred in its statement of activities as a component of operating expenses, and totaled \$0 for December 31, 2017 and 2016.

IIC's federal and state income tax returns for years ended 2014 to 2016 are subject to examination by the applicable tax authorities, generally for three years after the later of the original or extended due date.

Cash and Cash Equivalents

For the purpose of the statements of cash flows, IIC considers all highly liquid instruments with a maturity of three months or less to be considered cash and cash equivalents. Cash consists of checking and savings accounts. There are no cash equivalents.

Indiana Immunization Coalition, Inc.

Note 2 – Significant Accounting Policies (continued)

Fixed Assets

IIC's fixed assets are stated at cost and depreciated over estimated useful lives of three to seven years using the straight-line method. IIC capitalizes items over \$500 that have a useful life of one year or more. Expenditures for improvements and major renewals are capitalized. When fixed assets are sold, retired or otherwise disposed of, the related cost and accumulated depreciation are eliminated from the accounts and any resulting gain or loss is credited or charged to income.

Net Assets

The financial statements were prepared in accordance with Financial Statements of Not-for-Profit Organizations that require, among other things, that the financial statements report the changes in and total of each of the net asset classes, based upon donor restrictions, as applicable. Net assets are to be classified as unrestricted, temporarily restricted and permanently restricted. The following class of net assets and a brief description is as follows:

Unrestricted Net Assets: The unrestricted net assets include general assets and liabilities of IIC. The unrestricted net assets may be used at the direction of management to support IIC's purposes and operations.

Temporarily Restricted Net Assets: A donor-imposed restriction permits IIC to use up or expend the donated assets as specified and is satisfied either by the passage of time or by actions of IIC. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the statements of activities as net assets released from restrictions. There were no temporarily restricted net assets.

Permanently Restricted Net Assets: A donor-imposed restriction stipulates that resources be maintained permanently, but permits IIC to use up or expend part or all of the income (or other economic benefits) derived from the donated assets. There were no permanently restricted net assets.

Government Grants

Revenues under government grants are recognized as services provided. IIC received immunization grants from U.S. Health and Human Services (passed thru Indiana State Department of Health) for the program as noted below:

- Immunization Cooperative Agreement is to increase immunization rates and decrease vaccine-preventable disease incidence rates throughout Indiana. This is a cost reimbursement grant where IIC incurs program expenses and on a monthly basis remits cost reimbursement reports. This grant ran from January 1, 2017 through December 31, 2017 and has subsequently been renewed in 2018. For each grant reporting period, IIC has roughly 60 days after the agreement date to remit for program reimbursements.

Expense Allocation

IIC provides information and training regarding the benefits of vaccinations for all ages across Indiana. Due to the terms of various agreements, the majority of IIC's costs are related to a specific program; therefore, no schedule of functional expenses is necessary. IIC has no fundraising expenses.

Advertising and Marketing Expense

IIC expensed advertising and marketing costs as they incurred. For the years ended December 31, 2017 and 2016, advertising and marketing expense was \$22,046 and \$26,076, respectively.

Reclassification

Certain accounts in the 2016 financial statements were reclassified for comparative purposes to conform with the presentation in the 2017 financial statements. Total assets, liabilities, net assets and changes in net assets are unchanged due to these reclassifications.

Indiana Immunization Coalition, Inc.

Note 3 – Grant Receivable

IIC has an existing immunization program reimbursable grant with the Indiana State Department of Health (ISDH). ISDH disburses these grant funds on a cost reimbursement basis after authorized costs have been incurred and corresponding invoices and other support has been provided to ISDH. At December 31, 2017 and 2016, IIC is owed \$50,735 and \$54,941, respectively, which were subsequently received.

Note 4 – Deferred Revenue

During the year ended December 31, 2014, IIC was elected to host the 2016 National Immunization Coalitions and Partnerships Conference. IIC received \$15,000 in funds to be expended on planning the conference and was set up as deferred revenue until expenses occurred. During the year ended December 31, 2015, IIC received \$3,370 in early registration fees. During the year ended December 31, 2016, all deferred conference funds were expended.

During the year ended December 31, 2016, IIC received a \$5,000 grant to be used to advocate, educate and promote the Meningitis B vaccine. During the year ended December 31, 2017, IIC received a \$10,000 grant to train parents as immunization advocates and a \$7,500 grant to promote Meningitis vaccines at Indiana Colleges and Universities. At December 31, 2017 and 2016, \$6,631 and \$18,370 of funds were expended and recognized as revenue, respectively. At December 31, 2017 and 2016, deferred revenue was \$15,869 and \$5,000, respectively.

Note 5 – Concentrations and Contingencies

Concentration in Credit Risk

IIC maintains cash balances at several financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 for those accounts that earn interest and unlimited coverage on those accounts that are non-interest bearing. At December 31, 2017 and 2016, IIC's uninsured cash balances totaled \$0 and \$0, respectively.

Concentration in Contributions

IIC received approximately 97% and 55% of its support from ISDH related to immunization service grants for the years ended December 31, 2017 and 2016. In the event that this support were to be eliminated, it is likely that IIC would need to reduce current operations.

Contingencies in Governmental Awards

Financial awards from federal, state and local governmental entities are subject to financial and compliance audits. Such audits could result in claims against IIC for disallowed costs or noncompliance with grantor restrictions. No provision was made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

Indiana Immunization Coalition, Inc.

Schedule of Lead Auditor For the Years Ended December 31, 2017 and 2016

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