



STATE OF INDIANA
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February 5, 2018

Board of Directors
Indiana Immunization Coalition, Inc.
12112 Briarway North Dr.
Indianapolis, IN 46259

We have reviewed the report prepared by Indiana Immunization Coalition, Inc. and opined upon by Lemler Group, LLC, Independent Public Accountants, for the period January 1, 2016 to December 31, 2016. Per the *Independent Auditor's Report* the financial statements included in the report present fairly the financial condition of Indiana Immunization Coalition, Inc. as of December 31, 2016 and the results of its operations for the period then ended, on the basis of accounting described in the report.

In our opinion, Lemler Group, LLC prepared all required independent auditor's reports in accordance with generally accepted auditing standards and guidelines established by the State Board of Accounts.

The report is filed with this letter in our office as a matter of public record.

A handwritten signature in blue ink that reads 'Paul D. Joyce'.

Paul D. Joyce, CPA
State Examiner

Audited Financial Statements

Indiana Immunization Coalition, Inc.

December 31, 2016 and 2015



LEMLERGROUP.COM
certified public accountants

Indiana Immunization Coalition, Inc.

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Indiana Immunization Coalition, Inc.
Indianapolis, Indiana

Report on the Financial Statements

We have audited the accompanying financial statements of Indiana Immunization Coalition, Inc. (IIC) which comprise the statements of financial position as of December 31, 2016 and 2015, and the statements of activities and changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to IIC's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of IIC's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial positions of IIC as of December 31, 2016 and 2015, and the results of its statements of activities and changes in net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Lemler Group, LLC
Indianapolis, Indiana

May 8, 2017

Indiana Immunization Coalition, Inc.

Statements of Financial Position December 31, 2016 and 2015

ASSETS

Current Assets	2016	2015
Cash and cash equivalents	\$ 150,452	\$ 61,863
Grant receivable	54,941	57,692
Prepaid expenses	-	33,205
Other receivable	-	13,222
Total current assets	205,393	165,982
Fixed Assets		
Office equipment	3,935	3,935
Accumulated depreciation	(2,604)	(1,957)
Net fixed assets	1,331	1,978
Total Assets	\$ 206,724	\$ 167,960

LIABILITIES AND NET ASSETS

Liabilities		
Accounts payable	\$ 1,451	\$ 3,955
Accrued payroll related expenses	3,879	-
Deferred revenue	5,000	18,370
Total Liabilities	10,330	22,325
Net Assets		
Unrestricted net assets	196,394	145,635
Total Net Assets	196,394	145,635
Total Liabilities and Net Assets	\$ 206,724	\$ 167,960

Indiana Immunization Coalition, Inc.

Statements of Activities and Changes in Net Assets For the Years Ended December 31, 2016 and 2015

	<u>2016</u>	<u>2015</u>
Revenues		
Grants	\$ 294,931	\$ 303,266
Conferences and events	233,230	483
Other	6,645	5,900
Total revenues	<u>534,806</u>	<u>309,649</u>
Expenses		
Program services		
Personnel	166,564	163,287
Equipment and billing	3,521	19,420
Supplies	17,994	21,570
Training and travel	45,701	34,129
Marketing	26,076	28,020
Legal and professional	23,936	19,007
Communication	3,833	7,428
Other	7,252	10,359
Total program services	<u>294,877</u>	<u>303,220</u>
General and administrative		
Conferences and events	188,523	1,051
Depreciation	647	898
Total general and administrative	<u>189,170</u>	<u>1,949</u>
Total expenses	<u>484,047</u>	<u>305,169</u>
Net Increase In Unrestricted Net Assets	50,759	4,480
Unrestricted Net Assets, Beginning of Year	<u>145,635</u>	<u>141,155</u>
Unrestricted Net Assets, End of Year	<u>\$ 196,394</u>	<u>\$ 145,635</u>

Indiana Immunization Coalition, Inc.

Statements of Cash Flows For the Years Ended December 31, 2016 and 2015

	<u>2016</u>	<u>2015</u>
Reconciliation of changes in net assets to net cash provided by operating activities:		
Change in net assets	\$ 50,759	\$ 4,480
Adjustments to reconcile increase in net assets to net cash provided by operating activities		
Depreciation expense	647	898
Decrease (increase) in grants receivable	2,751	241,808
Decrease (increase) in prepaid expenses	33,205	(33,205)
Decrease (increase) in other receivables	13,222	(13,222)
Increase (decrease) in accounts payable	(2,504)	(152,645)
Increase (decrease) in accrued payroll taxes	3,879	-
Increase (decrease) in deferred revenue	<u>(13,370)</u>	<u>3,370</u>
Net Cash Provided By Operating Activities	<u>88,589</u>	<u>51,484</u>
Cash Flow From Investing Activities		
Purchase of fixed assets	<u>-</u>	<u>(750)</u>
Net Cash Provided By (Used In) Investing Activities	<u>-</u>	<u>(750)</u>
Net Increase in Cash and Cash Equivalents	88,589	50,734
Cash and Cash Equivalents, Beginning of Year	<u>61,863</u>	<u>11,129</u>
Cash and Cash Equivalents, End of Year	<u>\$ 150,452</u>	<u>\$ 61,863</u>

Indiana Immunization Coalition, Inc.

Notes to Financial Statements For the Years Ended December 31, 2016 and 2015

Note 1 – Nature of Activities

Background

Indiana Immunization Coalition, Inc. (IIC) was formed as an Indiana not-for-profit organization in November 2003 and is dedicated to improving the health of Indiana residents by providing information regarding the benefits of vaccinations across all ages. IIC maintains its independence by not accepting funding from vaccine manufacturers and distributors.

Mission Statement

Indiana Immunization Coalition exists to reduce the spread of vaccine-preventable diseases through immunization education, advocacy, promotion, and statewide collaborative partnerships.

Note 2 – Significant Accounting Policies

Accounting Method

IIC's financial statements have been prepared on the accrual basis of accounting.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to use estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities, and the report of revenues and expenses.

Subsequent Events

IIC has evaluated subsequent events through May 8, 2017, which is the date the financial statements were available to be issued. This evaluation determined that there are not subsequent events that necessitated further disclosure in and/or adjustments to the accompanying financial statements.

Income Taxes

IIC is exempt from federal and state income tax under the provisions of Section 501(c)(3) of the Internal Revenue Code; therefore, no provision for income taxes has been made in the financial statements. IIC has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(vi).

Generally accepted accounting principles in the United States require IIC to examine its tax positions for uncertain positions. IIC is not aware of any tax positions that are more likely than not to change in the next twelve months, or that would not sustain an examination by applicable taxing authorities. IIC's policy is to recognize penalties and interest as incurred in its statement of activities as a component of operating expenses, and totaled \$0 for December 31, 2016 and 2015.

IIC's federal and state income tax returns for years ended 2013 to 2015 are subject to examination by the applicable tax authorities, generally for three years after the later of the original or extended due date.

Cash and Cash Equivalents

For the purpose of the statements of cash flows, IIC considers all highly liquid instruments with a maturity of three months or less to be considered cash and cash equivalents. Cash consists of checking and savings accounts. There are no cash equivalents.

Indiana Immunization Coalition, Inc.

Note 2 – Significant Accounting Policies (continued)

Property and Equipment

IIC's property and equipment are stated at cost and depreciated over estimated useful lives of three to seven years using the straight-line method. IIC capitalizes items over \$500 that have a useful life of one year or more. Expenditures for improvements and major renewals are capitalized. When property or equipment is sold, retired or otherwise disposed of, the related cost and accumulated depreciation are eliminated from the accounts and any resulting gain or loss is credited or charged to income.

Net Assets

The financial statements have been prepared in accordance with Financial Statements of Not-for-Profit Organizations that require, among other things, that the financial statements report the changes in and total of each of the net asset classes, based upon donor restrictions, as applicable. Net assets are to be classified as unrestricted, temporarily restricted and permanently restricted. The following class of net assets and a brief description is as follows:

Unrestricted Net Assets: The unrestricted net assets include general assets and liabilities of IIC. The unrestricted net assets may be used at the direction of management to support IIC's purposes and operations.

Temporarily Restricted Net Assets: A donor-imposed restriction permits IIC to use up or expend the donated assets as specified and is satisfied either by the passage of time or by actions of IIC. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the statements of activities as net assets released from restrictions. There were no temporarily restricted net assets.

Permanently Restricted Net Assets: A donor-imposed restriction stipulates that resources be maintained permanently, but permits IIC to use up or expend part or all of the income (or other economic benefits) derived from the donated assets. There were no permanently restricted net assets.

Government Grants

Revenues under government grants are recognized as services provided. IIC received immunization grants from U.S. Health and Human Services (passed thru Indiana State Department of Health) for the program as noted below:

- Immunization Cooperative Agreement is to increase immunization rates and decrease vaccine-preventable disease incidence rates throughout Indiana. This is a cost reimbursement grant where IIC incurs program expenses and on a monthly basis remits cost reimbursement reports. This grant ran from January 1, 2016 through December 31, 2016 and has subsequently been renewed in 2017. For each grant reporting period, IIC has roughly 60 days after the agreement date to remit for program reimbursements.

Expense Allocation

IIC provides information and training regarding the benefits of vaccinations for all ages across Indiana. Due to the terms of various agreements, the majority of IIC's costs are related to a specific program; therefore, no schedule of functional expenses is necessary. IIC has no fundraising expenses.

Advertising and Marketing Expense

IIC expenses advertising and marketing costs as they incur. For the years ended December 31, 2016 and 2015, advertising and marketing expense was \$26,076 and \$28,020, respectively.

Reclassification

Certain accounts in the 2015 financial statements have been reclassified for comparative purposes to conform with the presentation in the 2016 financial statements. Total assets, liabilities, net assets and changes in net assets are unchanged due to these reclassifications.

Indiana Immunization Coalition, Inc.

Note 3 – Grant Receivable

IIC has an existing immunization program reimbursable grant with the Indiana State Department of Health (ISDH). ISDH disburses these grant funds on a cost reimbursement basis after authorized costs have been incurred and corresponding invoices and other support has been provided to ISDH. At December 31, 2016 and 2015, IIC is owed \$54,941 and \$57,692, respectively, which were subsequently received.

Note 4 – Deferred Revenue

During the year ended December 31, 2014, IIC was elected to host the 2016 National Immunization Coalitions and Partnerships Conference. IIC received \$15,000 in funds to be expended on planning the conference and was set up as deferred revenue until expenses occurred. During the year ended December 31, 2015, IIC received \$3,370 in early registration fees. During the year ended December 31, 2016, all deferred conference funds were expended.

During the year ended December 31, 2016, IIC received a \$5,000 grant to be used to advocate, educate and promote the Meningitis B vaccine. These funds were not used during the year and have been deferred. At December 31, 2016 and 2015, deferred revenue was \$5,000 and \$18,370, respectively.

Note 5 – Concentrations and Contingencies

Concentration in Credit Risk

IIC maintains cash balances in one financial institution. The bank account is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 for the years ended December 31, 2016 and 2015. The total uninsured balance in this account was \$0 at December 31, 2016 and 2015.

Concentration in Contributions

IIC received approximately 55% and 92% of its support from ISDH related to immunization service grants for the years ended December 31, 2016 and 2015. In the event that this support were to be eliminated, it is likely that IIC would need to reduce current operations.

Contingencies in Governmental Awards

Financial awards from federal, state and local governmental entities are subject to financial and compliance audits. Such audits could result in claims against IIC for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

Indiana Immunization Coalition, Inc.

Schedule of Lead Auditor For the Years Ended December 31, 2016 and 2015

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