

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

SUPPLEMENTAL COMPLIANCE REPORT

OF

HOWARD COUNTY, INDIANA

January 1, 2015 to December 31, 2015



FILED
04/04/2017

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
County Auditor	Martha Lake	01-01-13 to 12-31-20
County Treasurer	Ann Wells Weston Reed	01-01-13 to 05-31-16 06-01-16 to 12-31-20
Clerk of the Circuit Court	Kimmerly Wilson	01-01-15 to 12-31-18
County Sheriff	Steven Rogers	01-01-15 to 12-31-18
County Recorder	Brook Cleaver	01-01-15 to 12-31-18
President of the Board of County Commissioners	Paul Wyman	01-01-15 to 12-31-17
President of the County Council	Richard Miller	01-01-15 to 12-31-17



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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TO: THE OFFICIALS OF HOWARD COUNTY, INDIANA

This report is supplemental to our audit report of Howard County (County), for the period from January 1, 2015 to December 31, 2015. It has been provided as a separate report so that the reader may easily identify any Audit Results and Comments that pertain to the County. It should be read in conjunction with our Financial Statement and Federal Single Audit Report of the County, which provides our opinions on the County's financial statement and federal program compliance. This report may be found at www.in.gov/sboa/.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Audit Result and Comment contained herein describe the identified reportable instance of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Audit Result and Comment, incorporated within this report, was not verified for accuracy.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

February 16, 2017

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COUNTY AUDITOR
HOWARD COUNTY

COUNTY AUDITOR
HOWARD COUNTY
AUDIT RESULT AND COMMENT

OVERDRAWN CASH BALANCES

The financial statement presented in this report included funds with overdrawn cash balances at December 31, 2015. These funds included the GCC Payroll fund for \$11,624 and the Health Dept Vaccine Purchase fund for \$736.

The cash balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 1)



**HOWARD COUNTY AUDITOR
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Martha.lake@howardcountyin.gov
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**Martha Lake
Auditor**

**Laura Johnson
Chief Deputy**

February 22, 2017

OFFICIAL RESPONSE

Indiana State Board of Accounts
Attention: Lisa David
302 West Washington St. Room E 418
Indianapolis, IN 46204-2765

Re: Howard County Indiana 2015 Audit Review
Reimbursable Funds

Dear Mrs. David,

On February 16th, 2017, our 2015 Audit Exit Conference was held with Head-Examiner Dennis Hines; the President of our Board of Commissioners; the President of our County Council; and myself.

Upon reviewing and discussing the contents of 2015 audit, Examiner Hines explained that he had documented a comment regarding the fact that two of our county funds showed a negative balance on December 31, 2015.

We have chosen to make an official response in the form of a letter regarding those two balances. We are doing this in accordance with Note #7, in the 2015 Howard County Notes to Financial Statement, regarding balance deficits (please see attached):

Fund Number 4911 – Government Coordinating Council Payroll, and Fund Number 4916 – Health Department Vaccine Purchase, both receive specific outside-reimbursable dollars in order to operate. The reimbursement for the expenditures made by the County were not received by December 31, 2015, but were received as committed.

We sincerely appreciate the opportunity to respond to this matter. Thank you for sending us field examiners who are both knowledgeable and professional. We very much rely on the SBOA's help here at the local level.

Sincerely,

A handwritten signature in cursive script that reads "Martha Lake".

Martha Lake
Howard County Auditor

COUNTY AUDITOR
HOWARD COUNTY
EXIT CONFERENCE

The contents of this report were discussed on February 16, 2017, with Martha Lake, County Auditor; Paul Wyman, President of the Board of County Commissioners; and Richard Miller, President of the County Council.