

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

SUPPLEMENTAL COMPLIANCE REPORT

OF

TOWN OF NEW HARMONY

POSEY COUNTY, INDIANA

January 1, 2011 to December 31, 2014



**FILED**

03/23/2016



TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials .....	2
Transmittal Letter .....	3
Clerk-Treasurer:	
Examination Result and Comment:	
Supporting Documentation .....	6
Exit Conference .....	7
Town Council:	
Examination Result and Comment:	
Ordinances and Resolutions .....	10
Exit Conference .....	11

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Karla Atkins	01-01-11 to 12-31-15
President of the Town Council	David Campbell (Vacant) R. Joe Straw	01-01-11 to 02-18-13 02-19-13 to 02-20-13 02-21-13 to 12-31-15
Superintendent of Water Utility	Ryan Farrar Robert Grider (Interim) Daniel Linck Caleb Harvey John Dailey (Vacant)	01-01-11 to 06-13-11 06-14-11 to 03-31-12 04-01-12 to 10-31-12 11-01-12 to 01-15-14 01-16-14 to 08-15-14 08-16-14 to 12-31-15
Superintendent of Wastewater Utility	Ryan Farrar (Vacant) John Dailey (Vacant)	01-01-11 to 06-13-11 06-14-11 to 02-03-13 02-04-13 to 08-15-14 08-16-14 to 12-31-15
Superintendent of Gas Utility	Robert Grider	01-01-11 to 12-31-15



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS  
302 WEST WASHINGTON STREET  
ROOM E418  
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513  
Fax: (317) 232-4711  
Web Site: [www.in.gov/sboa](http://www.in.gov/sboa)

TO: THE OFFICIALS OF THE TOWN OF NEW HARMONY, POSEY COUNTY, INDIANA

This report is supplemental to our examination report of the Town of New Harmony (Town), for the period from January 1, 2011 to December 31, 2014. It has been provided as a separate report so that the reader may easily identify any Examination Results and Comments that pertain to the Town. It should be read in conjunction with our Financial Statements Examination Report of the Town, which provides our opinion on the Town's financial statements. This report may be found at [www.in.gov/sboa/](http://www.in.gov/sboa/).

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Examination Results and Comments contained herein describe the identified reportable instances of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Examination Results and Comments, incorporated within this report, was not verified for accuracy.

*Paul D. Joyce*  
Paul D. Joyce, CPA  
State Examiner

November 23, 2015

(This page intentionally left blank.)

CLERK-TREASURER  
TOWN OF NEW HARMONY

CLERK-TREASURER  
TOWN OF NEW HARMONY  
EXAMINATION RESULT AND COMMENT

***SUPPORTING DOCUMENTATION***

Of the ten credit card claims tested, we noted the following deficiencies:

1. Eight of the claims had a credit card slip attached but did not provide sufficient itemization to determine exactly what was purchased. Due to the lack of supporting information, we could not verify the purpose of these disbursements.
2. Seven of the claims did not provide support of a purpose related to Town business.

Supporting documentation such as receipts, canceled checks, tickets, invoices, bills, contracts, and other public records must be available for audit to provide supporting information for the validity and accountability of monies disbursed. Payments without supporting documentation may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

CLERK-TREASURER  
TOWN OF NEW HARMONY  
EXIT CONFERENCE

The contents of this report were discussed on November 23, 2015, with Karla Atkins, Clerk-Treasurer, and R. Joe Straw, President of the Town Council.

(This page intentionally left blank.)

TOWN COUNCIL  
TOWN OF NEW HARMONY

TOWN COUNCIL  
TOWN OF NEW HARMONY  
EXAMINATION RESULT AND COMMENT

***ORDINANCES AND RESOLUTIONS***

The Town has an ordinance concerning the gas utility rate, wherein, no minimum amount to charge is identified. However, we noted the Town did not comply with its existing ordinance because three of the bills selected for testing were charged a minimum amount of 1,000 cubic feet when a lesser amount, or zero, was actually consumed.

Each governmental unit is responsible for complying with the ordinances, resolutions, and policies it adopts. (Accounting and Uniform Compliance Guidelines Manual for Town, Chapter 7)

TOWN COUNCIL  
TOWN OF NEW HARMONY  
EXIT CONFERENCE

The contents of this report were discussed on November 23, 2015, with Karla Atkins, Clerk-Treasurer, and R. Joe Straw, President of the Town Council.