



STATE OF INDIANA
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March 17, 2016

Charter School Board
Dr. Robert H. Faulkner Academy, Inc.
1111 West 2nd Street
Marion, IN 46952

We have reviewed the Supplemental Audit Report prepared by Donovan P.C., Independent Public Accountants, for the period July 1, 2014 to June 30, 2015. In our opinion, the Supplemental Audit Report was prepared in accordance with the guidelines established by the State Board of Accounts.

We call your attention to the finding in the report. Page 3 contains one audit result and comment. Management's response is on page 5.

In addition to the report presented herein, a Financial Statements and Independent Auditors' Report for Dr. Robert H. Faulkner Academy, Inc. was prepared in accordance with the guidelines established by the State Board of Accounts.

The Supplemental Audit Report and the Financial Statements and Independent Auditors' Report are filed in our office as a matter of public record.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

SUPPLEMENTAL AUDIT REPORT

OF

DR. ROBERT H. FAULKNER ACADEMY, INC.

GRANT COUNTY, INDIANA

July 1, 2014 to June 30, 2015



DR. ROBERT H. FAULKNER ACADEMY, INC.

GRANT COUNTY, INDIANA

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DR. ROBERT H. FAULKNER ACADEMY, INC.

GRANT COUNTY, INDIANA

School Officials

July 1, 2014 to June 30, 2015

<u>Office</u>	<u>Official</u>	<u>Term</u>
President of Board of Directors	Jeffrey Breckenridge	07/01/14 – 06/30/15
School Leader	Janice Adams	07/01/14 – 06/30/15
Treasurer	Arthur Faulkner	07/01/14 – 06/30/15



The Board of Directors
Dr. Robert H. Faulkner Academy, Inc.

We have audited the financial statements of **Dr. Robert H. Faulkner Academy, Inc.** (the “School”) as of and for the year ended June 30, 2015 and have issued our report thereon dated January 7, 2016. As part of our audit, we tested the School’s compliance with provisions of the *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools* issued by the Indiana State Board of Accounts and related provisions of laws, regulations, contracts and grant agreements. Reported in the Audit Results and Comments are matters where we believe the School was not in compliance with those provisions.

Donovan P.C.

Indianapolis, IN
January 7, 2016

DR. ROBERT H. FAULKNER ACADEMY, INC.

GRANT COUNTY, INDIANA

Audit Results and Comments

July 1, 2014 to June 30, 2015

RECEIPTS AND DEPOSITS

The School receives cash for various purposes including curriculum fees, meals, and various other items. Procedures were in place to process cash collections; however, we noted the following exceptions in our sample of 25 cash receipt transactions:

- Three instances where the deposits were not made timely. The delay in depositing was seven days for all three instances included in our sample.
- Three instances where the deposit information did not include sufficient documentation to trace the selected receipts through to the deposit.

All charter school money must be deposited in the designated depository not later than the business day following the receipt of funds on business days of the depository in the same form in which the funds were received. Timely receipts and deposits are required to provide the organization and charter school administration with current information necessary for all financial decisions. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 8)

The deposit ticket or attached documentation must provide a detailed listing of the deposit, which includes at a minimum, check numbers and corresponding names of payors. (Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools, Part 10)

DR. ROBERT H. FAULKNER ACADEMY, INC.

GRANT COUNTY, INDIANA

Exit Conference

July 1, 2014 to June 30, 2015

The contents of this report were discussed on January 21, 2016 with Janice Adams (School Leader), Kelli Dilley (Office Manager), and Arthur Faulkner (Board Treasurer). The Official Response has been made a part of this report and may be found on page 6.



DR. ROBERT H. FAULKNER ACADEMY

"Stop • Think • Achieve"

January 25, 2016

Donovan CPAs/Advisors
9245 N. Meridian Street, Suite 302
Indianapolis, IN 46260

RE: Official Response

Dr. Robert H. Faulkner Academy's response to the audit result is:

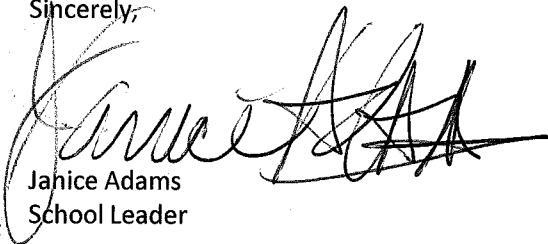
- *Receipts and Deposits:*

Dr. Robert H. Faulkner Academy will deposit school money no later than the next business day following the receipt of the funds. Dr. Robert H. Faulkner Academy would not consider Saturday to be a business day therefore Friday deposits can be completed on Monday (or the next business day that isn't a bank holiday).

Dr. Robert H. Faulkner Academy will attach the correct documentation to the deposit. This will include check numbers, corresponding names, payor names and correct cash/check/debit/credit card amounts.

Thank you for assisting with our audit.

Sincerely,


Janice Adams
School Leader

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A School of Choice