



**STATE OF INDIANA**  
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January 13, 2014

Charter School Board  
Options Charter School – Carmel, Inc.  
530 West Carmel Drive  
Carmel, IN 46034

We have reviewed the Financial Statements and Independent Auditors' Report prepared by Fitzgerald/Isaac LLC, Independent Public Accountants, for the period July 1, 2012 to June 30, 2013. In our opinion, the audit report was prepared in accordance with the guidelines established by the State Board of Accounts. Per the Independent Public Accountants' opinion, the financial statements included in the report present fairly the financial condition of the Options Charter School – Carmel, Inc., as of June 30, 2013, and the results of its operations for the period then ended, on the basis of accounting described in the report.

In addition to the report presented herein, a Supplemental Audit Report for Options Charter School – Carmel, Inc. was prepared in accordance with the guidelines established by the State Board of Accounts.

The Financial Statements and Independent Auditors' Report and the Supplemental Audit Report are filed in our office as a matter of public record.

*State Board of Accounts*

**OPTIONS CHARTER SCHOOL - CARMEL, INC.**

*Financial Statements*

*June 30, 2013 and 2012*

OPTIONS CHARTER SCHOOL - CARMEL, INC.

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## INDEPENDENT AUDITOR'S REPORT

The Board of Directors  
Options Charter School – Carmel, Inc.

### **Report on the Financial Statements**

We have audited the accompanying financial statements of **Options Charter School – Carmel, Inc.**, which comprise of statements of financial position as of June 30, 2013 and 2012, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Options Charter School – Carmel, Inc. as of June 30, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Abigail Isaac*

Indianapolis, IN  
December 2, 2013

OPTIONS CHARTER SCHOOL - CARMEL, INC.

Statements of Financial Position

	June 30	
Assets	2013	2012
Current assets:		
Cash	\$ 13,340	19,450
Accounts receivable:		
State tuition support	-	501,440
Grants	8,123	-
Due from Options Charter School - Noblesville	-	1,096
Prepaid expense	13,308	-
Total current assets	34,771	521,986
Property and equipment:		
Leasehold improvements	49,121	49,121
Furniture and equipment	451,250	451,250
Less: accumulated depreciation	(471,853)	(446,776)
Property and equipment, net	28,518	53,595
	\$ 63,289	575,581
Liabilities and Net Assets		
Current liabilities:		
Accounts payable and accrued expenses	\$ 100,673	98,804
Due to Options Charter School - Noblesville	6,428	-
Note payable	28,500	-
Refundable advances	5,564	4,441
Total current liabilities	141,165	103,245
Accrued interest on Common School Fund loans	-	10,325
Long-term debt	-	115,755
Total liabilities	141,165	229,325
Unrestricted net assets (deficiency)	(77,876)	346,256
	\$ 63,289	575,581

See accompanying notes to financial statements.

OPTIONS CHARTER SCHOOL - CARMEL, INC.

Statements of Activities

	Year Ended June 30	
	2013	2012
<u>Revenue, Gains and Support</u>		
State education support	\$ 1,010,695	1,002,880
Grant revenue	116,735	125,063
Student fees	12,598	11,616
Other income	1,940	9,295
Total revenue, gains and support	<u>1,141,968</u>	<u>1,148,854</u>
<u>Expenses</u>		
Educational instruction	945,059	812,400
Administrative and general	247,341	414,655
Total expenses	<u>1,192,400</u>	<u>1,227,055</u>
Change in net assets before non-operating expense	(50,432)	(78,201)
<u>Non-Operating Expense</u>		
Loss due to changes in legislative funding	<u>(373,700)</u>	<u>-</u>
Change in net assets	(424,132)	(78,201)
Net assets, beginning of year	<u>346,256</u>	<u>424,457</u>
Net assets (deficiency), end of year	<u>\$ (77,876)</u>	<u>346,256</u>

See accompanying notes to financial statements.

OPTIONS CHARTER SCHOOL - CARMEL, INC.

Statements of Cash Flows

	Year Ended June 30	
	2013	2012
Operating Activities		
Change in net assets	\$ (424,132)	(78,201)
Adjustments to reconcile change in net assets to net cash from operating activities:		
Loss due to changes in legislative funding	373,700	-
Depreciation	25,077	25,077
Change in:		
Accounts receivable	(9,997)	20,606
Prepaid expense	(13,308)	2,203
Accounts payable and accrued expenses	12,927	(29,823)
Refundable advances	1,123	(8,542)
Net cash used by operating activities	(34,610)	(68,680)
Financing Activities		
Proceeds from note payable	28,500	-
Principal repayments under line of credit	-	(17,880)
Net cash used by financing activities	28,500	(17,880)
Net decrease in cash	(6,110)	(86,560)
Cash, beginning of year	19,450	106,010
Cash, end of year	\$ 13,340	19,450
Supplemental disclosures:		
Cash payments for interest expense	\$ 1,696	38

See accompanying notes to financial statements.

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Notes to Financial Statements

June 30, 2013 and 2012

(1) Summary of Significant Accounting Policies

General

Options Charter School – Carmel, Inc. (the "School") is a public benefit not-for-profit organization incorporated under the laws of the State of Indiana. The School operates a public charter school established under Indiana Code 20-24 and sponsored by Ball State University. The School serves students in grades nine to twelve by providing an alternative to the traditional high school program.

Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Revenue Recognition

Revenues generally come from resources provided under the Indiana Charter Schools Act. Under the Act, the School receives an amount per student in relation to the funding received by public schools in the same geographic area. Funding from the State of Indiana is based on enrollment, and paid in equal monthly installments in January through December following the start of the academic school year. Revenue is recognized in the year in which educational services are rendered.

A portion of the School's revenue is the product of cost reimbursement grants. Accordingly, the School recognizes revenue under these grants in the amount of cost and expenses at the time they are incurred.

Accounts Receivable

Accounts receivable relate primarily to activities funded under federal grants and legislation enacted by the State of Indiana. The School believes that it is operating in compliance with regulatory requirements and as such no allowance for doubtful accounts is deemed necessary.

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Notes to Financial Statements

(1) Summary of Significant Accounting Policies, Continued

Taxes on Income

Options Charter School – Carmel, Inc. has received a determination from the U.S. Treasury Department stating that it qualifies under the provisions of Section 501(c)(3) of the Internal Revenue Code as a tax-exempt organization; however, the School would be subject to tax on income unrelated to its tax exempt purpose. For the years ended June 30, 2013 and 2012, no accounting for federal and state income taxes was required to be included in the accompanying financial statements.

Professional accounting standards require the School to recognize a tax liability only if it is more likely than not the tax position would be sustained in a tax examination, with a tax examination being presumed to occur. The amount recognized is the largest amount of tax liability that is greater than 50% likely of being realized on examination. For tax positions not meeting the more-likely-than-not test, no tax liability is recorded. The School has examined this issue and has determined that there are no material contingent tax liabilities or questionable tax positions. The tax years ending 2012, 2011, and 2010 are open to audit for both federal and state purposes.

Property and Equipment

Purchases of these assets and expenditures that materially increase value or extend useful lives are capitalized and are included in the accounts at cost. Routine maintenance and repairs, minor replacement costs, and equipment purchases with a unit cost of less than \$500 are charged to expense as incurred.

Depreciation is provided over the estimated useful lives of the respective assets using the straight-line method. The estimated useful lives generally are as follows:

Leasehold improvements.....	3 years
Furniture and equipment .....	3 to 7 years

Subsequent Events

The School evaluated subsequent events through December 2, 2013, the date these financial statements were available to be issued. Events occurring through that date have been evaluated to determine whether a change in the financial statements or related disclosures would be required.

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Notes to Financial Statements

(2) Legislative Funding Changes

In 2013, the Indiana legislature passed amendments to the Indiana Charter Schools Act that altered the manner in which charter schools are funded. Prior to enactment, charter schools received funding in monthly installments in the calendar year following the start of the academic school year. As such, the School followed the practice of recognizing at June 30 of each year a receivable for payments to be made to the School in the subsequent July through December time period, which represented amounts due for services rendered. Effective July 1, 2013, charter school funding will be paid following the State of Indiana fiscal year of July to June, which is similar to the School's academic year. As part of this legislative amendment, the funding owed to the School under prior legislation for the period July to December 2013 will no longer be paid.

In the same session, the Indiana legislature appropriated funding from the Indiana general fund to repay Indiana Common School Fund loans and accrued interest outstanding as of June 30, 2013 on behalf of charter schools. The School has applied for and received repayment of its indebtedness under these obligations as of June 30, 2013.

The effect of these legislative amendments has been reflected in the accompanying statements of activities as a loss due to changes in legislative funding and is comprised of the following:

Repayment of Common School Fund loans.....	\$115,755
Repayment of accrued interest on Common School Fund loans....	<u>14,955</u>
	130,710
Elimination of School funding .....	<u>(504,410)</u>
	\$(373,700)

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Notes to Financial Statements

(3) Accounts Receivable

Accounts receivable for education support as of June 30, 2012 represented amounts due from the State of Indiana relating to the following sources:

Tuition support .....	\$386,808
Special education grant .....	<u>114,632</u>
	<u>\$501,440</u>

Tuition support is determined by state law and is dependent upon the geographic location of the school and is indexed to poverty data of the enrolled students and other factors. The payment schedule is likewise determined by state law with tuition payable in equal monthly installments by the State of Indiana in the calendar year following the start of the academic school year. Effective July 1, 2013, tuition support will be paid in monthly installments that coincide with the School's fiscal year (see Note 2).

(4) Long-Term Debt

Long-term debt at June 30, 2012 consisted of two separate notes payable to the Indiana Common School Fund. The notes required semi-annual payments of principal and interest over a period of 20 years with interest at 4% per annum. In 2013 and 2012, the loans were under a moratorium on loan payments, but interest continued to accrue. In 2013, the outstanding loans and all accrued interest were repaid with funding appropriated from the State of Indiana general fund (see Note 2).

(5) Note Payable

The School has a \$125,000 revolving line of credit with First Merchants Bank that it shares with Options Charter School – Noblesville, Inc., an organization related by common board membership. Drawings against the line of credit bear interest at 2.5% above the lender's prime rate (3.25% at June 30, 2013) and are secured by all School assets. The School had drawings against the line of credit as of June 30, 2013 of \$28,500 and no drawings at June 30, 2012. Options Charter School – Noblesville had drawings against the line of credit as of June 30, 2013 and 2012 of \$44,800 and \$15,000, respectively.

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Notes to Financial Statements

(6) Leases

The School leases its facility and certain items of office equipment under operating leases. The facility lease requires monthly payments over a 12-year term and provides that the School pay for the costs of its improvements as well as its proportionate share of real estate taxes and operating expenses. The School also pays to Options Charter School – Noblesville, Inc. \$2,750 per month relating to its share of the rent on the administrative offices. Expense under these leases for the years ended June 30, 2013 and 2012 was \$203,583 and \$175,256. Future minimum lease obligations are as follows:

<u>Year Ending June 30:</u>	
2014 .....	\$150,747
2015 .....	154,796
2016 .....	158,988
2017 .....	163,325
2018 .....	164,545
Thereafter .....	455,338

(7) Refundable Advances

The School has been awarded grants from the Indiana Department of Education to provide educational instruction. The grants are considered to be exchange transactions. Accordingly, revenue is recognized when earned and expenses are recognized as incurred. At June 30, 2013 and 2012, the School had refundable grant advances in excess of expenditures of \$5,564 and \$4,441, respectively.

## OPTIONS CHARTER SCHOOL – CARMEL, INC.

### Notes to Financial Statements

#### (8) Retirement Plans

Retirement benefits for school employees are provided by the Indiana State Teachers' Retirement Fund ("TRF") and the Indiana Public Employees' Retirement Fund ("PERF"), both of which are multiple-employer defined benefit retirement plans governed by the State of Indiana and administered by the Indiana Public Retirement System ("INPRS") Board. Contribution requirements of plan members are established by the INPRS Board. Employees can elect to participate in a School-sponsored 403(b) plan in lieu of TRF or PERF. Under the plans, the School contributes 10.5% of compensation for electing teaching faculty to TRF, 14.5% of compensation for other electing employees to PERF, and 10.5% of compensation for electing personnel to the 403(b) plan. Substantially all full-time employees are eligible to participate. Retirement plan expense under all plans was \$77,885 and \$64,239 for the years ended June 30, 2013 and 2012, respectively.

#### (9) Related Party

The School is related to Options Charter School – Noblesville, Inc. in that they have a common board of directors. The schools advance amounts to each other as needed to meet cash flow requirements. The net balance owing to Options Charter School – Noblesville, Inc. as of June 30, 2013 was \$6,428. The net balance due from Options Charter School – Noblesville, Inc. as of June 30, 2012 was \$1,096.

#### (10) Commitments

The School operates under a charter granted by Ball State University. As the sponsoring organization, Ball State University exercises certain oversight responsibilities. Under this charter, the School has agreed to pay to Ball State University an annual administrative fee equal to 3% of state tuition support. Expense under this charter agreement was \$11,880 and \$23,209 for the years ended June 30, 2013 and 2012. The charter remains in effect until June 30, 2016, and is renewable thereafter by mutual consent.

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Notes to Financial Statements

(11) Risks and Uncertainties

The School provides educational instruction services to families residing in Hamilton and surrounding counties in Indiana, and is subject to the risks of economic and competitive forces at work within this geographic area.

The majority of revenues relate to legislation enacted by the State of Indiana and grants awarded under federal programs. Changes in state or federal legislation could significantly affect the School. Additionally, the School is subject to monitoring and audit by state and federal agencies. Those examinations may result in additional liability to be imposed on the School.

Financial instruments that potentially subject the School to concentrations of credit risk consist principally of receivables from the State of Indiana. At June 30, 2013 and 2012, substantially all of the receivable balance was due from the State of Indiana.

(12) Functional Expense Reporting

The costs of providing educational activities have been summarized on a functional basis in the statement of activities. Accordingly, certain expenses have been allocated between program and administrative services. Following is a summary of expenses comprising each program and service for the years ended June 30, 2013 and 2012:

	<u>2013</u>	
	<u>Educational Instruction</u>	<u>Administrative and General</u>
Salaries, wages and employee benefits ...	\$ 649,172	164,616
Professional services .....	3,493	8,586
Authorizer oversight fee .....	-	11,880
Transportation .....	1,651	458
Equipment .....	17,801	-
Classroom and office supplies.....	32,203	8,937
Occupancy .....	192,301	25,604
Depreciation .....	22,131	2,947
Interest .....	-	6,326
Insurance .....	-	13,321
Other .....	<u>26,307</u>	<u>4,666</u>
	<u>\$ 945,059</u>	<u>247,341</u>

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Notes to Financial Statements

(12) Functional Expense Reporting, Continued

	<u>2012</u>	
	<u>Educational Instruction</u>	<u>Administrative and General</u>
Salaries, wages and employee benefits ...	\$ 496,634	304,465
Professional services .....	-	4,977
Authorizer oversight fee .....	-	23,209
Transportation .....	2,108	1,292
Equipment rental .....	26,919	-
Classroom and office supplies.....	31,207	19,131
Occupancy.....	216,818	28,868
Depreciation .....	22,130	2,947
Interest .....	-	4,664
Insurance .....	-	10,324
Other .....	<u>16,584</u>	<u>14,778</u>
	<u>\$ 812,400</u>	<u>414,655</u>

OPTIONS CHARTER SCHOOL – CARMEL, INC.

Other Reports

Year Ended June 30, 2013

The report presented herein was prepared in addition to another official report prepared for the School as listed below:

Supplemental Audit Report of Options Charter School – Carmel, Inc.

The Supplemental Audit Report contains the results of compliance testing required by the Indiana State Board of Accounts under its *Guidelines for the Audits of Charter Schools Performed by Private Examiners* pertaining to matters addressed in its *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools*.