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# STATE BOARD OF ACCOUNTS
# 302 West Washington Street
# Room E418
# INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT EXAMINATION REPORT

OF

CITY OF VINCENNES

KNOX COUNTY, INDIANA

January 1, 2012 to December 31, 2012

FILED
12/20/2013

TABLE OF CONTENTS

SCHEDULE OF OFFICIALS

| Office | Official | Term |
|---|---|---|
| Clerk-Treasurer | David L. Culp | 01-01-12 to 12-31-15 |
| Mayor | Joe Yochum | 01-01-12 to 12-31-15 |
| President of the Board of Public Works and Safety | Joe Yochum | 01-01-12 to 12-31-15 |
| City Council President | Shirley S. Rose | 01-01-12 to 12-31-13 |
| Vincennes Water General Manager | L. Kirk Bouchie | 01-01-12 to 12-31-13 |

STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
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# INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE CITY OF VINCENNES, KNOX COUNTY, INDIANA

We have examined the accompanying financial statement of the City of Vincennes (City), for the year ended December 31, 2012. The financial statement is the responsibility of the City's management. Our responsibility is to express an opinion on the financial statement based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statement and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the City prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the matter discussed in the preceding paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position and results of operations of the City for the year ended December 31, 2012.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the City for the year ended December 31, 2012, on the basis of accounting described in Note 1.

Our examination was conducted for the purpose of forming an opinion on the City's financial statement. The Combining Schedule of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the examination procedures applied to the financial statement and, accordingly, we express no opinion on them.

Paul D. Joyce

Paul D. Joyce, CPA
State Examiner

November 25, 2013

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FINANCIAL STATEMENT

The financial statement and accompanying notes were approved by management of the City. The financial statement and notes are presented as intended by the City.

CITY OF VINCENNES
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2012

| Fund | Cash and Investments 01-01-12 | Receipts | Disbursements | Cash and Investments 12-31-12 |
|---|---|---|---|---|
| GENERAL FUND | $ 1,693,794 | $ 5,619,230 | $ 5,711,307 | $ 1,601,717 |
| MOTOR VEHICLE HIGHWAY | 658,546 | 489,416 | 503,790 | 644,172 |
| LOCAL ROAD & STREET | 225,495 | 70,187 | 76,291 | 219,391 |
| PARK NONREVERTING | 34,169 | 27,223 | 54,617 | 6,775 |
| PARK & RECREATION | 14,939 | 303,747 | 318,372 | 314 |
| FIRE HAZMAT REIMBURSEMENT | 13,587 | - | - | 13,587 |
| RAINY DAY | 2,590,878 | 352,725 | 46,744 | 2,896,859 |
| CO ECON DEV INCOME TAX | 591,326 | 715,676 | 225,161 | 1,081,841 |
| LEVY EXCESS FUND | 19,772 | - | - | 19,772 |
| FIRE DEPARTMENT | 44,381 | 2,130,007 | 1,917,701 | 256,687 |
| CUM CAP IMP - CIG TAX | 157,305 | 48,862 | 24,913 | 181,254 |
| CUM CAP DEVELOPMENT | 255,972 | 103,327 | 50,000 | 309,299 |
| TIF | 649,573 | 1,006,791 | 561,613 | 1,094,751 |
| FIRE DEBT | - | 252,564 | 91,376 | 161,188 |
| POLICE PENSION | 594,133 | 215,526 | 549,820 | 259,839 |
| FIRE PENSION | 876,411 | 614,840 | 941,364 | 549,887 |
| WEED ORD 13-94 | 22,575 | 16,015 | 24,774 | 13,816 |
| RIVERBOAT | 363,175 | 109,136 | - | 472,311 |
| CHICAGO PARK IDNR | 39,718 | - | - | 39,718 |
| NEIGHBORHOOD FACILITIES | 66,517 | - | - | 66,517 |
| RENTAL HOUSING | 42,002 | 65,845 | 47,007 | 60,840 |
| DONATION MAYOR CASH FUND | 5,179 | - | - | 5,179 |
| FIRE NR DONATIONS | 12,521 | 54,040 | 5,258 | 61,303 |
| CITY COUNCIL DONATION | 1,447 | - | - | 1,447 |
| RR RELOCATION GRANT | 186,217 | - | - | 186,217 |
| RESTRICTED PARK DONATIONS | 3,886 | 353 | - | 4,239 |
| DONATIONS TREE BOARD CASH | 3,087 | 53 | 50 | 3,090 |
| PROMOTION OF CITY DONATION | 85,035 | 1,250 | - | 86,285 |
| PET PORT DONATIONS | - | 40 | - | 40 |
| SOLID WASTE GRANT RECYCLE | 18,347 | - | - | 18,347 |
| REVOLVING LOAN | 58,853 | 30,926 | - | 89,779 |
| LOCAL LAW ENF CONT ED | 8,378 | 12,363 | 4,609 | 16,132 |
| INTEREST REVOLVING LOAN | 116,678 | 26,497 | 5,000 | 138,175 |
| RIVERFRONT PAVILION FUND | 1,445 | 1,250 | - | 2,695 |
| POLICE DEPT DONATION FUND | 11,746 | 9,235 | 11,310 | 9,671 |
| POLICE DEPT DRUG INVESTIG | 14,104 | - | 3,522 | 10,582 |
| POLICE ALARM SYSTEM | 3,848 | - | - | 3,848 |
| YOUTH EXP SUMMER (YES) | 5,188 | - | - | 5,188 |
| DARE | 6,192 | 4,000 | 6,514 | 3,678 |
| POLICE BREATH TEST INSTR | 861 | - | - | 861 |
| NON-REVERTING POLICE DEPT | 931 | - | - | 931 |
| FED FORFEITURE & SEIZURE | 19,061 | 12,762 | 106 | 31,717 |
| K-9 DONATIONS | 574 | - | - | 574 |
| ARSON INVESTIGATIONS | 1,500 | - | - | 1,500 |
| CAGIT | 121,210 | - | - | 121,210 |
| HERITAGE TRAIL GRANT | 23,248 | - | - | 23,248 |
| CAPITAL IMPROVEMENT BOND | 1,542 | - | - | 1,542 |
| DEBT SER REDEV BOND-TIF | 288,494 | - | - | 288,494 |
| BOND PROCEEDS FIRE EQUIP | 943,526 | - | 943,526 | - |
| 9LEVEE FUND | 5,013 | - | - | 5,013 |
| CAP FUND LAWN EQMT PARK | 2,183 | - | - | 2,183 |
| URBAN ENTERPRISE ZONE | 987 | 10,000 | 10,237 | 750 |
| RECYCLE FUND | 178,763 | 353,118 | 306,091 | 225,790 |
| CASH CHANGE FOR DEPTS | 400 | - | - | 400 |
| WILLIAM H VOLLMER TRUST | 3,415 | - | 10 | 3,405 |
| CEMETERY DONATIONS | 107 | - | 32 | 75 |
| MEMORIAL PARK EARNINGS | 148,854 | 2,466 | 5,849 | 145,471 |
| MAUSOLEUM. | 85,581 | 24,276 | - | 109,857 |
| MAUSOLEUM EARNINGS | 209,066 | 4,129 | 5,834 | 207,361 |
| PERP CARE FOR J CANNON | 44,146 | 136 | 1,495 | 42,787 |
| CEM PERP CARE | 500,000 | - | - | 500,000 |
| TRUST FOR GEO MISCHLER | 136 | - | - | 136 |

The notes to the financial statement are an integral part of this statement.

CITY OF VINCENNES
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| Fund | Cash and Investments 01-01-12 | Receipts | Disbursements | Cash and Investments 12-31-12 |
|---|---|---|---|---|
| JOSEPH SUTHERLAND ESTATE | 7,172 | 17 | 88 | 7,101 |
| CEMETERY RD REPAIR & IMP | 78,290 | 7,350 | 854 | 84,786 |
| CEM PERP SAVINGS | 20,943 | 19,242 | - | 40,185 |
| MAUSOLEUM P/C SAVINGS | 4,514 | - | - | 4,514 |
| PAY-NET SALARIES | - | 3,919,416 | 3,919,416 | - |
| PAY-FEDERAL WITHHOLDING | - | 592,867 | 592,867 | - |
| PAY-FICA | - | 153,147 | 153,147 | - |
| PAY-MEDICARE | - | 116,445 | 116,445 | - |
| PAY-STATE WITHHOLDING | - | 180,521 | 180,521 | - |
| PAY-COUNTY WITHHOLDING | - | 56,319 | 56,319 | - |
| PAY-PERF WITHHOLDING | - | 56,652 | 56,652 | - |
| PAY-POLICE PENSION W/H | - | 33,987 | 33,987 | - |
| HARTBELL LLC | - | 901 | 901 | - |
| PAY-FIRE PENSION W/H | - | 40,141 | 40,141 | - |
| PAY-COLONIAL INSURANCE | - | 253 | 253 | - |
| PAY-IN FIREFIGHTERS PAC | - | 672 | 672 | - |
| PAY-UNION DUES | - | 8,260 | 8,260 | - |
| PAY-WELBORN HEALTH PLANS | - | 63,114 | 63,114 | - |
| PAY-CREDIT UNION (P/F) | - | 53,445 | 53,445 | - |
| PAY-FIREMENS INSURANCE | - | 9,338 | 9,338 | - |
| PAY-UNITED FUND | - | 1,724 | 1,724 | - |
| PAY-CONSECO HEALTH | - | 1,818 | 1,818 | - |
| PAY-DENTAL HEALTH | - | 31,921 | 31,921 | - |
| PAY-RELIASTAR | - | 2,011 | 2,011 | - |
| PAY-YMCA | - | 5,648 | 5,648 | - |
| PAY-AMER FAMILY INS | - | 19,237 | 19,237 | - |
| PAY-DONALD L DECKER D ROB | - | 2,400 | 2,400 | - |
| PAY- AMER UNITED LIFE INS | - | 2,354 | 2,354 | - |
| PAY- DONALD L DECKER K MO | - | 16,685 | 16,685 | - |
| PAY-PRE-PAID LEGAL SVC | - | 550 | 550 | - |
| PAY-BOSTON MUTUAL LIFE | - | 6,872 | 6,872 | - |
| PAY-TEACHERS FED CR UNION | - | 16,720 | 16,720 | - |
| PAY-FIRE PAC | - | 588 | 588 | - |
| PAY-WESTERN SOUTHERN | - | 13,729 | 13,729 | - |
| PAY-CINCINNATI LIFE INS | - | 7,167 | 7,167 | - |
| PAY-PENSION UNION DUES | - | 1,080 | 1,080 | - |
| PAY-CHILD SUPPORT | - | 30,489 | 30,489 | - |
| PAY-KNOX CO SUP CRT II | - | 4,487 | 4,487 | - |
| PAY-STATE DIST UNIT | - | 97 | 97 | - |
| PAY-ANTHEM | - | 55,737 | 55,737 | - |
| PAY-FIN ASST MGT SYSTEM | - | 3,096 | 3,096 | - |
| PAY-KNOX CO CLERK | - | 2,080 | 2,080 | - |
| DONALD L DECKER | - | 5,500 | 5,500 | - |
| AMERICAN FIDELITY | - | 2,440 | 2,440 | - |
| PAY-ANNUAL SUPPORT FEE | - | 1,893 | 1,893 | - |
| PAY-GARNISHMENT JB | - | 900 | 900 | - |
| SEWAGE UTILITY OPERATING | 300,395 | 2,127,463 | 2,289,870 | 137,988 |
| SEWAGE UTL IMPROVEMENT | 700,948 | 94,215 | 448,135 | 347,028 |
| SEWAGE SRF 2002 BONDS | - | 2,004,606 | 2,004,606 | - |
| SEWAGE WORKS GROSS REVENU | - | 3,852,121 | 3,852,121 | - |
| 1998 SEWER SINKING FUND | - | 386,533 | 386,532 | 1 |
| WATER UTILITY OPERATING | 349,782 | 2,505,275 | 2,698,949 | 156,108 |
| WATER UTL METER DEPOSIT | 191,706 | 43,897 | 40,634 | 194,969 |
| WATER UTL IMPROVEMENT | 662,603 | 9,739 | 272,961 | 399,381 |
| WATER DEBT SVC RESERVE | 308,000 | 743 | 743 | 308,000 |
| WATER 2003 SRF LOANS PAY | 25,679 | 307,895 | 307,944 | 25,630 |
| WATER GROSS REVENUE | 319 | 6,991,326 | 6,991,643 | 2 |
| STORM WATER IMP FUND | 35,851 | 644,832 | 678,032 | 2,651 |
| Totals | $ 14,762,219 | $ 37,205,966 | $ 37,950,106 | $ 14,018,079 |

The notes to the financial statement are an integral part of this statement.

***Note 1. Summary of Significant Accounting Policies***

*A. Reporting Entity*

The City was established under the laws of the State of Indiana. The City operates under a Council-Mayor form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, planning and zoning, general administrative services, water, wastewater, storm water, trash and urban redevelopment and housing.

The accompanying financial statement presents the financial information for the City.

*B. Basis of Accounting*

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

*C. Cash and Investments*

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

*D. Receipts*

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the City.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

*E. Disbursements*

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Utility operating expenses which include all outflows for operating the utilities.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

*F. Interfund Transfers*

The City may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

*G. Fund Accounting*

Separate funds are established, maintained, and reported by the City. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the City. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the City in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

## *Note 2. Budgets*

The operating budget is initially prepared and approved at the local level. The fiscal officer of the City submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

## *Note 3. Property Taxes*

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the City in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

## *Note 4. Deposits and Investments*

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the City to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

## *Note 5. Risk Management*

The City may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the City to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

## *Note 6. Pension Plans*

### *A. Public Employees' Retirement Fund*

*Plan Description*

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the City authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capital Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

*Funding Policy and Annual Pension Cost*

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

### *B. 1925 Police Officers' Pension Plan*

*Plan Description*

The 1925 Police Officers' Pension Plan is a single-employer defined benefit pension plan. The plan is administered by the local pension board as authorized by state statute (IC 36-8-6). The plan provides retirement, disability, and death benefits to plan members and beneficiaries. The plan was established by the plan administrator, as provided by state statute. The plan administrator does not issue a publicly available financial report that includes financial statements and required supplementary information of the plan.

*Funding Policy*

The contribution requirements of plan members for the 1925 Police Officers' Pension Plan are established by state statute.

*On Behalf Payments*

The 1925 Police Officers' Pension Plan is funded by the State of Indiana through the Indiana Public Retirement System as provided under Indiana Code 5-10.3-11.

*C. 1937 Firefighters' Pension Plan*

*Plan Description*

The 1937 Firefighters' Pension Plan is a single-employer defined benefit pension plan. The plan is administered by the local pension board as authorized by state statute (IC 36-8-7). The plan provides retirement, disability, and death benefits to plan members and beneficiaries. The plan was established by the plan administrator, as provided by state statute. The plan administrator does not issue a publicly available financial report that includes financial statements and required supplementary information of the plan.

*Funding Policy*

The contribution requirements of plan members for the 1937 Firefighters' Pension Plan are established by state statute.

*On Behalf Payments*

The 1937 Firefighters' Pension Plan is funded by the State of Indiana through the Indiana Public Retirement System as provided under Indiana Code 5-10.3-11.

*D. 1977 Police Officers' and Firefighters' Pension and Disability Fund*

*Plan Description*

The 1977 Police Officers' and Firefighters' Pension and Disability Fund is a cost-sharing multiple-employer defined benefit pension plan administered by the Indiana Public Retirement System (INPRS) for all police officers and firefighters hired after April 30, 1977.

State statute (IC 36-8-8) regulates the operations of the system, including benefits, vesting, and requirements for contributions by employers and by employees. Covered employees may retire at age 52 with 20 years of service. An employee with 20 years of service may leave service, but will not receive benefits until reaching age 52. The plan also provides for death and disability benefits.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capital Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

*Funding Policy*

The contribution requirements of plan members and the City are established by the Board of Trustees of INPRS.

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## SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the City's Annual Reports for years prior to 2011 can be found on the Indiana Transparency Portal website: www.in.gov/itp/annual_reports/.

For additional financial information, the City's Annual Report information for years 2011 and later can be found on the Gateway website: https://gateway.ifionline.org/.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Annual Report of the City which is referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was approved by management of the City. It is presented as intended by the City.

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012

| | GENERAL FUND | MOTOR VEHICLE HIGHWAY | LOCAL ROAD & STREET | PARK NONREVERTING | PARK & RECREATION | FIRE HAZMAT REIMBURSEMENT | RAINY DAY |
|---|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 1,693,794 | $ 658,546 | $ 225,495 | $ 34,169 | $ 14,939 | $ 13,587 | $ 2,590,878 |
| Receipts: | | | | | | | |
| Taxes | 3,296,183 | - | - | - | 206,879 | - | - |
| Licenses and permits | 74,960 | - | - | - | - | - | - |
| Intergovernmental | 1,764,323 | 475,871 | 70,187 | - | 24,085 | - | - |
| Charges for services | 224,583 | 1,680 | - | 27,223 | 72,783 | - | - |
| Fines and forfeits | 323 | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - | - |
| Other receipts | 258,858 | 11,865 | - | - | - | - | 352,725 |
| Total receipts | 5,619,230 | 489,416 | 70,187 | 27,223 | 303,747 | - | 352,725 |
| Disbursements: | | | | | | | |
| Personal services | 4,236,510 | 309,957 | - | 7,140 | 168,475 | - | - |
| Supplies | 79,946 | 110,691 | - | - | 1,681 | - | - |
| Other services and charges | 1,281,957 | 83,142 | 76,291 | 47,477 | 148,216 | - | - |
| Capital outlay | 102,677 | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - | - |
| Other disbursements | 10,217 | - | - | - | - | - | 46,744 |
| Total disbursements | 5,711,307 | 503,790 | 76,291 | 54,617 | 318,372 | - | 46,744 |
| Excess (deficiency) of receipts over disbursements | (92,077) | (14,374) | (6,104) | (27,394) | (14,625) | - | 305,981 |
| Cash and investments - ending | $ 1,601,717 | $ 644,172 | $ 219,391 | $ 6,775 | $ 314 | $ 13,587 | $ 2,896,859 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | CO ECON DEV INCOME TAX | LEVY EXCESS FUND | FIRE DEPARTMENT | CUM CAP IMP - CIG TAX | CUM CAP DEVELOPMENT | TIF |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 591,326 | $ 19,772 | $ 44,381 | $ 157,305 | $ 255,972 | $ 649,573 |
| Receipts: | | | | | | |
| Taxes | - | - | 1,876,669 | - | 47,766 | 1,006,791 |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | 665,546 | - | 240,482 | 48,862 | 55,561 | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 50,130 | - | 12,856 | - | - | - |
| Total receipts | 715,676 | - | 2,130,007 | 48,862 | 103,327 | 1,006,791 |
| Disbursements: | | | | | | |
| Personal services | - | - | 1,634,812 | - | - | - |
| Supplies | - | - | 32,968 | - | - | - |
| Other services and charges | - | - | 171,094 | - | - | - |
| Capital outlay | - | - | 78,827 | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 225,161 | - | - | 24,913 | 50,000 | 561,613 |
| Total disbursements | 225,161 | - | 1,917,701 | 24,913 | 50,000 | 561,613 |
| Excess (deficiency) of receipts over disbursements | 490,515 | - | 212,306 | 23,949 | 53,327 | 445,178 |
| Cash and investments - ending | $ 1,081,841 | $ 19,772 | $ 256,687 | $ 181,254 | $ 309,299 | $ 1,094,751 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | FIRE DEBT | POLICE PENSION | FIRE PENSION | WEED ORD 13-94 | RIVERBOAT | CHICAGO PARK IDNR |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ 594,133 | $ 876,411 | $ 22,575 | $ 363,175 | $ 39,718 |
| Receipts: | | | | | | |
| Taxes | 223,876 | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | 28,688 | - | - | - | 109,136 | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | 16,015 | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | - | 215,526 | 614,840 | - | - | - |
| Total receipts | 252,564 | 215,526 | 614,840 | 16,015 | 109,136 | - |
| Disbursements: | | | | | | |
| Personal services | - | 545,483 | 940,496 | - | - | - |
| Supplies | - | 92 | 323 | - | - | - |
| Other services and charges | - | 4,245 | 545 | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 91,376 | - | - | 24,774 | - | - |
| Total disbursements | 91,376 | 549,820 | 941,364 | 24,774 | - | - |
| Excess (deficiency) of receipts over disbursements | 161,188 | (334,294) | (326,524) | (8,759) | 109,136 | - |
| Cash and investments - ending | $ 161,188 | $ 259,839 | $ 549,887 | $ 13,816 | $ 472,311 | $ 39,718 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | NEIGHBORHOOD FACILITIES | RENTAL HOUSING | DONATION MAYOR CASH FUND | FIRE NR DONATIONS | CITY COUNCIL DONATION | RR RELOCATION GRANT |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 66,517 | $ 42,002 | $ 5,179 | $ 12,521 | $ 1,447 | $ 186,217 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | - | 65,845 | - | 54,040 | - | - |
| Total receipts | - | 65,845 | - | 54,040 | - | - |
| Disbursements: | | | | | | |
| Personal services | - | 29,245 | - | - | - | - |
| Supplies | - | 6,947 | - | - | - | - |
| Other services and charges | - | 10,815 | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | - | - | - | 5,258 | - | - |
| Total disbursements | - | 47,007 | - | 5,258 | - | - |
| Excess (deficiency) of receipts over disbursements | - | 18,838 | - | 48,782 | - | - |
| Cash and investments - ending | $ 66,517 | $ 60,840 | $ 5,179 | $ 61,303 | $ 1,447 | $ 186,217 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | RESTRICTED PARK DONATIONS | DONATIONS TREE BOARD CASH | PROMOTION OF CITY DONATION | PET PORT DONATIONS | SOLID WASTE GRANT RECYCLE | REVOLVING LOAN |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 3,886 | $ 3,087 | $ 85,035 | $ - | $ 18,347 | $ 58,853 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 353 | 53 | 1,250 | 40 | - | 30,926 |
| Total receipts | 353 | 53 | 1,250 | 40 | - | 30,926 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | - | 50 | - | - | - | - |
| Total disbursements | - | 50 | - | - | - | - |
| Excess (deficiency) of receipts over disbursements | 353 | 3 | 1,250 | 40 | - | 30,926 |
| Cash and investments - ending | $ 4,239 | $ 3,090 | $ 86,285 | $ 40 | $ 18,347 | $ 89,779 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | LOCAL LAW ENF CONT ED | INTEREST REVOLVING LOAN | RIVERFRONT PAVILION FUND | POLICE DEPT DONATION FUND | POLICE DEPT DRUG INVESTIG | POLICE ALARM SYSTEM |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 8,378 | $ 116,678 | $ 1,445 | $ 11,746 | $ 14,104 | $ 3,848 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | 5,100 | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | 1,250 | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 7,263 | 26,497 | - | 9,235 | - | - |
| Total receipts | 12,363 | 26,497 | 1,250 | 9,235 | - | - |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 4,609 | 5,000 | - | 11,310 | 3,522 | - |
| Total disbursements | 4,609 | 5,000 | - | 11,310 | 3,522 | - |
| Excess (deficiency) of receipts over disbursements | 7,754 | 21,497 | 1,250 | (2,075) | (3,522) | - |
| Cash and investments - ending | $ 16,132 | $ 138,175 | $ 2,695 | $ 9,671 | $ 10,582 | $ 3,848 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | YOUTH EXP SUMMER (YES) | DARE | POLICE BREATH TEST INSTR | NON-REVERTING POLICE DEPT | FED FORFEITURE & SEIZURE | K-9 DONATIONS |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 5,188 | $ 6,192 | $ 861 | $ 931 | $ 19,061 | $ 574 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | 12,762 | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | - | 4,000 | - | - | - | - |
| Total receipts | - | 4,000 | - | - | 12,762 | - |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | - | 6,514 | - | - | 106 | - |
| Total disbursements | - | 6,514 | - | - | 106 | - |
| Excess (deficiency) of receipts over disbursements | - | (2,514) | - | - | 12,656 | - |
| Cash and investments - ending | $ 5,188 | $ 3,678 | $ 861 | $ 931 | $ 31,717 | $ 574 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | ARSON INVESTIGATIONS | CAGIT | HERITAGE TRAIL GRANT | CAPITAL IMPROVEMENT BOND | DEBT SER REDEV BOND-TIF | BOND PROCEEDS FIRE EQUIP |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 1,500 | $ 121,210 | $ 23,248 | $ 1,542 | $ 288,494 | $ 943,526 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | - | - | - | - | - | - |
| Total receipts | - | - | - | - | - | - |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | 943,526 |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | - | - | - | - | - | - |
| Total disbursements | - | - | - | - | - | 943,526 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | (943,526) |
| Cash and investments - ending | $ 1,500 | $ 121,210 | $ 23,248 | $ 1,542 | $ 288,494 | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | 9LEVEE FUND | CAP FUND LAWN EQMT PARK | URBAN ENTERPRISE ZONE | RECYCLE FUND | CASH CHANGE FOR DEPTS | WILLIAM H VOLLMER TRUST |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 5,013 | $ 2,183 | $ 987 | $ 178,763 | $ 400 | $ 3,415 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | 346,238 | - | - |
| Fines and forfeits | - | - | - | 6,880 | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | - | - | 10,000 | - | - | - |
| Total receipts | - | - | 10,000 | 353,118 | - | - |
| Disbursements: | | | | | | |
| Personal services | - | - | 10,237 | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | - | - | - | 306,091 | - | 10 |
| Total disbursements | - | - | 10,237 | 306,091 | - | 10 |
| Excess (deficiency) of receipts over disbursements | - | - | (237) | 47,027 | - | (10) |
| Cash and investments - ending | $ 5,013 | $ 2,183 | $ 750 | $ 225,790 | $ 400 | $ 3,405 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | CEMETERY DONATIONS | MEMORIAL PARK EARNINGS | MAUSOLEUM. | MAUSOLEUM EARNINGS | PERP CARE FOR J CANNON | CEM PERP CARE |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 107 | $ 148,854 | $ 85,581 | $ 209,066 | $ 44,146 | $ 500,000 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | 24,047 | 3,455 | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | - | 2,466 | 229 | 674 | 136 | - |
| Total receipts | - | 2,466 | 24,276 | 4,129 | 136 | - |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 32 | 5,849 | - | 5,834 | 1,495 | - |
| Total disbursements | 32 | 5,849 | - | 5,834 | 1,495 | - |
| Excess (deficiency) of receipts over disbursements | (32) | (3,383) | 24,276 | (1,705) | (1,359) | - |
| Cash and investments - ending | $ 75 | $ 145,471 | $ 109,857 | $ 207,361 | $ 42,787 | $ 500,000 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | TRUST FOR GEO MISCHLER | JOSEPH SUTHERLAND ESTATE | CEMETERY RD REPAIR & IMP | CEM PERP SAVINGS | MAUSOLEUM P/C SAVINGS | PAY-NET SALARIES |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 136 | $ 7,172 | $ 78,290 | $ 20,943 | $ 4,514 | $ - |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | 7,350 | 19,242 | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | - | 17 | - | - | - | 3,919,416 |
| Total receipts | - | 17 | 7,350 | 19,242 | - | 3,919,416 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | - | 88 | 854 | - | - | 3,919,416 |
| Total disbursements | - | 88 | 854 | - | - | 3,919,416 |
| Excess (deficiency) of receipts over disbursements | - | (71) | 6,496 | 19,242 | - | - |
| Cash and investments - ending | $ 136 | $ 7,101 | $ 84,786 | $ 40,185 | $ 4,514 | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | PAY-FEDERAL WITHHOLDING | PAY-FICA | PAY-MEDICARE | PAY-STATE WITHHOLDING | PAY-COUNTY WITHHOLDING | PAY-PERF WITHHOLDING |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ - | $ - | $ - | $ - | $ - |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 592,867 | 153,147 | 116,445 | 180,521 | 56,319 | 56,652 |
| Total receipts | 592,867 | 153,147 | 116,445 | 180,521 | 56,319 | 56,652 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 592,867 | 153,147 | 116,445 | 180,521 | 56,319 | 56,652 |
| Total disbursements | 592,867 | 153,147 | 116,445 | 180,521 | 56,319 | 56,652 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | - |
| Cash and investments - ending | $ - | $ - | $ - | $ - | $ - | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | PAY-POLICE PENSION W/H | HARTBELL LLC | PAY-FIRE PENSION W/H | PAY-COLONIAL INSURANCE | PAY-IN FIREFIGHTERS PAC | PAY-UNION DUES |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ - | $ - | $ - | $ - | $ - |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 33,987 | 901 | 40,141 | 253 | 672 | 8,260 |
| Total receipts | 33,987 | 901 | 40,141 | 253 | 672 | 8,260 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 33,987 | 901 | 40,141 | 253 | 672 | 8,260 |
| Total disbursements | 33,987 | 901 | 40,141 | 253 | 672 | 8,260 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | - |
| Cash and investments - ending | $ - | $ - | $ - | $ - | $ - | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | PAY-WELBORN HEALTH PLANS | PAY-CREDIT UNION (P/F) | PAY-FIREMENS INSURANCE | PAY-UNITED FUND | PAY-CONSECO HEALTH | PAY-DENTAL HEALTH |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ - | $ - | $ - | $ - | $ - |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 63,114 | 53,445 | 9,338 | 1,724 | 1,818 | 31,921 |
| Total receipts | 63,114 | 53,445 | 9,338 | 1,724 | 1,818 | 31,921 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 63,114 | 53,445 | 9,338 | 1,724 | 1,818 | 31,921 |
| Total disbursements | 63,114 | 53,445 | 9,338 | 1,724 | 1,818 | 31,921 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | - |
| Cash and investments - ending | $ - | $ - | $ - | $ - | $ - | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | PAY-RELIASTAR | PAY-YMCA | PAY-AMER FAMILY INS | PAY-DONALD L DECKER D ROB | PAY-AMER UNITED LIFE INS | PAY-DONALD L DECKER K MO |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ - | $ - | $ - | $ - | $ - |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 2,011 | 5,648 | 19,237 | 2,400 | 2,354 | 16,685 |
| Total receipts | 2,011 | 5,648 | 19,237 | 2,400 | 2,354 | 16,685 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 2,011 | 5,648 | 19,237 | 2,400 | 2,354 | 16,685 |
| Total disbursements | 2,011 | 5,648 | 19,237 | 2,400 | 2,354 | 16,685 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | - |
| Cash and investments - ending | $ - | $ - | $ - | $ - | $ - | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | PAY-PRE-PAID LEGAL SVC | PAY-BOSTON MUTUAL LIFE | PAY-TEACHERS FED CR UNION | PAY-FIRE PAC | PAY-WESTERN SOUTHERN | PAY-CINCINNATI LIFE INS |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ - | $ - | $ - | $ - | $ - |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 550 | 6,872 | 16,720 | 588 | 13,729 | 7,167 |
| Total receipts | 550 | 6,872 | 16,720 | 588 | 13,729 | 7,167 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 550 | 6,872 | 16,720 | 588 | 13,729 | 7,167 |
| Total disbursements | 550 | 6,872 | 16,720 | 588 | 13,729 | 7,167 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | - |
| Cash and investments - ending | $ - | $ - | $ - | $ - | $ - | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | PAY-PENSION UNION DUES | PAY-CHILD SUPPORT | PAY-KNOX CO SUP CRT II | PAY-STATE DIST UNIT | PAY-ANTHEM | PAY-FIN ASST MGT SYSTEM |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ - | $ - | $ - | $ - | $ - |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | - |
| Other receipts | 1,080 | 30,489 | 4,487 | 97 | 55,737 | 3,096 |
| Total receipts | 1,080 | 30,489 | 4,487 | 97 | 55,737 | 3,096 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | - |
| Other disbursements | 1,080 | 30,489 | 4,487 | 97 | 55,737 | 3,096 |
| Total disbursements | 1,080 | 30,489 | 4,487 | 97 | 55,737 | 3,096 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | - |
| Cash and investments - ending | $ - | $ - | $ - | $ - | $ - | $ - |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | PAY-KNOX CO CLERK | DONALD L DECKER | AMERICAN FIDELITY | PAY-ANNUAL SUPPORT FEE | PAY-GARNISHMENT JB | SEWAGE UTILITY OPERATING |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ - | $ - | $ - | $ - | $ - | $ 300,395 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | - | - | - | 1,542,337 |
| Other receipts | 2,080 | 5,500 | 2,440 | 1,893 | 900 | 585,126 |
| Total receipts | 2,080 | 5,500 | 2,440 | 1,893 | 900 | 2,127,463 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | - | 497,906 |
| Other disbursements | 2,080 | 5,500 | 2,440 | 1,893 | 900 | 1,791,964 |
| Total disbursements | 2,080 | 5,500 | 2,440 | 1,893 | 900 | 2,289,870 |
| Excess (deficiency) of receipts over disbursements | - | - | - | - | - | (162,407) |
| Cash and investments - ending | $ - | $ - | $ - | $ - | $ - | $ 137,988 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | SEWAGE UTL IMPROVEMENT | SEWAGE SRF 2002 BONDS | SEWAGE WORKS GROSS REVENU | 1998 SEWER SINKING FUND | WATER UTILITY OPERATING | WATER UTL METER DEPOSIT |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 700,948 | $ - | $ - | $ - | $ 349,782 | $ 191,706 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses and permits | - | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for services | - | - | - | - | - | - |
| Fines and forfeits | - | - | - | - | - | - |
| Utility fees | - | - | 3,852,121 | 386,403 | 2,497,432 | 43,430 |
| Other receipts | 94,215 | 2,004,606 | - | 130 | 7,843 | 467 |
| Total receipts | 94,215 | 2,004,606 | 3,852,121 | 386,533 | 2,505,275 | 43,897 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | - |
| Supplies | - | - | - | - | - | - |
| Other services and charges | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - |
| Utility operating expenses | - | - | - | - | 741,631 | - |
| Other disbursements | 448,135 | 2,004,606 | 3,852,121 | 386,532 | 1,957,318 | 40,634 |
| Total disbursements | 448,135 | 2,004,606 | 3,852,121 | 386,532 | 2,698,949 | 40,634 |
| Excess (deficiency) of receipts over disbursements | (353,920) | - | - | 1 | (193,674) | 3,263 |
| Cash and investments - ending | $ 347,028 | $ - | $ - | $ 1 | $ 156,108 | $ 194,969 |

CITY OF VINCENNES
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
CASH AND INVESTMENT BALANCES - REGULATORY BASIS
For The Year Ended December 31, 2012
(Continued)

| | WATER UTL IMPROVEMENT | WATER DEBT SVC RESERVE | WATER 2003 SRF LOANS PAY | WATER GROSS REVENUE | STORM WATER IMP FUND | TOTALS |
|---|---|---|---|---|---|---|
| Cash and investments - beginning | $ 662,603 | $ 308,000 | $ 25,679 | $ 319 | $ 35,851 | $ 14,762,219 |
| Receipts: | | | | | | |
| Taxes | - | - | - | - | - | 6,658,164 |
| Licenses and permits | - | - | - | - | - | 80,060 |
| Intergovernmental | - | - | - | - | - | 3,482,741 |
| Charges for services | - | - | - | - | - | 727,851 |
| Fines and forfeits | - | - | - | - | - | 35,980 |
| Utility fees | 6,850 | - | 307,740 | 6,991,325 | 644,726 | 16,272,364 |
| Other receipts | 2,889 | 743 | 155 | 1 | 106 | 9,948,806 |
| Total receipts | 9,739 | 743 | 307,895 | 6,991,326 | 644,832 | 37,205,966 |
| Disbursements: | | | | | | |
| Personal services | - | - | - | - | - | 7,882,355 |
| Supplies | - | - | - | - | - | 232,648 |
| Other services and charges | - | - | - | - | - | 1,823,782 |
| Capital outlay | - | - | - | - | - | 1,125,030 |
| Utility operating expenses | - | - | - | - | - | 1,239,537 |
| Other disbursements | 272,961 | 743 | 307,944 | 6,991,643 | 678,032 | 25,646,754 |
| Total disbursements | 272,961 | 743 | 307,944 | 6,991,643 | 678,032 | 37,950,106 |
| Excess (deficiency) of receipts over disbursements | (263,222) | - | (49) | (317) | (33,200) | (744,140) |
| Cash and investments - ending | $ 399,381 | $ 308,000 | $ 25,630 | $ 2 | $ 2,651 | $ 14,018,079 |

CITY OF VINCENNES
SCHEDULE OF PAYABLES AND RECEIVABLES
December 31, 2012

| Government or Enterprise | Accounts Payable | Accounts Receivable |
| --- | --- | --- |
| Wastewater | $ 65,848 | $ 353,582 |
| Water | 27,543 | 184,629 |
| Storm Water | - | 61,079 |
| Governmental activities | 696,432 | - |
| Totals | $ 789,823 | $ 599,290 |

CITY OF VINCENNES
SCHEDULE OF LEASES AND DEBT
December 31, 2012

| Lessor | Purpose | Annual Lease Payment | Lease Beginning Date | Lease Ending Date |
|---|---|---|---|---|
| Governmental activities: | | | | |
| Key Government Finance Inc. | Street Sweeper | $ 50,000 | 11-01-08 | 11-01-13 |
| TCF Equipment Finance Inc. | Cart Tipper Trash Truck | 113,103 | 04-19-11 | 04-19-15 |
| Total governmental activities | | 163,103 | | |
| Wastewater: | | | | |
| GABC LEASING CORP | 2011 SEWER CLEANING TRUCK | 26,476 | 07-06-11 | 07-06-16 |
| Total of annual lease payments | | $ 189,579 | | |

| Description of Debt | | Ending Principal Balance | Principal and Interest Due Within One Year |
|---|---|---|---|
| Type | Purpose | | |
| Governmental activities: | | | |
| General obligation bonds | Fire Truck Loan | $ 920,000 | $ 307,906 |
| General obligation bonds | Redevelopment TIF District | 775,000 | 284,719 |
| Total governmental activities | | 1,695,000 | 592,625 |
| Wastewater: | | | |
| Revenue bonds | 1998 Bonds | 540,000 | 374,910 |
| Revenue bonds | 2002 SRF | 17,887,944 | 2,009,208 |
| Total Wastewater | | 18,427,944 | 2,384,118 |
| Water: | | | |
| Revenue bonds | 2003 SRF Bonds | 2,819,470 | 307,710 |
| Totals | | $ 22,942,414 | $ 3,284,453 |

CITY OF VINCENNES
SCHEDULE OF CAPITAL ASSETS
December 31, 2012

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

| | Ending Balance |
|---|---|
| Governmental activities: | |
| Land | $ 806,150 |
| Buildings | 5,045,403 |
| Improvements other than buildings | 569,536 |
| Machinery, equipment, and vehicles | 7,426,441 |
| Total governmental activities | 13,847,530 |
| Wastewater: | |
| Land | 170,785 |
| Infrastructure | 16,668,857 |
| Buildings | 21,590,365 |
| Improvements other than buildings | 6,371,611 |
| Machinery, equipment, and vehicles | 7,276,058 |
| Construction in progress | 685,980 |
| Books and other | 294,904 |
| Total Wastewater | 53,058,560 |
| Water: | |
| Land | 259,092 |
| Infrastructure | 18,476,119 |
| Buildings | 5,703,182 |
| Improvements other than buildings | 812,230 |
| Machinery, equipment, and vehicles | 2,493,933 |
| Total Water | 27,744,556 |
| Storm Water | - |
| Total Storm Water | - |
| Total capital assets | $ 94,650,646 |

***DELINQUENT WASTEWATER ACCOUNTS***

Delinquent wastewater fees and penalties had not been recorded with the County Recorder nor were they certified to the County Auditor which would result in a lien against the property.

Indiana Code 36-9-23-33 states in part:

"(b) Except as provided in subsection (l), the officer charged with the collection of fees and penalties assessed under this chapter shall enforce their payment. As often as the officer determines is necessary in a calendar year, the officer shall prepare either of the following:

(1) A list of the delinquent fees and penalties that are enforceable under this section, which must include the following:

(A) The name or names of the owner or owners of each lot or parcel of real property on which fees are delinquent.

(B) A description of the premises, as shown by the records of the county auditor.

(C) The amount of the delinquent fees, together with the penalty.

(2) An individual instrument for each lot or parcel of real property on which the fees are delinquent.

(c) The officer shall record a copy of each list or each individual instrument with the county recorder . . .

(e) Using the lists and instruments prepared under subsection (b) and recorded under subsection (c), the officer shall, not later than ten (10) days after the list or each individual instrument is recorded under subsection (c), certify to the county auditor a list of the liens that remain unpaid for collection in the next May."

***INTERNAL CONTROLS***

Internal control deficiencies over the recording of payroll leave time at the Fire Department were noted during the audit. The Fire Department uses the General Payroll Form No. 99A, Employee's Service Record, as the official record for payroll leave time. The Department uses an internal computer daily log schedule to aid in filling out the official payroll record. It was noted that the computer daily log could be altered after items are entered and that the employee responsible for filling out the daily attendance log also fills out the Employee's Service Record for that given day. We recommended that a different employee should review the computer daily log with the Employee's Service Record to verify accuracy of the official record.

Governmental units should have internal controls in effect which provide reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations. Among other things, segregation of duties, safeguarding controls over cash and all other assets, and all forms of information processing are necessary for proper internal control. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

CITY OF VINCENNES
EXIT CONFERENCE

The contents of this report were discussed on November 25, 2013, with Joe Yochum, Mayor; David L. Culp, Clerk-Treasurer; L. Kirk Bouchie, Vincennes Water General Manager; Shirley S. Rose, City Council President; Rebecca J. Willis, Vincennes Water Account Supervisor; Cheryl Hacker, Assistant to the Mayor; and Elizabeth L. Clinkenbeard, Chief Deputy Clerk-Treasurer. The officials concurred with our findings.