

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENTS EXAMINATION REPORT

OF

TOWN OF SARATOGA

RANDOLPH COUNTY, INDIANA

January 1, 2010 to December 31, 2011



FILED
10/31/2012

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Deonna Poole	01-01-09 to 12-31-15
President of the Town Council	Leroy Ludwick	01-01-10 to 12-31-12



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF SARATOGA, RANDOLPH COUNTY, INDIANA

We have examined the accompanying financial statements of the Town of Saratoga (Town), for the years ended December 31, 2010 and 2011. The financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on the financial statements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Town prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Town for the years ended December 31, 2010 and 2011, on the basis of accounting described in Note 1.

Our examination was conducted for the purpose of forming an opinion on the Town's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the examination procedures applied to the financial statements and, accordingly, we express no opinion on them.

The Town's response to the Examination Results and Comments identified in our examination is described in the accompanying section of the report entitled Official Response. We did not examine the Town's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Town's management, Town Council and others within the entity and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

October 2, 2012

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FINANCIAL STATEMENTS

The financial statements and accompanying notes were approved by management of the Town. The financial statements and notes are presented as intended by the Town.

TOWN OF SARATOGA
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2010

Fund	Cash and Investments 01-01-10	Receipts	Disbursements	Cash and Investments 12-31-10
General	\$ 87,301	\$ 75,301	\$ 61,123	\$ 101,479
Well Repair	1,158	-	1,158	-
Appreciation Days	428	-	-	428
Motor Vehicle Highway	16,270	21,870	15,783	22,357
Local Road And Street	24,845	1,162	5,000	21,007
Law Enforcement Continuing Ed	1,069	14	45	1,038
Riverboat	11,702	1,802	732	12,772
Rainy Day	5,438	1,075	500	6,013
Fire Protection Territory	-	147,791	81,487	66,304
Cumulative Capital Development	14,596	1,039	2,290	13,345
Cumulative Capital Improvement	13,098	438	-	13,536
Cedit Capital Projects	17,799	-	-	17,799
Park And Recreation Improvements	7,538	90	-	7,628
Fire Territory Equip Replacement	9,689	23,772	16,000	17,461
Totals	<u>\$ 210,931</u>	<u>\$ 274,354</u>	<u>\$ 184,118</u>	<u>\$ 301,167</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF SARATOGA
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2011

Fund	Cash and Investments 01-01-11	Receipts	Disbursements	Cash and Investments 12-31-11
General	\$ 101,479	\$ 63,726	\$ 60,670	\$ 104,535
Motor Vehicle Highway	22,357	21,593	24,758	19,192
Local Road And Street	21,007	1,232	5,000	17,239
Law Enforcement Continuing Ed	1,038	8	48	998
Riverboat	12,772	1,802	-	14,574
Rainy Day	6,013	-	600	5,413
Fire Protection Territory	66,304	128,583	95,647	99,240
Cumulative Capital Development	13,345	507	1,150	12,702
Cumulative Capital Improvement	13,536	827	-	14,363
Cedit Capital Projects	17,799	24,774	-	42,573
Fire Territory Equip Replacement	17,461	17,886	6,453	28,894
Appreciation Days	428	-	-	428
Park And Recreation Improvements	7,628	225	-	7,853
Totals	<u>\$ 301,167</u>	<u>\$ 261,163</u>	<u>\$ 194,326</u>	<u>\$ 368,004</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF SARATOGA
NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, culture and recreation, public improvements and administrative services.

The accompanying financial statements present the financial information for the Town.

B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts may include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state,

TOWN OF SARATOGA
NOTES TO FINANCIAL STATEMENTS
(Continued)

local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Penalties which include fees received for late payments.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements may include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, over-time compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and interest of the Town's general obligation indebtedness.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Utility operating expenses which include all outflows for operating the utilities.

TOWN OF SARATOGA
NOTES TO FINANCIAL STATEMENTS
(Continued)

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

F. Interfund Transfers

The Town may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

TOWN OF SARATOGA
NOTES TO FINANCIAL STATEMENTS
(Continued)

Note 4. *Deposits and Investments*

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. *Risk Management*

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

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SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Town's 2010 Annual Report can be found on the Indiana Transparency Portal website: www.in.gov/itp/annual_reports/.

For additional financial information, the Town's 2011 Annual Report information can be found on the Gateway website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Annual Reports of the Town which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was approved by management of the Town. It is presented as intended by the Town.

TOWN OF SARATOGA
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010

	General	Well Repair	Appreciation Days	Motor Vehicle Highway	Local Road And Street	Law Enforcement Continuing Ed	Riverboat	Rainy Day
Cash and investments - beginning	\$ 87,301	\$ 1,158	\$ 428	\$ 16,270	\$ 24,845	\$ 1,069	\$ 11,702	\$ 5,438
Receipts:								
Taxes	49,784	-	-	11,161	-	-	-	-
Licenses and permits	6,061	-	-	1,359	-	-	-	-
Intergovernmental	17,838	-	-	9,350	1,162	-	1,802	1,075
Charges for services	-	-	-	-	-	-	-	-
Other receipts	1,618	-	-	-	-	14	-	-
Total receipts	<u>75,301</u>	<u>-</u>	<u>-</u>	<u>21,870</u>	<u>1,162</u>	<u>14</u>	<u>1,802</u>	<u>1,075</u>
Disbursements:								
Personal services	15,949	-	-	-	-	-	-	-
Supplies	1,178	-	-	-	-	45	-	-
Other services and charges	42,795	1,158	-	15,783	-	-	732	500
Capital outlay	1,201	-	-	-	5,000	-	-	-
Total disbursements	<u>61,123</u>	<u>1,158</u>	<u>-</u>	<u>15,783</u>	<u>5,000</u>	<u>45</u>	<u>732</u>	<u>500</u>
Excess (deficiency) of receipts over disbursements	<u>14,178</u>	<u>(1,158)</u>	<u>-</u>	<u>6,087</u>	<u>(3,838)</u>	<u>(31)</u>	<u>1,070</u>	<u>575</u>
Cash and investments - ending	<u>\$ 101,479</u>	<u>\$ -</u>	<u>\$ 428</u>	<u>\$ 22,357</u>	<u>\$ 21,007</u>	<u>\$ 1,038</u>	<u>\$ 12,772</u>	<u>\$ 6,013</u>

TOWN OF SARATOGA
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Fire Protection Territory	Cumulative Capital Development	Cumulative Capital Improvement	Cedit Capital Projects	Park And Recreation Improvements	Fire Territory Equip Replacement	Totals
Cash and investments - beginning	\$ -	\$ 14,596	\$ 13,098	\$ 17,799	\$ 7,538	\$ 9,689	\$ 210,931
Receipts:							
Taxes	119,068	900	-	-	-	16,695	197,608
Licenses and permits	7,289	110	-	-	-	1,008	15,827
Intergovernmental	394	29	-	-	-	55	31,705
Charges for services	-	-	-	-	-	14	14
Other receipts	21,040	-	438	-	90	6,000	29,200
Total receipts	147,791	1,039	438	-	90	23,772	274,354
Disbursements:							
Personal services	44,872	-	-	-	-	-	60,821
Supplies	8,842	-	-	-	-	-	10,065
Other services and charges	27,773	2,290	-	-	-	-	91,031
Capital outlay	-	-	-	-	-	16,000	22,201
Total disbursements	81,487	2,290	-	-	-	16,000	184,118
Excess (deficiency) of receipts over disbursements	66,304	(1,251)	438	-	90	7,772	90,236
Cash and investments - ending	\$ 66,304	\$ 13,345	\$ 13,536	\$ 17,799	\$ 7,628	\$ 17,461	\$ 301,167

TOWN OF SARATOGA
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011

	General	Motor Vehicle Highway	Local Road And Street	Law Enforcement Continuing Ed	Riverboat	Rainy Day	Fire Protection Territory
Cash and investments - beginning	\$ 101,479	\$ 22,357	\$ 21,007	\$ 1,038	\$ 12,772	\$ 6,013	\$ 66,304
Receipts:							
Taxes	24,128	9,174	-	-	-	-	120,653
Intergovernmental	37,806	12,419	1,232	-	1,802	-	7,930
Charges for services	225	-	-	-	-	-	-
Fines and forfeits	-	-	-	8	-	-	-
Other receipts	1,567	-	-	-	-	-	-
Total receipts	<u>63,726</u>	<u>21,593</u>	<u>1,232</u>	<u>8</u>	<u>1,802</u>	<u>-</u>	<u>128,583</u>
Disbursements:							
Personal services	15,855	-	-	-	-	-	48,521
Supplies	376	-	-	48	-	-	9,207
Other services and charges	42,534	24,758	5,000	-	-	-	37,919
Capital outlay	1,905	-	-	-	-	600	-
Total disbursements	<u>60,670</u>	<u>24,758</u>	<u>5,000</u>	<u>48</u>	<u>-</u>	<u>600</u>	<u>95,647</u>
Excess (deficiency) of receipts over disbursements	<u>3,056</u>	<u>(3,165)</u>	<u>(3,768)</u>	<u>(40)</u>	<u>1,802</u>	<u>(600)</u>	<u>32,936</u>
Cash and investments - ending	<u>\$ 104,535</u>	<u>\$ 19,192</u>	<u>\$ 17,239</u>	<u>\$ 998</u>	<u>\$ 14,574</u>	<u>\$ 5,413</u>	<u>\$ 99,240</u>

TOWN OF SARATOGA
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011
 (Continued)

	Cumulative Capital Development	Cumulative Capital Improvement	Cedit Capital Projects	Fire Territory Equip Replacement	Appreciation Days	Park And Recreation Improvements	Totals
Cash and investments - beginning	\$ 13,345	\$ 13,536	\$ 17,799	\$ 17,461	\$ 428	\$ 7,628	\$ 301,167
Receipts:							
Taxes	386	-	-	16,783	-	-	171,124
Intergovernmental	121	827	24,774	1,103	-	-	88,014
Charges for services	-	-	-	-	-	-	225
Fines and forfeits	-	-	-	-	-	-	8
Other receipts	-	-	-	-	-	225	1,792
Total receipts	<u>507</u>	<u>827</u>	<u>24,774</u>	<u>17,886</u>	<u>-</u>	<u>225</u>	<u>261,163</u>
Disbursements:							
Personal services	-	-	-	-	-	-	64,376
Supplies	-	-	-	-	-	-	9,631
Other services and charges	-	-	-	-	-	-	110,211
Capital outlay	1,150	-	-	6,453	-	-	10,108
Total disbursements	<u>1,150</u>	<u>-</u>	<u>-</u>	<u>6,453</u>	<u>-</u>	<u>-</u>	<u>194,326</u>
Excess (deficiency) of receipts over disbursements	<u>(643)</u>	<u>827</u>	<u>24,774</u>	<u>11,433</u>	<u>-</u>	<u>225</u>	<u>66,837</u>
Cash and investments - ending	<u>\$ 12,702</u>	<u>\$ 14,363</u>	<u>\$ 42,573</u>	<u>\$ 28,894</u>	<u>\$ 428</u>	<u>\$ 7,853</u>	<u>\$ 368,004</u>

TOWN OF SARATOGA
SCHEDULE OF CAPITAL ASSETS
December 31, 2011

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Governmental activities:	
Land	\$ 33,900
Buildings	224,339
Improvements other than buildings	57,330
Machinery, equipment and vehicles	<u>584,368</u>
Total capital assets	<u>\$ 899,937</u>

TOWN OF SARATOGA
EXAMINATION RESULTS AND COMMENTS

CONDITION OF RECORDS

The following deficiencies, relating to the recordkeeping that were cited in the prior examination report, were again present during our period of examination:

1. Record balances were not reconciled to depository balances during the two year period.

Indiana Code 5-13-6-1(e) states, in part: "All local investment officers shall reconcile at least monthly the balance of public funds, as disclosed by the records of the local officers, with the balance statements provided by the respective depositories."

2. There were a considerable number of posting errors. As examples; A review of the January 2010 records indicated a receipt for \$10 was posted to the records, but not deposited in the bank. Also, a check was posted for \$54 more than the actual check amount.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

DEPOSITS

In numerous instances, receipts were deposited later than the next business day. In 2010 and 2011, the number of days between the county's distribution date and the deposit date was as much as 35 and 11 days respectively. In 2010 and 2011, local distributions in the amounts of \$1,383 and \$10,000, respectively, were disbursed by the County Treasurer but were not posted to the records or deposited to the bank. It was verified with the County Treasurer that these two checks had not been cashed and were still outstanding.

Indiana Code 5-13-6-1(d) states: "A city (other than a consolidated city) or a town shall deposit funds not later than the next business day following the receipt of the funds in depositories (1) selected by the city or town as provided in an ordinance adopted by the city or the town; and (2) approved as depositories of state funds."

REMITTANCES OF PAYROLL WITHHOLDINGS AND EMPLOYER TAXES

In 2011 remittances to the Internal Revenue Service and the Indiana Department of Revenue were less than required. In December 2011, the Town paid \$562.82 to the Indiana Department of Revenue which represented a \$500 tax and \$62.82 penalty and interest. It is unclear what this payment was for.

The Town officials were instructed to contact the Internal Revenue Service and the Indiana Department of Revenue to correct the 2011 remittances.

TOWN OF SARATOGA
EXAMINATION RESULTS AND COMMENTS
(Continued)

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

Each governmental unit is responsible for compliance with all rules, regulations, guidelines, and directives of the Internal Revenue Service and the Indiana Department of Revenue. All questions concerning taxes should be directed to these agencies. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

Officials and employees have the duty to pay claims and remit taxes in a timely fashion. Failure to pay claims or remit taxes in a timely manner could be an indicator of serious financial problems which should be investigated by the governmental unit.

Additionally officials and employees have a responsibility to perform duties in a manner which would not result in any unreasonable fees being assessed against the governmental unit.

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee.

(Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

APPROPRIATION

The records presented for examination indicated the following expenditures in excess of budgeted appropriations:

Fund	Year	Excess Amount Expended
Fire Protection Territory	2011	<u>\$ 5,321</u>

Indiana Code 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

TOWN OF SARATOGA
EXIT CONFERENCE

The contents of this report were discussed on October 2, 2012 with Deonna Poole, Clerk-Treasurer, and Leroy Ludwick, President of the Town Council. The Official Response has been made a part of this report and may be found on page 22.

**TOWN OF SARATOGA
P.O. BOX 28
SARATOGA, IN 47382**

I would like to take this opportunity to address the results for my 2010-2011 Audit.

I have already reconciled 6 months of my ledgers and will continue in a timely manner to get these in order.

I have spoken to the Treasurer of Randolph County and they are reissuing the checks that I had never received.

I am working with our tax preparer to correct the payroll tax issues. He will help me to collect any monies still owed to the Town.

I will make sure that my receipts get deposited into the bank at the correct length of time.

Deonna Poole

Clerk- Treasurer Town of Saratoga