

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

AUDIT REPORT

OF

COUNTY SHERIFF

ST. JOSEPH COUNTY, INDIANA

January 1, 2011 to December 31, 2011



**FILED**  
09/19/2012



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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Sheriff	Michael D. Grzegorek	01-01-11 to 12-31-14
President of the County Council	Rafael Morton	01-01-11 to 12-31-12
President of the Board of County Commissioners	Bob Kovach Andrew Kostielney	01-01-11 to 12-31-11 01-01-12 to 12-31-12



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF ST. JOSEPH COUNTY

We have audited the records of the County Sheriff for the period from January 1, 2011 to December 31, 2011, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Audit Results and Comments. The financial transactions of this office are reflected in the Annual Report of St. Joseph County for the year 2011.

STATE BOARD OF ACCOUNTS

August 2, 2012

COUNTY SHERIFF  
ST. JOSEPH COUNTY  
AUDIT RESULTS AND COMMENTS

***DEPOSITS - SHERIFF INMATE TRUST***

Receipts were deposited later than the next business day for seven of nine days tested. Some examples are: November 27, 2011 receipts, \$3,120, which included \$3,000 cash, was deposited on December 7, 2011 or seven business days late; November 28, 2011 receipts, \$3,094, which was all cash, was deposited on December 7, 2011, or six business days late; and the November 29, 2011 receipts, \$3,512, which included \$3,292 cash, was deposited on December 7, 2011, or five business days late.

Indiana Code 5-13-6-1(c) states in part: ". . . all local officers . . . who collect public funds of their respective political subdivisions shall deposit funds not later than the business day following the receipt of funds on business days of the depository in the depository or depositories selected by the . . . local boards of finance. . . ."

***COLLECTION OF AMOUNTS DUE***

During 2011, the County paid Memorial Home Care Services for inmate medical care, including an amount for a medical director that was not authorized in the agreement with Memorial. The County in effect paid ten months medical director fees. When the County Sheriff Assistant Chief processed paying the final 2011 inmate medical care invoice, he reduced the payment for nine months' fees and did not pay an additional two months' medical director fees included on the final 2011 invoice. The final 2011 invoice was paid by the County on March 15, 2012, and as of June 26, 2012, Memorial had not questioned the medical director fee reductions.

A twelfth month's medical service fee, \$7,055.55 was paid by the County for 2011 but not reduced in the final 2011 payment. The agreement for inmate medical care was effective for the period January 1, 2008 to December 31, 2011. Our further reviews show that the County paid Memorial 12 monthly medical service fees for the years 2008, 2009, and 2010 totaling \$84,666.60 each year. The total of these three years plus the twelfth 2011 month equals \$261,055.35. The County Sheriff Assistant Chief informed us that the County will begin to pursue collection of this amount from Memorial.

Governmental units have a responsibility to collect amounts owed to the governmental unit pursuant to procedures authorized by statute. (Accounting and Uniform Compliance Guidelines Manual for Counties of Indiana, Chapter 1)

COUNTY SHERIFF  
ST. JOSEPH COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on July 26, 2012, with Michael D. Grzegorek, Sheriff. The official indicated that they would be responding to the report but no officials response was received.

The contents of this report were discussed on August 2, 2012, with Andrew Kostielney, President of the Board of County Commissioners, and with Rafael Morton, President of the County Council.