

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

AUDIT REPORT

OF

COUNTY AUDITOR

JASPER COUNTY, INDIANA

January 1, 2010 to December 31, 2010



**FILED**

08/23/2011



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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Auditor	Donya Jordan	01-01-09 to 12-31-12
President of the County Council	Ronald Sipkema	01-01-10 to 12-31-11
President of the Board of County Commissioners	Kendell Culp	01-01-10 to 12-31-11



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF JASPER COUNTY

We have audited the records of the County Auditor for the period from January 1, 2010 to December 31, 2010, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Audit Result(s) and Comment(s). The financial transactions of this office are reflected in the Annual Report of Jasper County for the year 2010.

STATE BOARD OF ACCOUNTS

May 18, 2011

COUNTY AUDITOR  
JASPER COUNTY  
AUDIT RESULT(S) AND COMMENT(S)

**RECONCILIATION OF SUBSIDIARY LEDGERS**

As stated in prior Report B37208, the Auditor's office did not properly maintain County Form #63-Subsidiary Ledger "Drainage Maintenance Fund." Prior unpaid assessments were not brought forward to the record and not all current assessments were posted properly. The ending unpaid assessments did not agree with the control by \$11,850 on December 31, 2010.

At all times, the manual and computerized records, subsidiary ledgers, control ledger, and reconciled bank balance should agree. If the reconciled bank balance is less than the subsidiary or control ledgers, then the responsible official or employee may be held personally responsible for the amount needed to balance the fund. (Accounting and Uniform Compliance Guidelines Manual for County Auditors, Chapter 14)

**TEMPORARY LOAN**

A temporary loan of \$200,000 was made in 2010 from the General Drain Improvement Fund to the General Drain Maintenance Fund and not repaid by December 31, 2010.

Indiana Code 36-1-8-4 concerning temporary loans states in part:

"(a) . . . (3) Except as provided in subsection (b), the prescribed period must end during the budget year of the year in which the transfer occurs. (4) The amount transferred must be returned to the other fund at the end of the prescribed period. . . ."

"(b) If the fiscal body of a political subdivision determines that an emergency exists that requires an extension of the prescribed period of a transfer under this section, the prescribed period may be extended for not more than six (6) months beyond the budget year of the year in which the transfer occurs if the fiscal body does the following: (1) Passes an ordinance or a resolution that contains the following: (A) A statement that the fiscal body has determined that an emergency exists. (B) A brief description of the grounds for the emergency. (C) The date the loan will be repaid that is not more than six (6) months beyond the budget year in which the transfer occurs. (2) Immediately forwards the ordinance or resolution to the state board of accounts and the department of local government and finance."

COUNTY AUDITOR  
JASPER COUNTY  
AUDIT RESULT(S) AND COMMENT(S)  
(Continued)

***FEDERAL AND STATE AGENCIES - COMPLIANCE REQUIREMENTS***

Jasper County did not comply with directives of compliance requirement for CFDA No. 81.128 Energy Efficiency and Conservation Block Grant Program (EECBG) for special tests and provisions. Jasper County was required to separate ARRA receipts and disbursements from Non-ARRA funds in the accounting records. A test of this requirement determined that for the program listed above, ARRA receipts and disbursements were not separated in the accounting records. Records indicate that expenditures were paid from the CEDIT fund or the Cumulative Capital Development fund. A special fund was set up for this program, however, it was not used.

Jasper County did not comply with directives of the grant agreement for Child Support Enforcement Grant by receipting incentive monies received from the American Recovery and Reinvestment Act into a separate fund. The compliance requirements state that all ARRA monies must be receipted into a separate fund.

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for County Auditors, Chapter 14)

COUNTY AUDITOR  
JASPER COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on May 18, 2011, with Donya Jordan, Auditor, and Kendell Culp, President of the Board of County Commissioners. The officials concurred with our audit findings.