

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
LACROSSE PUBLIC LIBRARY
LAPORTE COUNTY, INDIANA
January 1, 2007 to December 31, 2009



FILED
11/15/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Patricia L. Spiess	01-01-07 to 12-31-10
Treasurer	Barbara D. Thomas Shirley R. Frank	01-01-07 to 12-31-08 01-01-09 to 12-31-10
President of the Board	Judith V. Kasten	01-01-07 to 12-31-10



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF LACROSSE PUBLIC LIBRARY, LAPORTE COUNTY, INDIANA

We have examined the financial information presented herein of the LaCrosse Public Library (Library), for the period of January 1, 2007 to December 31, 2009. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2007, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

August 24, 2010

LACROSSE PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008 And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 153,886	\$ 58,389	\$ 57,235	\$ 155,040
Gift	6,360	14,285	858	19,787
Rainy Day	51	-	-	51
Technology	1,800	3,600	3,600	1,800
Library Improvement Reserve	20,777	14,529	15,592	19,714
Fiduciary Funds:				
Payroll Withholdings	-	7,419	7,419	-
Levy Excess	1,875	-	1,875	-
Totals	<u>\$ 184,749</u>	<u>\$ 98,222</u>	<u>\$ 86,579</u>	<u>\$ 196,392</u>

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 155,040	\$ 109,735	\$ 112,328	\$ 152,447
Gift	19,787	22,297	1,663	40,421
Rainy Day	51	181	-	232
Riverboat Revenue Sharing	-	5,000	-	5,000
Technology	1,800	4,500	4,050	2,250
Library Improvement Reserve	19,714	10,856	25,302	5,268
Construction	-	48,500	-	48,500
Fiduciary Fund:				
Payroll Withholdings	-	7,775	7,775	-
Totals	<u>\$ 196,392</u>	<u>\$ 208,844</u>	<u>\$ 151,118</u>	<u>\$ 254,118</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
General	\$ 152,447	\$ 199,284	\$ 296,754	\$ 54,977
Gift	40,421	64,897	81,791	23,527
Rainy Day	232	-	-	232
Riverboat Revenue Sharing	5,000	5,000	9,663	337
Technology	2,250	1,900	2,350	1,800
Lease Rental Payment	-	54,663	54,663	-
Library Improvement Reserve	5,268	5,818	3,818	7,268
Grant Receipts	-	494,946	494,946	-
Construction	48,500	78,441	100,037	26,904
Fiduciary Fund:				
Payroll Withholdings	-	7,448	7,448	-
Totals	<u>\$ 254,118</u>	<u>\$ 912,397</u>	<u>\$ 1,051,470</u>	<u>\$ 115,045</u>

The accompanying notes are an integral part of the financial information.

LACROSSE PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: culture and recreation.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance).

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Subsequent Event

LaPorte County Property Taxes

LaPorte County has not completed and settled an approved property tax cycle since the 2005 payable 2006 property tax year. Each subsequent year the County has sent out various forms of provisional bills with the notice that a reconciliation bill would be provided to taxpayers once assessments were approved and certified and final tax rates were established. These delays and uncertainties have resulted in a lower than budgeted property tax collection rate for the Library. It is undeterminable how much property tax collections the Library will receive once all the reconciliation bills have been distributed and the collections received. Provisional bills for taxes payable in 2009 were due January 29, 2010. The Library received their distribution on February 11, 2010. Provisional bills for taxes payable in 2010, based upon the 2006 pay 2007 tax rates, were mailed in June, 2010 and are due in two installments, July 9, 2010 and November 10, 2010.

LACROSSE PUBLIC LIBRARY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF CAPITAL ASSETS
 For The Year Ended December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 40,103
Buildings	826,576
Improvements other than buildings	13,313
Machinery and equipment	<u>16,579</u>
 Total governmental activities, capital assets not being depreciated	 <u><u>\$ 896,571</u></u>

LACROSSE PUBLIC LIBRARY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

The Library entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Capital leases:		
Library building	\$ 560,000	\$ 52,575

LACROSSE PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on August 24, 2010, with Patricia L. Spiess, Director. Our examination disclosed no material items that warrant comment at this time.