

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
LAPORTE COUNTY BOARD OF EDUCATION
LAPORTE COUNTY, INDIANA
July 1, 2008 to June 30, 2010



FILED
10/25/2010

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials	2
Independent Accountant's Report.....	3
Financial Information:	
Schedules of Receipts, Disbursements, and Cash and Investment Balances	4
Notes to Financial Information	5
Examination Result and Comment:	
Board Minutes.....	6
Exit Conference.....	7

OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Norman L. Kleist	07-01-08 to 06-30-11
Superintendent of Schools	Norman L. Kleist	07-01-08 to 06-30-11
President of the School Board	Tim Guse	01-01-08 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE LAPORTE COUNTY BOARD OF EDUCATION,
LAPORTE COUNTY, INDIANA

We have examined the financial information presented herein of the LaPorte County Board of Education (Board), for the period of July 1, 2008 to June 30, 2010. The Board's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Board for the years ended June 30, 2009 and 2010, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

August 10, 2010

LAPORTE COUNTY BOARD OF EDUCATION
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended June 30, 2009 And 2010

	Cash and Investments 07-01-08	Receipts	Disbursements	Cash and Investments 06-30-09
Governmental Funds:				
General	\$ 1,940	\$ 7,069	\$ 5,214	\$ 3,795
Safe Schools Grant	11,500	-	-	11,500
Perkins Grant	1,428	5,000	1,408	5,020
Interest	1,350	9	-	1,359
	<u>16,218</u>	<u>12,078</u>	<u>6,622</u>	<u>21,674</u>
Totals	<u>\$ 16,218</u>	<u>\$ 12,078</u>	<u>\$ 6,622</u>	<u>\$ 21,674</u>

	Cash and Investments 07-01-09	Receipts	Disbursements	Cash and Investments 06-30-10
Governmental Funds:				
General	\$ 3,795	\$ 6,017	\$ 4,807	\$ 5,005
Safe Schools Grant	11,500	-	-	11,500
Perkins Grant	5,020	-	5,020	-
Interest	1,359	9	-	1,368
	<u>21,674</u>	<u>6,026</u>	<u>9,827</u>	<u>17,873</u>
Totals	<u>\$ 21,674</u>	<u>\$ 6,026</u>	<u>\$ 9,827</u>	<u>\$ 17,873</u>

The accompanying notes are an integral part of the financial information.

LAPORTE COUNTY BOARD OF EDUCATION
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The LaPorte County Board of Education was established pursuant to the provisions of Indiana Code 20-2, and consists of three township schools (Cass Township, Dewey Township, and Prairie Township). The chief administrator of the Board is the LaPorte County Superintendent of Schools. The governing board is the LaPorte County Board of Education. The LaPorte County Board of Education consists of twenty-one Township Trustees in LaPorte County.

The LaPorte County Joint Service and Supply Fund (General Fund) was established pursuant to the provisions of Indiana Code 20-5-9-2. The Joint Service and Supply agreement provides for the three township schools to share in some common costs such as legal services, library materials, nurses, supplies and administrative costs. The various townships in LaPorte County may participate and pay their proportionate share for Joint Services and Supplies, subject to agreements into which they may enter. Project accounts have been established, within the LaPorte County Joint Service and Supply Fund to handle transactions for these individual townships and various special programs.

Note 2. Fund Accounting

The Board uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

The Board has the following fund type:

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds). The general fund is the School Corporation's primary operating fund and accounts for all financial resources of the School Corporation, except those required to be accounted for in another fund.

Note 3. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Board to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

LAPORTE COUNTY BOARD OF EDUCATION
EXAMINATION RESULT AND COMMENT

BOARD MINUTES

There were no official Board meeting minutes presented for examination for the only meeting held in 2009. Only the agenda was presented with action taken by the Board handwritten on the agenda. The Board did not organize in 2009 or 2010. A similar comment appeared in the prior Report B33291.

IC 5-14-.5-4(b) states:

"As the meeting progresses, the following memoranda shall be kept:

- (1) The date, time, and place of the meeting.
- (2) The members of the governing body recorded as either present or absent.
- (3) The general substance of all matters proposed, discussed, or decided.
- (4) A record of all votes taken, by individual members if there is a roll call.
- (5) Any additional information required under IC 5-1.5-2-2.5."

The governing body of each school corporation shall, within the first fifteen (15) days following the commencement date of the members' terms of office, organize by electing a president, vice president and secretary, each of whom shall be a different member. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 8)

LAPORTE COUNTY BOARD OF EDUCATION
EXIT CONFERENCE

The contents of this report were discussed on August 10, 2010, with Normal L. Kleist, Superintendent of Schools. The official concurred with our finding.