

B37403

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
LAWRENCEBURG PUBLIC LIBRARY DISTRICT
DEARBORN COUNTY, INDIANA
January 1, 2007 to December 31, 2009



FILED
08/18/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Sally J. Stegner	01-01-07 to 12-31-10
Treasurer	Margaret R. Kleier	01-01-07 to 12-31-10
President of the Board	Marsha S. Ford Andrea Millpaugh	01-01-07 to 12-31-08 01-01-09 to 12-31-10



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF LAWRENCEBURG PUBLIC LIBRARY
DISTRICT, DEARBORN COUNTY, INDIANA

We have examined the financial information presented herein of Lawrenceburg Public Library District (Library) for the period of January 1, 2007 to December 31, 2009. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2007, 2008, and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

July 12, 2010

LAWRENCEBURG PUBLIC LIBRARY DISTRICT
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008, And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 1,577,785	\$ 805,932	\$ 1,669,257	\$ 714,460
Gift	26,706	3,450	1,034	29,122
Gift-Restricted	1,730	-	-	1,730
Ludlow Memorial	45,311	1,588	-	46,899
Rainy Day	159,462	-	-	159,462
Bond and Interest Redemption	429,678	333,299	597,938	165,039
Library Improvement Reserve	1,084,668	469,477	313,336	1,240,809
Library Capital Projects	303,898	43,847	178,812	168,933
Children's Grant	-	1,000	1,000	-
Dearborn County Foundation Grant	100,000	-	100,000	-
Construction	3,227,594	61,722	3,275,432	13,884
Fiduciary Fund:				
PLAC	17	810	815	12
Totals	<u>\$ 6,956,849</u>	<u>\$ 1,721,125</u>	<u>\$ 6,137,624</u>	<u>\$ 2,540,350</u>

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 714,460	\$ 1,929,851	\$ 1,349,489	\$ 1,294,822
Gift	29,122	4,890	2,913	31,099
Gift-Restricted	1,730	-	-	1,730
Ludlow Memorial	46,899	1,407	322	47,984
Rainy Day	159,462	40,702	-	200,164
Bond and Interest Redemption	165,039	1,387,707	1,004,426	548,320
Library Improvement Reserve	1,240,809	46,411	163,698	1,123,522
Library Capital Projects	168,933	329,282	130,690	367,525
Children's Grant	-	1,000	1,000	-
Construction	13,884	22	13,906	-
Fiduciary Fund:				
PLAC	12	300	390	(78)
Totals	<u>\$ 2,540,350</u>	<u>\$ 3,741,572</u>	<u>\$ 2,666,834</u>	<u>\$ 3,615,088</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
General	\$ 1,294,822	\$ 1,301,212	\$ 1,243,020	\$ 1,353,014
Gift	31,099	1,440	3,341	29,198
Gift-Restricted	1,730	-	-	1,730
Ludlow Memorial	47,984	1,082	168	48,898
Rainy Day	200,164	13,433	-	213,597
Bond and Interest Redemption	548,320	983,716	1,007,083	524,953
Library Improvement Reserve	1,123,522	60,212	231,223	952,511
Library Capital Projects	367,525	256,162	155,520	468,167
Children's Grant	-	1,000	1,000	-
Fiduciary Fund:				
PLAC	(78)	122	210	(166)
Totals	<u>\$ 3,615,088</u>	<u>\$ 2,618,379</u>	<u>\$ 2,641,565</u>	<u>\$ 3,591,902</u>

The accompanying notes are an integral part of the financial information.

LAWRENCEBURG PUBLIC LIBRARY DISTRICT
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides library services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

LAWRENCEBURG PUBLIC LIBRARY DISTRICT
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Library contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in the defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of member's contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. The report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of plan members for PERF are established by the Board of Trustees of PERF.

LAWRENCEBURG PUBLIC LIBRARY DISTRICT
SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS
For The Year Ended December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

As the Library constructs or acquires additional capital assets each period they are reported at historical cost.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 228,100
Buildings	7,544,819
Improvements other than buildings	131,798
Machinery and equipment	<u>947,984</u>
Total governmental activities, capital assets not being depreciated	<u><u>\$ 8,852,701</u></u>

LAWRENCEBURG PUBLIC LIBRARY DISTRICT
SUPPLEMENTARY INFORMATION
SCHEDULE OF LONG-TERM DEBT
December 31, 2009

The Library has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Bonds payable:		
General obligation bonds:		
Acquisition and construction of facilities	\$ 190,000	\$ 194,275
Library renovation and addition	<u>4,155,000</u>	<u>607,200</u>
Total governmental activities debt	<u>\$ 4,345,000</u>	<u>\$ 801,475</u>

LAWRENCEBURG PUBLIC LIBRARY DISTRICT
EXIT CONFERENCE

The contents of this report were discussed on July 12, 2010, with Sally J. Stegner, Director, and Margaret R. Kleier, Treasurer. Our examination disclosed no material items that warrant comment at this time.