

B36985

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
TOWN OF CLERMONT
MARION COUNTY, INDIANA
January 1, 2007 to December 31, 2009



FILED
05/17/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Kathy Arauco	01-01-07 to 12-31-10
President of the Town Council	Robert Hinshaw	01-01-07 to 12-31-10



STATE OF INDIANA
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF CLERMONT, MARION COUNTY, INDIANA

We have examined the financial information presented herein of the Town of Clermont (Town), for the period of January 1, 2007 to December 31, 2009. The Town's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Town for the years ended December 31, 2007, 2008, and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Long-Term Debt, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

March 24, 2010

TOWN OF CLERMONT
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008, And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 176,910	\$ 241,335.44	\$ 223,043.92	\$ 195,202
Motor Vehicle Highway	56,257	57,290.91	33,321.00	80,227
Local Road and Street	35,150	24,094.51	6,033.27	53,211
Law Enforcement Continuing Education	4,392	988.00	246.15	5,134
Park and Recreation	2,171	20.00	1,875.55	315
Police Block Grant	193	-	-	193
Rainy Day	6,198	-	-	6,198
Donation	2,836	9,298.16	2,679.07	9,455
Gambling Revenue	9,351	-	-	9,351
Old Fashion Days	500	910.00	637.75	772
Excess Levy	-	2,260.00	-	2,260
Special Fire Territory - G	-	233,533.47	233,533.47	-
Special Fire Territory - E	-	13,496.19	13,496.19	-
Cemetery	-	500.00	500.00	-
Fiduciary Fund:				
Payroll	2,042	20,819.61	21,558.51	1,303
Totals	<u>\$ 296,000</u>	<u>\$ 604,546</u>	<u>\$ 536,925</u>	<u>\$ 363,621</u>

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 195,202	427,686	289,234	\$ 333,654
Motor Vehicle Highway	80,227	42,904	32,587	90,544
Local Road and Street	53,211	25,553	22,815	55,950
Law Enforcement Continuing Education	5,134	2,510	368	7,276
Park and Recreation	315	-	-	315
Police Block Grant	193	-	-	193
Rainy Day	6,198	30,000	-	36,198
Donation	9,455	1,578	9,225	1,808
Gambling Revenue	9,351	9,303	-	18,654
Old Fashion Days	772	860	979	654
Excess Levy	2,260	-	-	2,260
Special Fire Territory - G	-	61,636	61,636	-
Special Fire Territory - E	-	5,900	5,900	-
Town Newsletter	-	1,040	878	162
Clermont Economic Development	-	5,727	5,000	727
Public Safety Fund	-	40,220	-	40,220
Fiduciary Fund:				
Payroll	1,303	25,603	26,162	744
Totals	<u>\$ 363,621</u>	<u>\$ 680,519</u>	<u>\$ 454,782</u>	<u>\$ 589,358</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
General	\$ 333,654	615,396	607,035	\$ 342,014
Motor Vehicle Highway	90,544	42,027	44,660	87,910
Local Road and Street	55,950	27,776	23,066	60,660
Law Enforcement Continuing Education	7,276	1,296	1,440	7,131
Park and Recreation	315	-	-	315
Police Block Grant	193	958	413	738
Rainy Day	36,198	25,000	-	61,198
Donation	1,808	-	-	1,808
Gambling Revenue	18,654	9,281	-	27,935
Old Fashion Days	654	865	1,505	14
Excess Levy	2,260	-	-	2,260
Town Newsletter	162	180	342	-
Clermont Economic Development	727	-	-	727
Public Safety Fund	40,220	163,203	8,600	194,823
Fiduciary Fund:				
Payroll	744	26,912	26,900	756
Totals	<u>\$ 589,358</u>	<u>\$ 912,892</u>	<u>\$ 713,962</u>	<u>\$ 788,288</u>

The accompanying notes are an integral part of the financial information.

TOWN OF CLERMONT
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Town was established under the laws of the State of Indiana. The Town provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Town uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance).

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

TOWN OF CLERMONT
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

The Town has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Capital leases:		
Police Vehicles	\$ 10,814	\$ 11,180

TOWN OF CLERMONT
EXAMINATION RESULTS AND COMMENTS

OFFICIAL BOND

The official bond for Clerk-Treasurer Kathy Arauco was not filed at the Marion County Recorder's Office for the years 2008 and 2009.

IC 5-4-1-5.1(b) states in part:

"Every elected or appointed officer, official, deputy, or employee of a political subdivision . . . shall file the bond in the office of the county recorder. . . ."

ELECTRONIC ANNUAL REPORT

The Town of Clermont did not file the annual reports electronically as prescribed by the State Examiner. Hard copies of the annual reports were provided during the examination.

IC 5-11-1-4 states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be filed electronically, in a manner prescribed by the state examiner that is compatible with the technology employed by the political subdivision."

TOWN OF CLERMONT
EXIT CONFERENCE

The contents of this report were discussed on March 24, 2010, with Kathy Arauco, Clerk-Treasurer; and Walt Miller, Board member. The officials concurred with our findings.