

B36603

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
PRAIRIE TOWNSHIP  
WHITE COUNTY, INDIANA  
January 1, 2008 to December 31, 2009



**FILED**  
04/29/2010



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OFFICIALS

Office

Official

Term

Trustee

Jill Mears

01-01-07 to 12-31-10

Chairman of the  
Township Board

Matt Lunghuhn  
John Erickson  
Willis Johnson

01-01-08 to 12-31-08  
01-01-09 to 12-31-09  
01-01-10 to 12-31-10



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF PRAIRIE TOWNSHIP, WHITE COUNTY, INDIANA

We have examined the financial information presented herein of Prairie Township (Township), for the period of January 1, 2008 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

March 3, 2010

PRAIRIE TOWNSHIP, WHITE COUNTY  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL FUND TYPES  
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 29,127	\$ 16,588	\$ 15,379	\$ 30,336
Township Assistance	25,202	292	841	24,653
Firefighting	66,234	33,861	37,200	62,895
Rainy Day	4,910	1,666	-	6,576
	<u>125,473</u>	<u>52,407</u>	<u>53,420</u>	<u>124,460</u>
Totals	<u>\$ 125,473</u>	<u>\$ 52,407</u>	<u>\$ 53,420</u>	<u>\$ 124,460</u>
	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 30,336	\$ 18,603	\$ 14,770	\$ 34,169
Township Assistance	24,653	415	765	24,303
Firefighting	62,895	41,428	39,200	65,123
Rainy Day	6,576	6,512	-	13,088
	<u>124,460</u>	<u>66,958</u>	<u>54,735</u>	<u>136,683</u>
Totals	<u>\$ 124,460</u>	<u>\$ 66,958</u>	<u>\$ 54,735</u>	<u>\$ 136,683</u>

The accompanying notes are an integral part of the financial information.

PRAIRIE TOWNSHIP, WHITE COUNTY  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

PRAIRIE TOWNSHIP, WHITE COUNTY  
EXAMINATION RESULT AND COMMENT

DEPOSIT OF PUBLIC FUNDS

We noted instances where the Trustee did not make deposits for three to five months. A similar comment was issued in Report B32010.

IC 5-13-6-1(c) states in part: "The public funds collected by township trustees shall be deposited in the designated depository on or before the first and fifteenth day of each month."

PRAIRIE TOWNSHIP, WHITE COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on March 30, 2010, with Jill Mears, Trustee. The official concurred with our finding.