

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
OHIO TOWNSHIP
WARRICK COUNTY, INDIANA
January 1, 2007 to December 31, 2009



FILED
04/27/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Lorraine S. Wittenbraker	01-01-07 to 12-31-10
Chairman of the Township Board	Nancy Bennett Michael Wilson	01-01-07 to 12-31-09 01-01-10 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF OHIO TOWNSHIP, WARRICK COUNTY, INDIANA

We have examined the financial information presented herein of Ohio Township (Township), for the period of January 1, 2007 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2007, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

April 1, 2010

OHIO TOWNSHIP, WARRICK COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008 And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township	\$ 61,417	\$ 85,906	\$ 85,672	\$ 61,651
Dog	880	-	-	880
Township Assistance	87,435	108,820	83,885	112,370
Firefighting	357,108	354,620	363,868	347,860
Park and Recreation	15,845	1,901	8,000	9,746
Donations	-	1,500	-	1,500
Fire Debt	-	625,536	300,147	325,389
Emergency Fire Loan	-	326,107	320,475	5,632
Cumulative Fire	827	1,837	-	2,664
Fiduciary Fund:				
Payroll Withholdings	2,763	939	-	3,702
Totals	<u>\$ 526,275</u>	<u>\$ 1,507,166</u>	<u>\$ 1,162,047</u>	<u>\$ 871,394</u>
	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 61,651	\$ 55,665	\$ 113,974	\$ 3,342
Dog	880	-	-	880
Township Assistance	112,370	70,716	95,613	87,473
Firefighting	347,860	247,856	622,637	(26,921)
Park and Recreation	9,746	1,234	8,400	2,580
Donations	1,500	-	-	1,500
Fire Debt	325,389	147,224	299,997	172,616
Fire Equipment Debt	5,632	-	-	5,632
Cumulative Fire	2,664	1,850	-	4,514
Fiduciary Fund:				
Payroll Withholdings	3,702	1,140	-	4,842
Totals	<u>\$ 871,394</u>	<u>\$ 525,685</u>	<u>\$ 1,140,621</u>	<u>\$ 256,458</u>
	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 3,342	\$ 104,058	\$ 106,851	\$ 549
Dog	880	-	-	880
Township Assistance	87,473	112,185	126,213	73,445
Firefighting	(26,921)	473,737	438,473	8,343
Park and Recreation	2,580	3,633	3,000	3,213
Donations	1,500	45	-	1,545
Fire Debt	172,616	272,985	299,997	145,604
Fire Equipment Debt	5,632	-	-	5,632
Cumulative Fire	4,514	-	-	4,514
Fiduciary Fund:				
Payroll Withholdings	4,842	-	760	4,082
Totals	<u>\$ 256,458</u>	<u>\$ 966,643</u>	<u>\$ 975,294</u>	<u>\$ 247,807</u>

The accompanying notes are an integral part of the financial information.

OHIO TOWNSHIP, WARRICK COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

OHIO TOWNSHIP, WARRICK COUNTY
EXAMINATION RESULTS AND COMMENTS

APPROPRIATIONS

The records presented for examination indicated the following expenditures in excess of budgeted appropriations:

<u>Fund</u>	<u>Year</u>	<u>Excess Amount Expended</u>
Fire Debt	2007	\$ 150
Emergency Fire Loan	2007	10,041

IC 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

OLD OUTSTANDING CHECKS

Our review of the bank reconcilements as of December 31, 2009, revealed 29 checks totaling \$5,301.95 outstanding in excess of two years.

IC 5-11-10.5-2 states in part:

"All warrants or checks drawn upon public funds of a political subdivision that are outstanding and unpaid for a period of two (2) or more years as of the last day of December of each year are void."

IC 5-11-10.5-3 states in part:

"Not later than March 1 of each year, the treasurer of each political subdivision shall prepare or cause to be prepared a list in triplicate of all warrants or checks that have been outstanding for a period of two (2) or more years as of December 31 of the preceding year. The original copy of each list shall be filed with the: (1) board of finance of the political subdivision; or (2) the fiscal body of a city or town. The duplicate copy shall be transmitted to the disbursing officer of the political subdivision. The triplicate copy of each list shall be filed in the office of the treasurer of the political subdivision. If the treasurer serves also as the disbursing officer of the political subdivision, only two (2) copies of each list need be prepared or caused to be prepared by the treasurer."

OHIO TOWNSHIP, WARRICK COUNTY
EXAMINATION RESULTS AND COMMENTS
(Continued)

IC 5-11-10.5-5 states:

"(a) Upon the preparation and transmission of the copies of the list of the outstanding warrants or checks, the treasurer of the political subdivision shall enter the amounts so listed as a receipt into the fund or funds from which they were originally drawn and shall also remove the warrants or checks from the record of outstanding warrants or checks. (b) If the disbursing officer does not serve also as treasurer of the political subdivision, the disbursing officer shall also enter the amounts so listed as a receipt into the fund or funds from which the warrants or checks were originally drawn. If the fund from which the warrant or check was originally drawn is not in existence, or cannot be ascertained, the amount of the outstanding warrant or check shall be receipted into the general fund of the political subdivision."

OVERDRAWN FUND BALANCE

The Firefighting Fund was overdrawn by \$26,920 at December 31, 2008.

OHIO TOWNSHIP, WARRICK COUNTY
EXIT CONFERENCE

The contents of this report were discussed on April 1, 2010, with Lorainne Wittenbraker, Trustee. The official concurred with our findings.