

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
VAN BUREN TOWNSHIP
LAGRANGE COUNTY, INDIANA
January 1, 2007 to December 31, 2009



FILED
04/23/2010

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OFFICIALS

Office

Official

Term

Trustee

Erma Lynn Conklin

01-01-07 to 12-31-10

Chairman of the
Township Board

Gary L. Smith

01-01-07 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF VAN BUREN TOWNSHIP, LAGRANGE COUNTY, INDIANA

We have examined the financial information presented herein of Van Buren Township (Township), for the period of January 1, 2007 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above present fairly, in all material respects, the financial information of the Township for the years ended December 31, 2007, 2008, and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

March 31, 2010

VAN BUREN TOWNSHIP, LAGRANGE COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008, And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township	\$ 49,821	\$ 33,838	\$ 26,385	\$ 57,274
Township Assistance	17,745	7,189	2,022	22,912
Firefighting	13,278	13,925	16,532	10,671
Levy Excess	799	-	799	-
Cumulative Fire	<u>82,367</u>	<u>24,092</u>	<u>-</u>	<u>106,459</u>
Totals	<u>\$ 164,010</u>	<u>\$ 79,044</u>	<u>\$ 45,738</u>	<u>\$ 197,316</u>

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 57,274	\$ 24,285	\$ 27,611	\$ 53,948
Township Assistance	22,912	4,791	2,847	24,856
Firefighting	10,671	17,538	16,984	11,225
Rainy Day	-	2,125	-	2,125
Cumulative Fire	<u>106,459</u>	<u>26,200</u>	<u>-</u>	<u>132,659</u>
Totals	<u>\$ 197,316</u>	<u>\$ 74,939</u>	<u>\$ 47,442</u>	<u>\$ 224,813</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 53,948	\$ 26,892	\$ 28,535	\$ 52,305
Township Assistance	24,856	981	4,336	21,501
Firefighting	11,225	18,412	15,338	14,299
Rainy Day	2,125	390	-	2,515
Cumulative Fire	<u>132,659</u>	<u>23,892</u>	<u>27,500</u>	<u>129,051</u>
Totals	<u>\$ 224,813</u>	<u>\$ 70,567</u>	<u>\$ 75,709</u>	<u>\$ 219,671</u>

The accompanying notes are an integral part of the financial information.

VAN BUREN TOWNSHIP, LAGRANGE COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

VAN BUREN TOWNSHIP, LAGRANGE COUNTY
EXAMINATION RESULT AND COMMENT

DEPOSIT OF PUBLIC FUNDS

Six tax distributions received from the LaGrange County Auditor were not deposited timely. The deposits ranged from fifteen to sixty-seven days after the date of the warrant. A similar comment was in prior Report B31127.

IC 5-13-6-1(c) states in part: "The public funds collected by township trustees shall be deposited in the designated depository on or before the first and fifteenth day of each month."

VAN BUREN TOWNSHIP, LAGRANGE COUNTY
EXIT CONFERENCE

The contents of this report were discussed on March 31, 2010, with Erma Lynn Conklin, Trustee.
The official concurred with our finding.