

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT

OF

POLK TOWNSHIP

MARSHALL COUNTY, INDIANA

January 1, 2007 to December 31, 2009



FILED

04/23/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Lynn L. Stull	01-01-07 to 12-31-10
Chairman of the Township Board	Homer Stoneburner Richard Parker	01-01-07 to 12-31-09 01-01-10 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF POLK TOWNSHIP, MARSHALL COUNTY, INDIANA

We have examined the financial information presented herein of Polk Township (Township), for the period of January 1, 2007 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2007, 2008, and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Long-Term Debt, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

March 16, 2010

POLK TOWNSHIP, MARSHALL COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008, And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township	\$ 4,983	\$ 45,359	\$ 39,448	\$ 10,894
Dog	961	-	961	-
Township Assistance	7,014	5,220	8,176	4,058
Firefighting	179,526	107,370	168,103	118,793
Park and Recreation	2,034	5,314	4,147	3,201
Levy Excess	1,599	-	-	1,599
Fire Debt	5,956	-	-	5,956
Rainy Day	-	24,672	5,195	19,477
	<u>-</u>	<u>24,672</u>	<u>5,195</u>	<u>19,477</u>
Totals	<u>\$ 202,073</u>	<u>\$ 187,935</u>	<u>\$ 226,030</u>	<u>\$ 163,978</u>

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 10,894	\$ 50,921	\$ 39,262	\$ 22,553
Township Assistance	4,058	12,042	9,011	7,089
Firefighting	118,793	208,742	142,245	185,290
Park and Recreation	3,201	7,832	3,755	7,278
Levy Excess	1,599	-	1,599	-
Fire Debt	5,956	45,298	37,821	13,433
Rainy Day	19,477	5,560	-	25,037
	<u>19,477</u>	<u>5,560</u>	<u>-</u>	<u>25,037</u>
Totals	<u>\$ 163,978</u>	<u>\$ 330,395</u>	<u>\$ 233,693</u>	<u>\$ 260,680</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 22,553	\$ 59,651	\$ 42,122	\$ 40,082
Township Assistance	7,089	13,545	9,646	10,988
Firefighting	185,290	183,187	132,601	235,876
Park and Recreation	7,278	8,047	3,565	11,760
Fire Debt	13,433	45,974	37,821	21,586
Rainy Day	25,037	-	-	25,037
	<u>25,037</u>	<u>-</u>	<u>-</u>	<u>25,037</u>
Totals	<u>\$ 260,680</u>	<u>\$ 310,404</u>	<u>\$ 225,755</u>	<u>\$ 345,329</u>

The accompanying notes are an integral part of the financial information.

POLK TOWNSHIP, MARSHALL COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

POLK TOWNSHIP, MARSHALL COUNTY
SUPPLEMENTARY INFORMATION
SCHEDULE OF LONG-TERM DEBT
December 31, 2009

The Township has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Notes and loans payable:		
1992 Fire rescue truck	\$ 137,643	\$ 37,821

POLK TOWNSHIP, MARSHALL COUNTY
EXIT CONFERENCE

The contents of this report were discussed on March 16, 2010, with Lynn L. Stull, Trustee. Our examination disclosed no material items that warrant comment at this time.