

B36184

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT

OF

BOSTON TOWNSHIP

WAYNE COUNTY, INDIANA

January 1, 2008 to December 31, 2009



**FILED**  
04/16/2010



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OFFICIALS

Office

Official

Term

Trustee

Patrick Stack

01-01-07 to 12-31-10

Chairman of the  
Township Board

Patricia A. Ravinet

01-01-08 to 12-31-10



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF BOSTON TOWNSHIP, WAYNE COUNTY, INDIANA

We have examined the financial information presented herein of Boston Township (Township), for the period of January 1, 2008 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

March 24, 2010

BOSTON TOWNSHIP, WAYNE COUNTY  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES  
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 54,568	\$ 16,197	\$ 10,334	\$ 60,431
Township Assistance	34,686	2,346	1,518	35,514
Firefighting	44,683	22,607	38,000	29,290
Rain Day	1,600	-	-	1,600
Levy Excess	1,349	-	-	1,349
Fire Equipment Debt	(213)	18,255	38,251	(20,209)
Cumulative Fire	50,778	5,384	29,819	26,343
Fiduciary Fund:				
Payroll Withholdings	-	390	390	-
Totals	<u>\$ 187,451</u>	<u>\$ 65,179</u>	<u>\$ 118,312</u>	<u>\$ 134,318</u>
	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 60,431	\$ 29,443	\$ 9,768	\$ 80,106
Township Assistance	35,514	4,349	889	38,974
Firefighting	29,290	59,104	40,000	48,394
Rainy Day	1,600	-	-	1,600
Levy Excess	1,349	-	-	1,349
Fire Equipment Debt	(20,209)	33,549	19,934	(6,594)
Fire Equipment Bond	-	11,826	7,852	3,974
Cumulative Fire	26,343	12,274	-	38,617
Fiduciary Fund:				
Payroll Withholdings	-	595	-	595
Totals	<u>\$ 134,318</u>	<u>\$ 151,140</u>	<u>\$ 78,443</u>	<u>\$ 207,015</u>

The accompanying notes are an integral part of the financial information.

BOSTON TOWNSHIP, WAYNE COUNTY  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

BOSTON TOWNSHIP, WAYNE TOWNSHIP  
SUPPLEMENTARY INFORMATION  
SCHEDULE OF CAPITAL ASSETS  
For The Year Ended December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost.

General infrastructure assets do not apply to Trustees.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Machinery and equipment	<u>\$ 470,000</u>

BOSTON TOWNSHIP, WAYNE TOWNSHIP  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF LONG-TERM DEBT  
 December 31, 2009

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Capital leases:		
Notes and loans payable	\$ 55,564	\$ 27,594

BOSTON TOWNSHIP, WAYNE COUNTY  
EXAMINATION RESULTS AND COMMENTS

OVERDRAWN FUND BALANCES

The Fire Equipment Debt Fund was overdrawn by \$20,209 and \$6,594 in 2008 and 2009, respectively.

The balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

APPROPRIATIONS

The records presented for examination indicated the following expenditures in excess of budgeted appropriations:

<u>Fund</u>	<u>Years</u>	<u>Excess Amount Expended</u>
Township	2008	\$ 5,147
Fire Equipment Bond	2009	191

IC 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

BOSTON TOWNSHIP, WAYNE COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on March 24, 2010, with Patrick Stack, Trustee. The official concurred with our findings.