

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
CITY OF BLUFFTON MUNICIPAL UTILITIES
WELLS COUNTY, INDIANA
January 1, 2008 to December 31, 2008



FILED
12/28/2009

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Tamara D. Runyon	01-01-08 to 12-31-11
Mayor	Ted L. Ellis	01-01-08 to 12-31-11
President of the Board of Public Works	Ted L. Ellis	01-01-08 to 12-31-11
President of the Common Council	James E. Phillabaum	01-01-08 to 12-31-09
Superintendent of the Water Utility	Edward C. Davis	01-01-08 to 12-31-09
Superintendent of the Wastewater Utility	Robert Mohler	01-01-08 to 01-23-09
Superintendent of the Electric Utility	Edward C. Davis	01-01-08 to 12-31-09
Utility Office Manager	Roy D. Esmond	01-01-08 to 12-31-09



STATE OF INDIANA
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE CITY OF BLUFFTON
MUNICIPAL UTILITIES, WELLS COUNTY, INDIANA

We have examined the accompanying financial statements of the business-type activities of the City of Bluffton Municipal Utilities (Utilities), departments of the City of Bluffton (City), as of and for the year ended December 31, 2008. The Utilities' management is responsible for the financial statements presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note I, the financial statements of the Utilities are intended to present the financial position, and the changes in financial position and cash flows of only that portion of the business-type activities of the City that is attributable to the transactions of the Utilities. They do not purport to, and do not, present fairly the financial position of the City of Bluffton as of December 31, 2008, and the changes in its financial position and its cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities for the Utilities, as of December 31, 2008, and the respective changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Schedule of Funding Progress, as listed in the Table of Contents, is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not examine the information and express no opinion on it.

The Utilities have not presented Management's Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements.

STATE BOARD OF ACCOUNTS

November 17, 2009

CITY OF BLUFFTON MUNICIPAL UTILITIES
STATEMENT OF NET ASSETS
December 31, 2008

<u>Assets</u>	<u>Water Utility</u>	<u>Wastewater Utility</u>	<u>Electric Utility</u>
Current assets:			
Cash and cash equivalents	\$ 20,049	\$ 121,555	\$ 4,027,275
Investments	-	-	126,424
Interest receivable	-	-	1,280
Accounts receivable (net of allowance)	69,174	178,181	779,495
Accounts receivable - other	-	3,964	7,974
Inventories	167,971	-	1,119,033
Prepaid items	<u>2,374</u>	<u>3,788</u>	<u>6,576</u>
Total current assets	<u>259,568</u>	<u>307,488</u>	<u>6,068,057</u>
Noncurrent assets:			
Restricted cash, cash equivalents and investments:			
Depreciation cash and investments	6	-	449,810
North Oaks escrow cash and investments	30,879	-	-
Bond and interest cash and investments	-	37,999	-
Debt reserve cash and investments	-	637,532	-
Reserve cash and investments	-	-	76,054
Improvement cash and investments	-	519,945	-
Customer deposits cash and investments	-	-	293,934
Insurance reserve cash and investments	-	-	144,340
Interest receivable	-	5,690	-
Total restricted assets	<u>30,885</u>	<u>1,201,166</u>	<u>964,138</u>
Deferred charges	-	79,074	-
Capital assets:			
Land, improvements to land and construction in progress	239,581	548,734	49,116
Other capital assets (net of accumulated depreciation)	<u>4,202,220</u>	<u>8,549,020</u>	<u>8,086,801</u>
Total capital assets	<u>4,441,801</u>	<u>9,097,754</u>	<u>8,135,917</u>
Total noncurrent assets	<u>4,472,686</u>	<u>10,377,994</u>	<u>9,100,055</u>
Total assets	<u>4,732,254</u>	<u>10,685,482</u>	<u>15,168,112</u>
Liabilities			
Current liabilities:			
Accounts payable	16,637	52,425	1,156,651
Wages payable	18,470	22,803	33,213
Taxes payable	4,621	-	48,050
Other payable	30,879	-	-
Deferred credit	-	-	400,000
Current liabilities payable from restricted assets:			
Customer deposits	-	-	293,934
Revenue bonds payable	-	215,000	-
Total current liabilities	<u>70,607</u>	<u>290,228</u>	<u>1,931,848</u>
Noncurrent liabilities:			
Revenue bonds payable	-	3,390,000	-
Compensated absences	<u>18,971</u>	<u>19,545</u>	<u>36,485</u>
Total noncurrent liabilities	<u>18,971</u>	<u>3,409,545</u>	<u>36,485</u>
Total liabilities	<u>89,578</u>	<u>3,699,773</u>	<u>1,968,333</u>
Net Assets			
Invested in capital assets, net of related debt	4,441,801	5,492,754	8,135,917
Restricted for debt service	-	675,531	-
Restricted for other purposes	30,885	525,635	964,138
Unrestricted	<u>169,990</u>	<u>291,789</u>	<u>4,099,724</u>
Total net assets	<u>\$ 4,642,676</u>	<u>\$ 6,985,709</u>	<u>\$ 13,199,779</u>

The notes to the financial statements are an integral part of this statement.

CITY OF BLUFFTON MUNICIPAL UTILITIES
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
As Of And For The Year Ended December 31, 2008

	<u>Water Utility</u>	<u>Wastewater Utility</u>	<u>Electric Utility</u>
Operating revenues:			
Metered water revenue:			
Residential and commercial	\$ 1,032,078	\$ -	\$ -
Residential sales	-	-	3,565,436
Commercial and industrial sales	-	-	11,429,038
Public street and highway lighting	-	-	180,086
Fire protection revenue	211,393	-	-
Penalties	8,744	47,058	71,831
Flat rate revenues	-	121,395	-
Measured revenue:			
Residential and commercial	-	1,736,355	-
Other	80,689	536,573	97,583
	<u>1,332,904</u>	<u>2,441,381</u>	<u>15,343,974</u>
Total operating revenues			
Operating expenses:			
Source of supply and expense - operations and maintenance	186,594	-	-
Water treatment expense - operations and maintenance	411,968	-	-
Transmission and distribution	504,353	-	1,202,954
Collection system - operations and maintenance	-	378,297	-
Treatment and disposal - operations and maintenance	-	1,491,734	-
Customer accounts	23,572	19,153	36,080
Administration and general	205,265	511,707	884,508
Purchased power	-	-	12,288,500
Bad debt expense	7,800	5,500	64,000
Depreciation	155,278	280,620	495,710
	<u>1,494,830</u>	<u>2,687,011</u>	<u>14,971,752</u>
Total operating expenses			
Operating income (loss)	<u>(161,926)</u>	<u>(245,630)</u>	<u>372,222</u>
Nonoperating revenues (expenses):			
Interest and investment revenue	1,636	43,093	91,923
Miscellaneous revenue	11,717	1,702	46,335
Interest expense	-	(200,385)	(45,472)
Amortization of bond issue costs	-	(11,297)	-
Miscellaneous expense	-	(562)	-
	<u>13,353</u>	<u>(167,449)</u>	<u>92,786</u>
Total nonoperating revenues (expenses)			
Income (loss) before contributions and transfers	(148,573)	(413,079)	465,008
Capital contributions	28,498	-	56,565
Transfers out	-	-	(79,224)
	<u>(120,075)</u>	<u>(413,079)</u>	<u>442,349</u>
Change in net assets			
Total net assets - beginning	<u>4,762,751</u>	<u>7,398,788</u>	<u>12,757,430</u>
Total net assets - ending	<u>\$ 4,642,676</u>	<u>\$ 6,985,709</u>	<u>\$ 13,199,779</u>

The notes to the financial statements are an integral part of this statement.

CITY OF BLUFFTON MUNICIPAL UTILITIES
STATEMENT OF CASH FLOWS
As Of And For The Year Ended December 31, 2008

	Water Utility	Wastewater Utility	Electric Utility
Cash flows from operating activities:			
Receipts from customers and users	\$ 1,346,481	\$ 2,457,017	\$ 15,529,407
Payments to suppliers and contractors	(630,547)	(1,475,681)	(13,816,120)
Payments to employees	(737,213)	(961,199)	(711,275)
Other receipts	-	-	400,000
	<u>(21,279)</u>	<u>20,137</u>	<u>1,402,012</u>
Net cash provided (used) by operating activities			
Cash flows from noncapital financing activities:			
Other receipts	11,717	1,140	863
Transfers to other funds	-	-	(79,224)
	<u>11,717</u>	<u>1,140</u>	<u>(78,361)</u>
Net cash provided (used) by noncapital financing activities			
Cash flows from capital and related financing activities:			
Capital contributions	28,498	-	56,565
Acquisition and construction of capital assets	(55,016)	(124,286)	(970,822)
Principal paid on capital debt	-	(410,000)	-
Interest paid on capital debt	-	(200,385)	-
	<u>(26,518)</u>	<u>(734,671)</u>	<u>(914,257)</u>
Net cash used by capital and related financing activities			
Cash flows from investing activities:			
Proceeds from sales and maturities of investments	-	-	125,000
Purchase of investments	-	-	(251,424)
Interest received	1,636	69,990	90,643
	<u>1,636</u>	<u>69,990</u>	<u>(35,781)</u>
Net cash provided (used) by investing activities			
Net increase (decrease) in cash and cash equivalents	(34,444)	(643,404)	373,613
Cash and cash equivalents, January 1	<u>85,378</u>	<u>1,322,903</u>	<u>4,617,800</u>
Cash and cash equivalents, December 31	<u>\$ 50,934</u>	<u>\$ 679,499</u>	<u>\$ 4,991,413</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ (161,926)	\$ (245,630)	\$ 372,222
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation expense	155,278	280,620	495,710
Bad debt expense	7,800	5,500	64,000
(Increase) decrease in assets:			
Accounts receivable - customers	4,518	14,100	129,407
Accounts receivable - other	1,259	(3,964)	(7,974)
Inventories	(25,979)	-	(322,660)
Prepaid items	187	(754)	(2,391)
Increase (decrease) in liabilities:			
Accounts payable	(9,264)	(36,393)	252,259
Wages payables	5,268	6,473	8,958
Taxes payable	(181)	-	(3,212)
Deferred credit	-	-	400,000
Compensated absence payable	1,761	185	385
Customer deposits	-	-	15,308
	<u>140,647</u>	<u>265,767</u>	<u>1,029,790</u>
Total adjustments			
Net cash provided (used) by operating activities	<u>\$ (21,279)</u>	<u>\$ 20,137</u>	<u>\$ 1,402,012</u>
Noncash investing, capital and financing activities:			
Additions to capital assets from inventory	\$ 19,923	\$ -	\$ 367,478

The notes to the financial statements are an integral part of this statement.

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS

I. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements reflect only the activity of the City of Bluffton Municipal Utilities (Utilities) and are not intended to present fairly the position of the City of Bluffton (City). The Utilities, whose operations are controlled by the City, represent all of the City's enterprise funds.

B. Fund Financial Statements

Business-type activity financial statements consist of the Statement of Net Assets; Statement of Revenues, Expenses, and Changes in Fund Net Assets; and the Statement of Cash Flows. Business-type activities rely to a significant extent on fees and charges for support.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The accounts of the business-type activity are maintained and the financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred.

Proprietary funds distinguish operating revenues from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

D. Assets, Liabilities and Net Assets or Equity

1. Deposits and Investments

The Utilities' cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statute (IC 5-13-9) authorizes the Utilities to invest in securities, including but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Nonparticipating certificates of deposit, demand deposits and similar nonparticipating negotiable instruments that are not reported as cash and cash equivalents are reported as investments at cost.

Investment income, including changes in the fair value of investments, is reported as revenue in the operating statement.

2. Inventories and Prepaid Items

All inventories are valued at cost using the first in/first out (FIFO) method.

CITY OF BLUFFTON MUNICIPAL UTILITIES
 NOTES TO FINANCIAL STATEMENTS
 (Continued)

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

3. Restricted Assets

Certain proceeds of the enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the Statement of Net Assets balance sheet because their use is limited by applicable bond covenants.

4. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the financial statements.

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods and estimated useful lives of capital assets are as follows:

	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life</u>
Water collection systems	\$ 5,000	Composite rate and straight-line	2% 3 to 5 years
Wastewater distribution and collection systems	5,000	Composite rate and straight-line	2% 3 to 5 years
Electric distribution systems	5,000	Composite rate and straight-line	3% 3 to 5 years

For depreciated assets, the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

5. Compensated Absences

- a. Sick Leave – Employees earn sick leave at the rate of 1/2 day per month. Unused sick leave may be accumulated indefinitely. Accumulated sick leave of up to 42 days is paid to employees upon termination at 1/2 of the employee's hourly wage.
- b. Vacation Leave – Employees earn vacation leave at rates from 5 days to 20 days per year based upon the number of years of service. Vacation leave does not accumulate from year to year.
- c. Personal Leave – Employees earn personal leave at the rate of 4 days per year. Personal leave does not accumulate from year to year.

Sick leave is accrued when incurred. No liability is reported for vacation and personal leave.

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS
(Continued)

6. Long-Term Obligations

Long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

II. Detailed Notes on All Funds

A. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

B. Capital Assets

Capital asset activity for the year ended December 31, 2008, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Water Utility:				
Capital assets, not being depreciated:				
Land	\$ 218,616	\$ -	\$ -	\$ 218,616
Construction in progress	20,965	-	-	20,965
Total capital assets, not being depreciated	239,581	-	-	239,581
Capital assets, being depreciated:				
Buildings	363,412	-	-	363,412
Improvements other than buildings	6,616,443	59,980	3,751	6,672,672
Machinery and equipment	325,185	-	1,537	323,648
Transportation equipment	115,447	-	-	115,447
Totals	7,420,487	59,980	5,288	7,475,179
Less accumulated depreciation for:				
Buildings	(109,927)	(7,268)	-	(117,195)
Improvements other than buildings	(2,820,725)	(135,727)	(3,751)	(2,952,701)
Machinery and equipment	(85,074)	(6,504)	(1,537)	(90,041)
Transportation equipment	(107,243)	(5,779)	-	(113,022)
Totals	(3,122,969)	(155,278)	(5,288)	(3,272,959)
Total capital assets, being depreciated, net	4,297,518	(95,298)	-	4,202,220
Total Water Utility capital assets, net	\$ 4,537,099	\$ (95,298)	\$ -	\$ 4,441,801

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS
(Continued)

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Wastewater Utility:				
Capital assets, not being depreciated:				
Land	\$ 538,060	\$ 10,674	\$ -	\$ 548,734
Capital assets, being depreciated:				
Buildings	413,239	-	-	413,239
Improvements other than buildings	9,752,272	5,200	147,482	9,609,990
Machinery and equipment	3,243,508	108,412	7,022	3,344,898
Transportation equipment	400,136	-	-	400,136
Totals	<u>13,809,155</u>	<u>113,612</u>	<u>154,504</u>	<u>13,768,263</u>
Less accumulated depreciation for:				
Buildings	(120,717)	(8,265)	-	(128,982)
Improvements other than buildings	(3,949,805)	(195,045)	(147,482)	(3,997,368)
Machinery and equipment	(636,685)	(64,870)	(7,022)	(694,533)
Transportation equipment	(385,920)	(12,440)	-	(398,360)
Totals	<u>(5,093,127)</u>	<u>(280,620)</u>	<u>(154,504)</u>	<u>(5,219,243)</u>
Total capital assets, being depreciated, net	<u>8,716,028</u>	<u>(167,008)</u>	<u>-</u>	<u>8,549,020</u>
Total Wastewater Utility capital assets, net	<u>\$ 9,254,088</u>	<u>\$ (156,334)</u>	<u>\$ -</u>	<u>\$ 9,097,754</u>
Electric Utility:				
Capital assets, not being depreciated:				
Land	\$ 49,116	\$ -	\$ -	\$ 49,116
Capital assets, being depreciated:				
Buildings	1,415,010	15,630	-	1,430,640
Improvements other than buildings	10,547,245	467,291	99,335	10,915,201
Machinery and equipment	3,284,748	657,635	3,025	3,939,358
Transportation equipment	493,091	133,345	-	626,436
Totals	<u>15,740,094</u>	<u>1,273,901</u>	<u>102,360</u>	<u>16,911,635</u>
Less accumulated depreciation for:				
Buildings	(894,427)	(42,450)	-	(936,877)
Improvements other than buildings	(5,634,258)	(316,417)	(16,886)	(5,933,789)
Machinery and equipment	(1,369,151)	(98,543)	(3,025)	(1,464,669)
Transportation equipment	(451,199)	(38,300)	-	(489,499)
Totals	<u>(8,349,035)</u>	<u>(495,710)</u>	<u>(19,911)</u>	<u>(8,824,834)</u>
Total capital assets, being depreciated, net	<u>7,391,059</u>	<u>778,191</u>	<u>82,449</u>	<u>8,086,801</u>
Total Electric Utility capital assets, net	<u>\$ 7,440,175</u>	<u>\$ 778,191</u>	<u>\$ 82,449</u>	<u>\$ 8,135,917</u>

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS
(Continued)

Depreciation expense was charged to functions/programs of the Utilities as follows:

Water Utility	\$ 155,278
Wastewater Utility	280,620
Electric Utility	<u>495,710</u>
 Total depreciation expense	 <u>\$ 931,608</u>

C. Construction Commitments

Construction work in progress is composed of the following:

Project	Total Project Authorized	Expended to December 31, 2008	Committed	Required Future Funding
Water Utility:				
North Oaks addition	<u>\$ 354,000</u>	<u>\$ 20,965</u>	<u>\$ 30,879</u>	<u>\$ 323,121</u>

D. Interfund Transfers

Interfund transfers at December 31, 2008, were as follows:

Transfer From	Transfer To General Fund
Electric Utility	<u>\$ 79,224</u>

The Utilities typically use Reserve Fund transfers to fund ongoing operating subsidies.

E. Long-Term Liabilities

1. Revenue Bonds

The Utilities issue bonds to be paid by income derived from the acquired or constructed assets. Revenue bonds outstanding at year end are as follows:

Purpose	Interest Rates	Amount
1995 Sewage works revenue bonds	5.1% to 5.125%	\$ 3,020,000
1996 Sewage works revenue bonds	5.125%	<u>585,000</u>
 Total		 <u>\$ 3,605,000</u>

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS
(Continued)

Revenue bonds debt service requirements to maturity are as follows:

Year Ended December 31	Wastewater Utility	
	Principal	Interest
2009	\$ 215,000	\$ 92,351
2010	440,000	168,228
2011	470,000	145,294
2012	500,000	120,822
2013	535,000	94,813
2014-2016	1,445,000	111,596
Totals	<u>\$ 3,605,000</u>	<u>\$ 733,104</u>

2. Changes in Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2008, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Water Utility:					
Compensated absences	\$ 17,210	\$ 1,761	\$ -	\$ 18,971	\$ -
Wastewater Utility:					
Revenue bonds payable	4,015,000	-	410,000	3,605,000	215,000
Compensated absences	19,360	185	-	19,545	-
Total Wastewater Utility long-term liabilities	<u>4,034,360</u>	<u>185</u>	<u>410,000</u>	<u>3,624,545</u>	<u>215,000</u>
Electric Utility:					
Compensated absences	36,100	385	-	36,485	-
Total long-term liabilities	<u>\$ 4,087,670</u>	<u>\$ 2,331</u>	<u>\$ 410,000</u>	<u>\$ 3,680,001</u>	<u>\$ 215,000</u>

III. Other Information

A. Risk Management

The Utilities are exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents (excluding postemployment benefits); and natural disasters.

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS
(Continued)

The risks of torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; and natural disasters are covered by commercial insurance from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years. There were no significant reductions in insurance by major category of risk.

Medical Benefits to Employees

The Utilities have chosen to establish a risk financing fund for risks associated with medical benefits to employees, retirees, and dependents (excluding postemployment benefits). The risk financing fund is accounted for in the Self-Insurance Fund on the City's records, an internal service fund, where assets are set aside for claim settlements. An excess policy through commercial insurance covers individual claims in excess of \$30,000 per year. Settled claims resulting from this risk did not exceed commercial insurance coverage in the past three years. Amounts are paid into the fund by all funds with payrolls and are available to pay claims, claim reserves, and administrative costs of the program. Interfund premiums are based upon an overall premium percentage which is applied to each fund's gross wages, and are reported as quasi-external inter-fund transactions.

B. Vera Cruz Sewage Works Lease

On February 20, 2007, the Common Council passed Ordinance 1264 authorizing a lease agreement with the Town of Vera Cruz. The lease, signed February 13, 2007, was for the lease of the Town's sewage works. The sewage works consist of transmission lines, a lift station and other equipment. The lease became effective January 1, 2007, and has a 99 year term. The City is responsible for all operating expenses, maintenance and repair of the Vera Cruz sanitary sewer system and shall directly bill and collect fees from its customers. The City is to semiannually pay Vera Cruz 25% of the gross revenue collected from the Vera Cruz customers.

C. Rate Structure

1. Water Utility

The current rate structure was approved by the Common Council on December 16, 2008. On November 3, 1987, the Common Council adopted Ordinance 789 to withdraw from the jurisdiction of the Indiana Utility Regulatory Commission. The Utility has 3,671 customers.

2. Wastewater Utility

The current rate structure was approved by the Common Council on December 5, 1995. The Utility has 3,949 customers.

3. Electric Utility

The current rate structure was approved by the Indiana Utility Regulatory Commission on November 20, 1987. On May 26, 1998, the Common Council adopted Ordinance 1052 to withdraw from the jurisdiction of the Indiana Utility Regulatory Commission. The ordinance became effective July 25, 1998. The Utility has 5,705 customers.

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS
(Continued)

D. Pension Plan

Public Employees' Retirement Fund

Plan Description

The City, including the Utilities, contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in the defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system and give the Utilities authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of member's contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. The report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of plan members for PERF are established by the Board of Trustees of PERF. The Utilities' annual pension cost and related information, as provided by the actuary, is presented in this note.

Information to segregate the assets/liabilities and the actuarial study figures between the City and the Utilities is not available. Therefore, the liability for Net Pension Obligation (NPO) is considered an obligation of the City as a whole.

CITY OF BLUFFTON MUNICIPAL UTILITIES
NOTES TO FINANCIAL STATEMENTS
(Continued)

Actuarial Information for the Above Plan

	PERF
Annual required contribution	\$ 188,311
Interest on net pension obligation	(13,516)
Adjustment to annual required contribution	15,403
Annual pension cost	190,198
Contributions made	201,125
Decrease in net pension obligation	(10,927)
Net pension obligation, beginning of year	(186,431)
Net pension obligation, end of year	\$ (197,358)
Contribution rates:	
Utilities	6.75%
Plan members	3%
Actuarial valuation date	07-01-08
Actuarial cost method	Entry age
Amortization method	Level percentage of projected payroll, closed
Amortization period	40 years
Amortization period (from date)	07-01-97
Asset valuation method	4 year smoothed market

Actuarial Assumptions

Investment rate of return	7.25%
Projected future salary increases:	
Total	5%
Attributed to inflation	4%
Attributed to merit/seniority	1%
Cost-of-living adjustments	2%

Three Year Trend Information

	Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
PERF	06-30-06	\$ 188,998	92%	\$ (184,083)
	06-30-07	184,970	101%	(186,431)
	06-30-08	190,198	106%	(197,358)

CITY OF BLUFFTON MUNICIPAL UTILITIES
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF FUNDING PROGRESS

Public Employees' Retirement Plan

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (a-b)	Funded Ratio (a/b)	Covered Payroll (c)	Unfunded AAL as a Percentage of Covered Payroll ((a-b)/c)
07-01-06	\$ 3,597,674	\$ 3,990,178	\$ (392,504)	90%	\$ 2,796,260	(14%)
07-01-07	4,115,890	4,442,353	(326,463)	93%	2,881,172	(11%)
07-01-08	4,324,284	4,695,823	(371,539)	92%	2,911,263	(13%)

CITY OF BLUFFTON MUNICIPAL UTILITIES
EXIT CONFERENCE

The contents of this report were discussed on November 17, 2009, with Tamara D. Runyon, Clerk-Treasurer; and Ted L. Ellis, Mayor. Our examination disclosed no material items that warrant comment at this time.