

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
CLARK TOWNSHIP  
JOHNSON COUNTY, INDIANA  
January 1, 2006 to December 31, 2007



**FILED**  
01/16/2009



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OFFICIALS

| <u>Office</u>                     | <u>Official</u>    | <u>Term</u>          |
|-----------------------------------|--------------------|----------------------|
| Trustee                           | Gregory D. Stidham | 01-01-03 to 12-31-10 |
| Chairman of the<br>Township Board | Neil H. Trisler    | 01-01-06 to 12-31-08 |



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF CLARK TOWNSHIP, JOHNSON COUNTY, INDIANA

We have examined the financial information presented herein of Clark Township (Township), for the period of January 1, 2006 to December 31, 2007. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 10, 2008

CLARK TOWNSHIP, JOHNSON COUNTY  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL FUND TYPES  
As Of And For The Years Ended December 31, 2006 And 2007

|                     | Cash and<br>Investments<br>01-01-06 | Receipts         | Disbursements    | Cash and<br>Investments<br>12-31-06 |
|---------------------|-------------------------------------|------------------|------------------|-------------------------------------|
| Governmental Funds: |                                     |                  |                  |                                     |
| Township            | \$ 25,695                           | \$ 12,173        | \$ 20,273        | \$ 17,595                           |
| Dog                 | 1,032                               | 438              | 1,470            | -                                   |
| Township Assistance | 10,270                              | 7,428            | 6,802            | 10,896                              |
| Firefighting        | 19,962                              | 43,922           | 38,682           | 25,202                              |
| Rainy Day           | 2,031                               | -                | -                | 2,031                               |
| Debt Service        | 4,938                               | -                | -                | 4,938                               |
| Cumulative Fire     | 23,465                              | 19,022           | 4,847            | 37,640                              |
| Totals              | <u>\$ 87,393</u>                    | <u>\$ 82,983</u> | <u>\$ 72,074</u> | <u>\$ 98,302</u>                    |

|                     | Cash and<br>Investments<br>01-01-07 | Receipts         | Disbursements    | Cash and<br>Investments<br>12-31-07 |
|---------------------|-------------------------------------|------------------|------------------|-------------------------------------|
| Governmental Funds: |                                     |                  |                  |                                     |
| Township            | \$ 17,595                           | \$ 15,070        | \$ 19,748        | \$ 12,917                           |
| Township Assistance | 10,896                              | 3,271            | 7,507            | 6,660                               |
| Firefighting        | 25,202                              | 43,623           | 35,816           | 33,009                              |
| Rainy Day           | 2,031                               | 1,897            | -                | 3,928                               |
| Debt Service        | 4,938                               | -                | -                | 4,938                               |
| Cumulative Fire     | 37,640                              | 18,394           | 27,876           | 28,158                              |
| Totals              | <u>\$ 98,302</u>                    | <u>\$ 82,255</u> | <u>\$ 90,947</u> | <u>\$ 89,610</u>                    |

The accompanying notes are an integral part of the financial information.

CLARK TOWNSHIP, JOHNSON COUNTY  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

CLARK TOWNSHIP, JOHNSON COUNTY  
EXAMINATION RESULTS AND COMMENTS

PRESCRIBED FORMS

The following prescribed forms were not in use or were not used as prescribed:

Township Form 17, Resolution Establishing Salaries of Township Officers and Employees  
Form 100 R, Certified Report of Names, Addresses, Duties and Compensation of  
Public Employees was not filed in 2007.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

OFFICIAL BOND

The Clark Township Trustee was bonded from January 1, 2003 until December 31, 2006. The Trustee did not have a bond for 2007.

Indiana Code 5-4-1-5.1(b) states in part:

"Every elected or appointed officer, official, deputy, or employee of a political subdivision . . . shall file the bond in the office of the county recorder . . ."

Indiana Code 5-4-1-18 states:

"The trustee shall file an individual official surety bond. The township board shall fix the amount of the bond as follows:

(a) The amount should equal fifteen thousand dollars (\$15,000) for each one million dollars (\$1,000,000) of receipts of the officer's office during the last complete fiscal year before the purchase of the bond.

(b) The amount may not be less than fifteen thousand dollars (\$15,000) nor more than three hundred thousand dollars (\$300,000). The township board may, by resolution, authorize blanket bond coverage for the aforementioned."

CLARK TOWNSHIP, JOHNSON COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on November 10, 2008, with Gregory D. Stidham, Trustee. The official concurred with our findings.