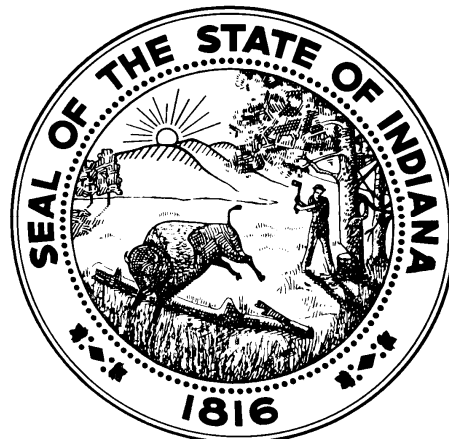


STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
BATESVILLE MEMORIAL PUBLIC LIBRARY
RIPLEY COUNTY, INDIANA
January 1, 2006 to December 31, 2007



FILED
12/29/2008

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Michael Kruse	01-01-06 to 12-31-08
Treasurer	Peter Mack Chris Fairchild	01-01-06 to 12-31-07 01-01-08 to 12-31-08
President of the Board	Ronald Simons	01-01-06 to 12-31-08



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE BATESVILLE MEMORIAL
PUBLIC LIBRARY, RIPLEY COUNTY, INDIANA

We have examined the financial information presented herein of the Batesville Memorial Public Library (Library), for the period of January 1, 2006 to December 31, 2007. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. The Schedule has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on the Schedule.

STATE BOARD OF ACCOUNTS

October 29, 2008

BATESVILLE MEMORIAL PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2006 And 2007

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
General	\$ 376,614	\$ 595,653	\$ 709,914	\$ 262,353
Gift	3,042	52	1,452	1,642
Rainy Day	30,569	639	-	31,208
Mary Stewart Center for Entrepreneurship	5,864	626	-	6,490
Library Improvement Reserve	161,907	114,380	9,275	267,012
Fiduciary Fund:				
PLAC	84	1,333	1,417	-
Totals	<u>\$ 578,080</u>	<u>\$ 712,683</u>	<u>\$ 722,058</u>	<u>\$ 568,705</u>
	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 262,353	\$ 504,924	\$ 621,203	\$ 146,074
Gift	1,642	9,566	7,130	4,078
Rainy Day	31,208	2,383	-	33,591
Mary Stewart Center for Entrepreneurship	6,490	2,156	163	8,483
Grant	-	500	-	500
Library Improvement Reserve	267,012	8,598	68,116	207,494
Fiduciary Fund:				
PLAC	-	6,011	780	5,231
Totals	<u>\$ 568,705</u>	<u>\$ 534,138</u>	<u>\$ 697,392</u>	<u>\$ 405,451</u>

The accompanying notes are an integral part of the financial information.

BATESVILLE MEMORIAL PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides culture services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

BATESVILLE MEMORIAL PUBLIC LIBRARY
SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS

For The Year Ended December 31, 2007

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 86,516
Buildings	2,224,997
Improvements other than buildings	24,781
Machinery and equipment	<u>323,585</u>
Total governmental activities, capital assets not being depreciated	<u>\$ 2,659,879</u>

BATESVILLE MEMORIAL PUBLIC LIBRARY
EXAMINATION RESULTS AND COMMENTS

ANNUAL REPORT

The Annual Library Financial Report (Form LAR-1) for 2006 was not correct. The detail of receipts and disbursements provided in parts 2 and 3 (Receipt Report - Actual Receipts by Fund and Disbursement Report by Fund) did not agree with the receipts and disbursements reported in part 1, Statement of Receipts, Disbursements, Cash Balances and Investment Balances.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Libraries, Chapter 4)

DEFERRED COMPENSATION

Effective January 1, 1999, the Library established a Savings Incentive Match Plan for Employees of Small Employers (SIMPLE Plan). This plan is subject to limits and provisions under Section 408(p) of the Internal Revenue Code rather than Section 457. The Library is making a matching contribution equal to the eligible employee's salary reduction contribution.

Indiana Code 5-10-1.1-1 states in part:

". . . any political subdivision may: . . .

- (3) contribute amounts before January 1, 1995, and continue or begin to contribute amounts after January 1, 1995 to a nonqualified deferred compensation plan on behalf of eligible employees, subject to any limits and provisions under Section 457 of the Internal Revenue Code."

The Library's SIMPLE Plan was not in effect, prior to January 1, 1995.

A similar comment was reported in the prior Reports B15617, B23585, and B29188.

BATESVILLE MEMORIAL PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on October 29, 2008, with Chris Fairchild, Treasurer; Ronald Simons, President of the Board; Michael Kruse, Director; and Candy Bessler, Accounts Payable/ Payroll Clerk. The officials concurred with our findings.