

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

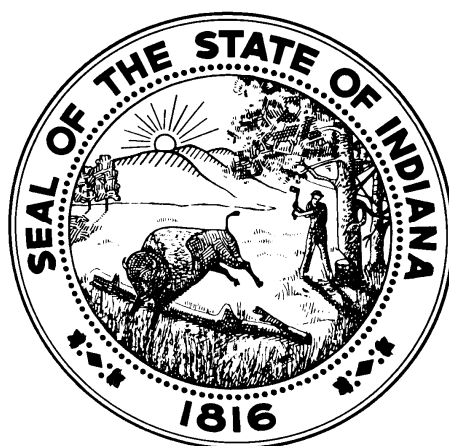
EXAMINATION REPORT

OF

TREASURER

STARKE COUNTY, INDIANA

January 1, 2007 to December 31, 2007



**FILED**

09/15/2008



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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Marilyn Folkers	01-01-05 to 12-31-08
President of the County Council	Bruce Fingerhut Mark Smith	01-01-07 to 12-31-07 01-01-08 to 12-31-08
President of the Board of County Commissioners	Kevin Kroft	01-01-07 to 12-31-08



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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STATE BOARD OF ACCOUNTS  
302 WEST WASHINGTON STREET  
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TO: THE OFFICIALS OF STARKE COUNTY

We have examined the records of the Treasurer for the period from January 1, 2007 to December 31, 2007, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Examination Results and Comments. The financial transactions of this office are reflected in the Annual Report of Starke County for the year 2007.

STATE BOARD OF ACCOUNTS

May 27, 2008

TREASURER  
STARKE COUNTY  
EXAMINATION RESULTS AND COMMENTS

PRESCRIBED FORMS

County Form 47 (Treasurer's Daily Balance of Cash and Depositories) was not used in the manner prescribed. The excess tax collections and the drainage collections were not recorded separately from the property tax collections as required. The County's property tax software program does not provide adequate detail. As a result, property taxes, drainage collections, and the excess tax at settlement cannot be reconciled to the Treasurer's Daily Balance of Cash and Depositories.

Officials and employees are required to use State Board of accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for County Treasurer, Chapter 10)

At all times, the manual and/or computerized records, subsidiary ledgers, control ledger, and reconciled bank balance should agree. If the reconciled bank balance is less than the subsidiary or control ledgers, then the responsible official or employee may be held personally responsible for the amount needed to balance the fund. (Accounting and Uniform Compliance Guidelines Manual for County Treasurer, Chapter 10)

ACCOUNTING RECORDS

Money received for homestead credit rebates was invested by the County Treasurer in a certificate of deposit for \$623,228.36 without posting it in the Treasurer's Daily Balance and Depositories record. Also, a quietus was written for a transfer of funds between banks which resulted in an overstatement of receipts and fund balance of \$110,884. The Treasurer went back into 2007 to make this correction while the Auditor made the correction in 2008.

At all times, the manual and/or computerized records, subsidiary ledgers, control ledger, and reconciled bank balance should agree. If the reconciled bank balance is less than the subsidiary or control ledgers, then the responsible official or employee may be held personally responsible for the amount needed to balance the fund. (Accounting and Uniform Compliance Guidelines Manual for County Treasurer, Chapter 4)

TREASURER  
STARKE COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on May 27, 2008, with Marilyn Folkers, Treasurer.