

**STATE BOARD OF ACCOUNTS  
302 West Washington Street  
Room E418  
INDIANAPOLIS, INDIANA 46204-2769**

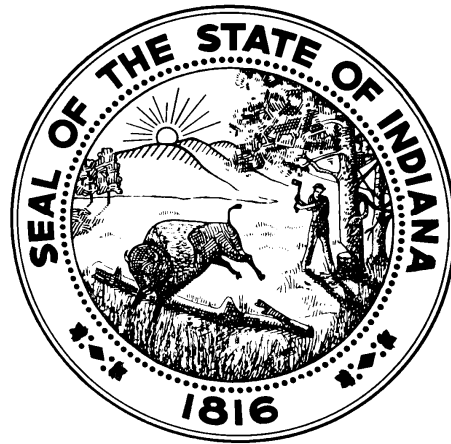
EXAMINATION REPORT

OF

KANKAKEE TOWNSHIP

JASPER COUNTY, INDIANA

January 1, 2006 to December 31, 2007



**FILED**

05/15/2008



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Roger Parker Randy Allen	01-01-03 to 12-31-06 01-01-07 to 12-31-10
Chairman of the Township Board	Harold Stalbaum David Whitaker	01-01-06 to 12-31-06 01-01-07 to 12-31-08



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF KANKAKEE TOWNSHIP, JASPER COUNTY, INDIANA

We have examined the financial information presented herein of Kankakee Township (Township), for the period of January 1, 2006 to December 31, 2007. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

March 3, 2008

KANKAKEE TOWNSHIP, JASPER COUNTY  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL FUND TYPES  
As Of And For The Years Ended December 31, 2006 And 2007

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
Township				
Dog	\$ 410,099	\$ 88,269	\$ 28,930	\$ 469,438
Township Assistance	332	44	376	-
Firefighting	60,724	4,844	2,974	62,594
Levy Excess	196,983	16,071	33,229	179,825
Rainy Day	173	105	173	105
	<u>1,489</u>	<u>-</u>	<u>-</u>	<u>1,489</u>
Totals	<u>\$ 669,800</u>	<u>\$ 109,333</u>	<u>\$ 65,682</u>	<u>\$ 713,451</u>

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township				
Township Assistance	\$ 469,438	\$ 53,371	\$ 20,113	\$ 502,696
Firefighting	62,594	-	2,824	59,770
Levy Excess	179,825	175	33,500	146,500
Rainy Day	105	-	105	-
	<u>1,489</u>	<u>3,703</u>	<u>-</u>	<u>5,192</u>
Totals	<u>\$ 713,451</u>	<u>\$ 57,249</u>	<u>\$ 56,542</u>	<u>\$ 714,158</u>

The accompanying notes are an integral part of the financial information.

KANKAKEE TOWNSHIP, JASPER COUNTY  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Subsequent Event

The Township is in the process of building a cemetery on a portion of 80 acres of land which they own.

KANKAKEE TOWNSHIP, JASPER COUNTY  
SUPPLEMENTARY INFORMATION  
SCHEDULE OF CAPITAL ASSETS  
For The Year Ended December 31, 2007

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	<u>\$ 380,000</u>

KANKAKEE TOWNSHIP, JASPER COUNTY  
EXAMINATION RESULT AND COMMENT

DISBURSEMENT DOCUMENTATION

Payments were observed which did not contain adequate supporting documentation such as receipts, and invoices.

Due to the lack of supporting information, the validity and accountability for some monies disbursed could not be established.

Supporting documentation such as receipts, canceled checks, tickets, invoices, bills, contracts, and other public records must be available for audit to provide supporting information for the validity and accountability of monies disbursed. Payments without supporting documentation may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

KANKAKEE TOWNSHIP, JASPER COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on March 3, 2008, with Randy Allen, Trustee. The official concurred with our finding.