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STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT

OF

MEDORA COMMUNITY SCHOOL CORPORATION

JACKSON COUNTY, INDIANA

July 1, 2005 to June 30, 2007

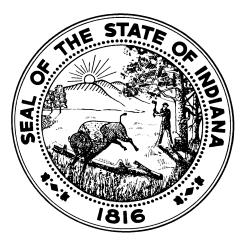




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OFFICIALS

Office

Official

<u>Term</u>

Treasurer

Superintendent of Schools

President of the School Board Vicki Dean

Dr. Andrew Day Dr. Robert M. Mahan (Interim)

Darryl Kidd Darrell Persinger 01-01-05 to 12-31-08

07-01-05 to 08-30-07 08-31-07 to 06-30-08

01-01-05 to 12-31-06 01-01-07 to 12-31-08



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE MEDORA COMMUNITY SCHOOL CORPORATION, JACKSON COUNTY, INDIANA

STATE OF INDIANA AN EQUAL OPPORTUNITY EMPLOYER

We have examined the financial information presented herein of the Medora Community School Corporation (School Corporation), for the period of July 1, 2005 to June 30, 2007. The School Corporation's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the School Corporation for the years ended June 30, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Combining Schedules, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. The Combining Schedules have been subjected to the examination procedures applied to the basic financial information, and in our opinion, are fairly stated in all material respects in relation to the basic financial information taken as a whole.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

January 14, 2007

MEDORA COMMUNITY SCHOOL CORPORATION SCHEDULE OF ACTIVITIES AND NET ASSETS - CASH AND INVESTMENT BASIS For the Year Ended June 30, 2006

				Program	n Rece	eipts	R C	Net sbursement) eceipts and Changes in Net Assets
Functions/Programs	_Dis	sbursements		harges for Services	G	perating rants and ntributions		Totals
Governmental activities: Instruction Support services Nonprogrammed charges Debt service	\$	1,182,125 1,246,303 81,250 647,115	\$	29,263 - -	\$	175,063 76,394 - -	\$	(1,007,062) (1,140,646) (81,250) (647,115)
Total governmental activities	\$	3,156,793	\$	29,263	\$	251,457		(2,876,073)
General receipts: Property taxes Other local sources State aid Grants and contributions no Sale of property, adjustmen Investment earnings			progr	ams				825,665 180,947 1,657,327 159,668 68 4,818
Total general receipts								2,828,493
Change in net assets								(47,580)
Net assets - beginning								317,373
Net assets - ending							\$	269,793
<u>Assets</u>								
Cash and investments							\$	269,793
Net Assets								
Unrestricted							\$	269,793

MEDORA COMMUNITY SCHOOL CORPORATION SCHEDULE OF ACTIVITIES AND NET ASSETS - CASH AND INVESTMENT BASIS For the Year Ended June 30, 2007

				Program	Rece	eipts	R	Net sbursement) eceipts and Changes in Net Assets
Functions/Programs	Disbursements		Ch Disbursements S		Operating Grants and Contributions			Totals
Governmental activities: Instruction Support services Nonprogrammed charges Debt service	\$	1,198,900 1,241,361 118,369 366,217	\$	- 23,645 - -	\$	146,094 81,533 - -	\$	(1,052,806) (1,136,183) (118,369) (366,217)
Total governmental activities	\$	2,924,847	\$	23,645	\$	227,627		(2,673,575)
General receipts: Property taxes Other local sources State aid Grants and contributions no Sale of property, adjustmen Investment earnings			orogra	ms				833,942 131,799 1,620,334 77,320 12,080 5,113
Total general receipts								2,680,588
Change in net assets								7,013
Net assets - beginning								269,793
Net assets - ending							\$	276,806
Assets								
Cash and investments							\$	276,806
Net Assets								
Unrestricted							\$	276,806

Receipts: Local sources \$ 378,067 \$ 66,652 \$ 3,143 \$ 21,197 \$ - \$ 377,549 \$ 131,531 \$ 17,116 \$ 45,285 \$ 1,040,540 Intermediate sources 58	
Intermediate sources 58 - - - - - - 94 152 State sources 1,690,667 - - 774 - - - 21,687 1,713,128 Federal sources 31,674 - 3,735 59,468 - - - 260,448 355,325 Sale of property, adjustments and refunds 68 - - - - - 68 Total receipts 2,100,534 66,652 6,878 81,439 - 377,549 131,531 17,116 327,514 3,109,213 Disbursements: Current: Current: - - - - - - - - - - - - - - - - - 68 - - - - 68 - - - - 68 - - - - 68 - - - 68 - - - - 68 - - - - - -	•
State sources 1,690,667 - - 774 - - - 21,687 1,713,128 Federal sources 31,674 - 3,735 59,468 - - - 260,448 355,325 Sale of property, adjustments and refunds 68 - - - - 260,448 355,325 Total receipts 2,100,534 66,652 6,878 81,439 - 377,549 131,531 17,116 327,514 3,109,213 Disbursements: Current: Current: Current: Current Curren	
Federal sources 31,674 - 3,735 59,468 - - - 260,448 355,325 Sale of property, adjustments and refunds 68 - - - - - 68 Total receipts 2,100,534 66,652 6,878 81,439 - 377,549 131,531 17,116 327,514 3,109,213 Disbursements: Current: Current: Current <	
Sale of property, adjustments and refunds 68 - - - - 68 Total receipts 2,100,534 66,652 6,878 81,439 - 377,549 131,531 17,116 327,514 3,109,213 Disbursements: Current: - - - - - 68	
Disbursements: Current:	
Disbursements: Current:	
Current:	Total receipts
Instruction 999 186 200	
	Instruction
Support services 918,067 71,877 - 63,771 15 - 78,846 55,619 58,108 1,246,303	
Nonprogrammed charges 81,250 - - - - - 81,250 Debt services 29,188 27.560 - - - 494,068 54,510 7,256 34,533 647,115	
Debt services 29,188 27,560 494,068 54,510 7,256 34,533 647,115	Debt services
Total disbursements 2,027,691 99,437 - 63,771 215 494,068 133,356 62,875 275,380 3,156,793	Total disbursements
Excess (deficiency) of receipts	Excess (deficiency) of receipts
over disbursements 72,843 (32,785) 6,878 17,668 (215) (116,519) (1,825) (45,759) 52,134 (47,580	
Other financing sources (uses):	Other financing sources (uses):
Transfers in 75,089 70,445 5 6,369 28,500 - 47,297 227,705	Transfers in
Transfers out(70,198)(1,058)2218) (21,266)(59,081)(6,759)(67,125)(227,705	Transfers out
Total other financing sources (uses) <u>4,891</u> <u>69,387</u> (2,213) <u>-</u> (14,897) (30,581) (6,759) (19,828) <u>-</u>	Total other financing sources (uses)
Excess (deficiency) of receipts and other financing sources over disbursements	
and other financing uses 77,734 36,602 4,665 17,668 (215) (131,416) (32,406) (52,518) 32,306 (47,580	
Cash and investments - beginning 22,618 (54,449) 67,344 27,261 28,864 37,557 98,371 52,115 37,692 317,373	Cash and investments beginning
Cash and investments - beginning (32,016) (34,449) (37,344) (27,201) (20,004) (37,337) (30,571) (32,115) (37,032) (317,573) (37,032) (37,373) (37	Cash and investments - beginning
Cash and investments - ending 100,352 (17,847) 72,009 44,929 28,649 (93,859) 65,965 (403) 69,998 269,793	Cash and investments - ending
Cash and Investment Assets - Ending	Cash and Investment Assets - Ending
Cash and investments <u>\$ 100,352</u> <u>\$ (17,847)</u> <u>\$ 72,009</u> <u>\$ 44,929</u> <u>\$ 28,649</u> <u>\$ (93,859</u>) <u>\$ 65,965</u> <u>\$ (403)</u> <u>\$ 69,998</u> <u>\$ 269,793</u>	Cash and investments
Cash and Investment Fund Balance - Ending	Cash and Investment Fund Balance - Ending
Unrestricted \$100,352 \$ (17,847) \$ 72,009 \$ 44,929 \$ 28,649 \$ (93,859) \$ 65,965 \$ (403) \$ 69,998 \$ 269,793	Unrestricted

	General	Transportation Operating	Special Education Preschool	School Lunch	Top Hat Grant	Debt Service	Capital Projects	School Bus Replacement	Other	Totals
Receipts:			• • • • •		•			• • • • • • • •	• • • • • • •	• • • • • • • •
Local sources	\$ 320,512	\$ 77,321	\$ 917	\$ 20,819	\$-	\$ 370,855	\$ 141,810	\$ 21,220	\$ 40,851	\$ 994,305
Intermediate sources State sources	79 1,642,597	-	-	- 658	-	-	-	-	115 28,760	194 1,672,015
Federal sources	1,042,597	-	- 5,697	57,881	-	-	-	-	189,688	253,266
Sale of property, adjustments and refunds	12,032		5,097	48					109,000	12,080
cale of property, adjustments and relation	12,002									12,000
Total receipts	1,975,220	77,321	6,614	79,406		370,855	141,810	21,220	259,414	2,931,860
Disbursements:										
Current:										
Instruction	967,806	-	-	-	-	-		-	231,094	1,198,900
Support services	944,447	69,751	-	66,051	-	-	110,174	-	50,938	1,241,361
Nonprogrammed charges	118,183	-	186	-	-	-	-	-	-	118,369
Debt services						332,000			34,217	366,217
Total disbursements	2,030,436	69,751	186	66,051		332,000	110,174		316,249	2,924,847
Excess (deficiency) of receipts										
over disbursements	(55,216)	7,570	6,428	13,355		38,855	31,636	21,220	(56,835)	7,013
Other financing sources (uses):										
Transfers in	49,217	15,154	-	-	-	-	-	-	59,236	123,607
Transfers out	(13,708)	(8,321)		-		-	(49,000)	-	(52,578)	(123,607)
Total other financing sources (uses)	35,509	6,833					(49,000)		6,658	
Excess (deficiency) of receipts and other financing sources over disbursements										
and other financing uses	(19,707)	14,403	6,428	13,355	-	38,855	(17,364)	21,220	(50,177)	7,013
Cash and investments - beginning	100,352	(17,847)	72,009	44,929	28,649	(93,859)	65,965	(403)	69,998	269,793
Cash and investments - ending	\$ 80,645	<u>\$ (3,444)</u>	\$ 78,437	\$ 58,284	\$ 28,649	<u>\$ (55,004)</u>	\$ 48,601	\$ 20,817	\$ 19,821	\$ 276,806
Cash and Investment Assets - Ending										
Cash and investments	<u>\$ 80,645</u>	<u>\$ (3,444)</u>	\$ 78,437	\$ 58,284	\$ 28,649	<u>\$ (55,004</u>)	\$ 48,601	\$ 20,817	<u>\$ 19,821</u>	<u>\$ 276,806</u>
Cash and Investment Fund Balance - Ending										
Unrestricted	\$ 80,645	\$ (3,444)	\$ 78,437	\$ 58,284	\$ 28,649	\$ (55,004)	\$ 48,601	\$ 20,817	\$ 19,821	\$ 276,806

MEDORA COMMUNITY SCHOOL CORPORATION SCHEDULE OF ADDITIONS, DEDUCTIONS, AND CHANGES IN CASH AND INVESTMENT BALANCES FIDUCIARY FUNDS For the Year Ended June 30, 2006

	Pension Trust Fund	Private-Purpose Trust Funds
Additions:		
Contributions: Other	<u>\$</u>	<u>\$ 8,571</u>
Deductions: Benefits Administrative and general	5,241	6,105
Total deductions	5,241	6,105
Excess (deficiency) of total additions over total deductions	(5,241)	2,466
Cash and investment fund balance - beginning	57,529	9,234
Cash and investment fund balance - ending	<u>\$ 52,288</u>	<u>\$ 11,700</u>
Net assets: Cash and investments	<u>\$ 52,288</u>	<u>\$ 11,700</u>
Total net assets - cash and investment basis held in trust	\$ 52,288	\$ 11,700

MEDORA COMMUNITY SCHOOL CORPORATION SCHEDULE OF ADDITIONS, DEDUCTIONS, AND CHANGES IN CASH AND INVESTMENT BALANCES FIDUCIARY FUNDS For the Year Ended June 30, 2007

		ension Ist Fund	Purpose Funds
Additions:			
Contributions:			
Employer Other	\$	2,975	\$ - 12,382
Total additions		2,975	 12,382
Deductions:			
Benefits		14,647	-
Administrative and general		-	 6,371
Total deductions		14,647	 6,371
Excess (deficiency) of total additions			
over total deductions		(11,672)	6,011
Cash and investment fund balance - beginning		52,288	 11,700
Cash and investment fund balance - ending	\$	40,616	\$ 17,711
Net assets:			
Cash and investments	<u>\$</u>	40,616	\$ 17,711
Total net assets - cash and investment basis held in trust	\$	40,616	\$ 17,711

Note 1. Introduction

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

Joint Ventures

The School Corporation is a participant with various other school corporations in a joint venture to operate Orange, Lawrence, Jackson, Martin, and Greene Joint Services which was created to provide instruction for handicapped children. The School Corporation is obligated by contract to remit annually a proportionate share of the costs based on their average daily membership (ADM). Complete financial schedules for the Orange, Lawrence, Jackson, Martin, and Greene Joint Services can be obtained from its administrative office at 1401 15th Street, Bedford, Indiana, 47421.

The School Corporation is a participant with various other school corporations in a joint venture to operate Wilson Education Center which was created to perform educational planning and to assist in meeting specific educational needs. The School Corporation is obligated by contract to remit annually a proportionate share of the costs based on the average daily membership (ADM). Complete financial schedules for the Wilson Education Center can be obtained from its administrative office at 11440 State Road 62, Charlestown, Indiana, 47111.

- Note 2. Fund Accounting
 - A. Government-Wide and Fund Financial Schedules

Government-Wide Financial Schedules

The Schedules of Activities and Net Assets - Cash and Investment Basis display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues.

Fund Financial Schedules

Fund financial schedules of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, receipts, and disbursements. Separate financial schedules are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial schedules. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial schedules. However, at this time, the school corporation has not established any enterprise funds.

The School Corporation reports the following major governmental funds:

The general fund is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The transportation operating fund accounts for financial resources for the transportation of school children to and from school.

The special education preschool fund may only be used for special education programs for preschool age children.

The school lunch fund is used to account for receipts and disbursements concerning the operation of the school lunch program.

The top hat grant fund is used to account for receipts and disbursements concerning a state grant for professional development.

The debt service fund accounts for debt from funds borrowed or advanced for the purchase or lease of school buildings, school buses, judgments against the corporation, equipment or capital construction, and interest on emergency and temporary loans.

The capital projects fund accounts for planned construction, repair, replacement or remodeling; and the purchase, lease, upgrade, maintenance, or repair of computer equipment.

The school bus replacement fund is used to account for receipts and disbursements concerning the acquisition and disposal of school buses.

Additionally, the School Corporation reports the following fund types:

The pension trust funds account for the bond and payments anticipated to be made to employees on or after the termination of employment or to pay postretirement or severance benefits held by the School Corporation in a trustee capacity.

The private-purpose trust fund reports a trust arrangement under which principal and income benefit individuals receiving scholarships.

B. Measurement Focus and Basis of Accounting

The government-wide, governmental fund, proprietary fund and fiduciary fund financial schedules are reported using the basis of accounting that demonstrates compliance with the cash and investment basis and budget laws of the State of Indiana, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The cash and investment basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash rather than when earned and disbursements are recognized when paid rather than when a liability is incurred. Investment transactions are not presented on the financial schedules.

If the School Corporation utilized the basis of accounting recognized as generally accepted, the fund financial schedules for governmental funds would use the modified accrual basis of accounting, while the fund financial schedules for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

As a general rule, the effect of interfund activity has been eliminated from the governmentwide financial schedules.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities are provided to people outside the government (enterprise funds) or other departments or agencies primarily within the government (internal service funds). The School Corporation does not have any enterprise funds.

When both restricted and unrestricted resources are available for use, the School Corporation's policy is to use restricted resources first, then unrestricted resources as they are needed.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the School Corporation in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the School Corporation on or prior to June 30 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Interfund Transfers

Interfund transfers for the years ended June 30, 2006 and 2007, were as follows:

Transfer From	Transfer To	2006		 2007
General Fund	Debt Service Fund	\$	6,369	\$ -
General Fund	Capital Projects Fund		28,500	-
General Fund	Transportation Fund		29,258	6,066
General Fund	Other governmental funds		6,071	7,642
Transportation Fund	Other governmental funds		1,058	8,321
Special Education Preschool Fund	General Fund		2,147	-
Special Education Preschool Fund	Other governmental funds		71	-
Debt Service Fund	Transportation Fund		12,574	-
Debt Service Fund	Other governmental funds		8,692	-
Capital Projects Fund	General Fund		57,000	49,000
Capital Projects Fund	Special Education Preschool		5	-
Capital Projects Fund	Other governmental funds		2,076	-
School Bus Replacement Fund	Transportation Fund		6,491	-
School Bus Replacement Fund	Other governmental funds		268	-
Other governmental funds	General Fund		15,944	217
Other governmental funds	Transportation Fund		22,122	9,088
Other governmental funds	Other governmental funds		29,059	 43,273
Totals		\$	227,705	\$ 123,607

The School Corporation typically uses transfers for cash flow purposes as provided by various statutory provisions.

Note 7. Pension Plan

Teachers' Retirement Fund

Plan Description

The School Corporation contributes to the Indiana Teachers' Retirement Fund (TRF), a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the TRF Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

TRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Teachers' Retirement Fund 150 West Market Street Indianapolis, IN 46204 Ph. (317) 232-3860

Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

The School Corporation is to contribute at an actuarially determined rate. The current rate has been actuarially determined under the entry age normal cost method to be 6.82% of covered wages. The School Corporation's required contributions to the plan for the fiscal years ended June 30, 2007, 2006, and 2005, were \$41,173, \$37,946, and \$38,035, respectively. The School Corporation actually contributed 100% of the required contribution for each of the fiscal years.

	Textbook Rental	Levy Excess	Education Plate Fees	Technical Assistance State Grant	At Risk	Step Ahead SACC	Beginning Internship
Receipts: Local sources	\$ 8,066	¢	\$ -	\$ -	\$ -	s -	\$ -
Intermediate sources	φ 0,000 -	φ - -	- پ 94	φ - -	ۍ د -	φ - -	ə -
State sources	6,152	-	-	-	-	4,985	-
Federal sources					24,481		
Total receipts	14,218		94		24,481	4,985	
Disbursements:							
Current:							
Instruction	-	-	-	-	23,194	4,985	-
Support services	20,145	-	-	-	1,720	-	-
Debt services							
Total disbursements	20,145				24,914	4,985	
Excess (deficiency) of receipts over							
disbursements	(5,927)	-	94	-	(433)	-	-
Other financing sources (uses):							
Transfers in	3,391	15,433	56	-	-	-	-
Transfers out							
Total other financing sources (uses)	3,391	15,433	56				
Excess (deficiency) of receipts and other financing sources over disbursements							
and other financing uses	(2,536)	15,433	150	-	(433)	-	-
	(()			((-)
Cash and investments - beginning	(4,236)		844	(26)	9,976		(3,613)
Cash and investments - ending	\$ (6,772)	<u>\$ 15,433</u>	<u>\$ 994</u>	<u>\$ (26)</u>	<u>\$ 9,543</u>	<u>\$</u> -	<u>\$ (3,613)</u>
Cash and Investment Assets - Ending							
Cash and investments	\$ (6,772)	\$ 15,433	\$ 994	\$ (26)	\$ 9,543	\$-	\$ (3,613)
Cash and Investment Fund Balance - Ending							
Unrestricted	<u>\$ (6,772)</u>	\$ 15,433	\$ 994	\$ (26)	\$ 9,543	\$	\$ (3,613)

	Technology Plan	Performance Based Awards	Technology Planning Grant	Intelenet Commission	Gifted and Talented	Gifted and Talented 98-99	Gifted and Talented 2002-03
Receipts:							
Local sources	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Intermediate sources	-	-	-	-	-	-	-
State sources	-	-	-	-	-	10,550	-
Federal sources							
Total receipts		-				10,550	
Disbursements:							
Current:							
Instruction	-	-	-	-	9,908	-	1,055
Support services	-	-	-	-	96	-	-
Debt services		-					
Total disbursements	-	-	-	-	10,004	-	1,055
Excess (deficiency) of receipts over							
disbursements		-			(10,004)	10,550	(1,055)
Other financing sources (uses):							
Transfers in	-	-	-	-	-	18	3,826
Transfers out					(4,274)		
Total other financing sources (uses)		-			(4,274)	18	3,826
Excess (deficiency) of receipts and other							
financing sources over disbursements							
and other financing uses	-	-	-	-	(14,278)	10,568	2,771
Cash and investments - beginning	(1,534) 26	217	4,049	8,891	(18)	(2,771)
Cash and investments - beginning	(1,534)20	217	4,049	0,091	(16)	(2,771)
Cash and investments - ending	¢ (1.504	\ r	¢ 017	¢ 4.040	¢ (F 207)	¢ 10.550	¢
Cash and investments - ending	\$ (1,534) <u>\$ 26</u>	\$ 217	\$ 4,049	\$ (5,387)	\$ 10,550	\$ -
Cash and Investment Assets - Ending							
Orah and investments	¢ (4.504		¢ 017	¢ 4.040	¢ (5.007)	¢ 40.550	•
Cash and investments	\$ (1,534) \$ 20	\$ 217	\$ 4,049	\$ (5,387)	\$ 10,550	<u></u> -
Cash and Investment Fund Balance - Ending							
l la se statiste d	· // - · ·		¢ 0.17	· · · · · ·	· · · · · · · · · · · · · · · · · · ·	e 40.550	¢
Unrestricted	\$ (1,534) <u>\$ 26</u>	\$ 217	\$ 4,049	\$ (5,387)	\$ 10,550	\$

	Electric Gran		Four	nmunity ndation anish	Community Foundation Secondary		Title I FY 2005	Title I FY 05-06	Title V, Part A	Title V, Part A FY 2005
Receipts:										
Local sources	\$	-	\$	100	\$-	\$	-	\$-	\$-	\$-
Intermediate sources		-		-	-		-	-	-	-
State sources		-		-	-		-	-	-	-
Federal sources		-		-			7,412	60,555	1,083	
Total receipts		-		100		_	7,412	60,555	1,083	
Disbursements:										
Current:										
Instruction		-		-	-		7,638	44,499	-	10,691
Support services		-		-	-		1,453	9,695	-	818
Debt services		-		-			-			
Total disbursements				-		_	9,091	54,194		11,509
Excess (deficiency) of receipts over										
disbursements				100			(1,679)	6,361	1,083	(11,509)
	-			100			(1,010)	0,001	1,000	(11,000)
Other financing sources (uses):										
Transfers in		-		-	-		-	6,164	-	11,021
Transfers out		-		-		_	(7,807)			
Total other financing sources (uses)		-		-			(7,807)	6,164		11,021
Excess (deficiency) of receipts and other										
financing sources over disbursements										
and other financing uses		-		100	-		(9,486)	12,525	1,083	(488)
				100			(0,400)	12,020	1,000	(400)
Cash and investments - beginning		193		-	503		9,486			11,000
Cash and investments - ending	\$	193	\$	100	\$ 503	\$	-	\$ 12,525	\$ 1,083	\$ 10,512
Cash and Investment Assets - Ending										
Cash and investments	\$	193	\$	100	<u>\$ 503</u>	\$	-	\$ 12,525	\$ 1,083	\$ 10,512
Cash and Investment Fund Balance - Ending						=				
outriana involutioner and Balance - Ending										
Unrestricted	\$	193	\$	100	\$ 503	\$	-	\$ 12,525	\$ 1,083	\$ 10,512
						-				

	Stewart Homeless Assist Act. P.	Drug Free Schools	Drug Free Schools FY95	Title IV, Part A FY 06 Drug Free	Title II	21st Century Learning Grant	Tech Prep
Receipts:	•	•	•	•	•	•	•
Local sources	\$-	\$-	\$-	\$-	\$-	\$-	\$ -
Intermediate sources State sources	-	-	-	-	-	-	-
Federal sources	- 10.000	-	-	- 2,224	-	- 131,174	-
Federal sources	10,000	-		2,224		131,174	
Total receipts	10,000			2,224		131,174	
Disbursements:							
Current:							
Instruction	-	-		435	-	72,206	-
Support services	-	-	2,849	4	-	20,167	-
Debt services	-	-	_,	-	-		-
Total disbursements	-	-	2,849	439	-	92,373	-
			2,010			02,010	
Excess (deficiency) of receipts over disbursements	10,000		(2,849)	1,785		38,801	
Other financing sources (uses): Transfers in Transfers out	- (10,000)	- (41)	41	-	-	- (25,991)	-
	(10,000)	()				(20,001)	
Total other financing sources (uses)	(10,000)	(41)	41	<u> </u>		(25,991)	
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		(41)	(2,808)	1,785		12,810	_
		()	(2,000)	1,700		12,010	
Cash and investments - beginning	10,000	41	2,600	-	158	1,000	(670)
0 0	· · · · ·						
Cash and investments - ending	\$ 10,000	\$-	\$ (208)	\$ 1,785	\$ 158	\$ 13,810	\$ (670)
·							
Cash and Investment Assets - Ending							
Cash and investments	\$ 10,000	\$	\$ (208)	\$ 1,785	\$ 158	\$ 13,810	\$ (670)
Cash and Investment Fund Balance - Ending							
Unrestricted	\$ 10,000	\$	\$ (208)	\$ 1,785	\$ 158	\$ 13,810	\$ (670)

	Tech Grant	Title II, Part A	Title II, Part D	Title II, Part D FY 05-06	Severance/ Retirement	Totals
Receipts:						
Local sources	\$-	\$-	\$-	\$-	\$ 37,119	
Intermediate sources	-	-	-	-	-	94
State sources	-	-	-	-	-	21,687
Federal sources		14,695		8,824		260,448
Total receipts		14,695		8,824	37,119	327,514
Disbursements:						
Current:						
Instruction	-	8,128	-	-	-	182,739
Support services	-	6	1,155	-	-	58,108
Debt services					34,533	34,533
Total disbursements		8,134	1,155		34,533	275,380
Excess (deficiency) of receipts over						
disbursements		6,561	(1,155)	8,824	2,586	52,134
Other financing sources (uses):						
Transfers in	-	7,347	-	-	-	47,297
Transfers out		(11,021)		(7,347)	(644)	(67,125)
Total other financing sources (uses)		(3,674)		(7,347)	(644)	(19,828)
Excess (deficiency) of receipts and other						
financing sources over disbursements						
and other financing uses	-	2,887	(1,155)	1,477	1,942	32,306
Cash and investments - beginning	(1,799)	8,106	2,289		(17,020)	37,692
Cash and investments - ending	\$ (1,799)	\$ 10,993	<u>\$ 1,134</u>	\$ 1,477	<u>\$ (15,078</u>)	\$ 69,998
	<u> </u>	<u> </u>	<u>ф 1,104</u>	<u> </u>	<u> </u>	φ 00,000
Cash and Investment Assets - Ending						
Cash and investments	<u>\$ (1,799)</u>	\$ 10,993	\$ 1,134	\$ 1,477	(15,078)	\$ 69,998
Cash and Investment Fund Balance - Ending						
Unrestricted	<u>\$ (1,799</u>)	\$ 10,993	\$ 1,134	\$ 1,477	\$ (15,078)	\$ 69,998

	Textbook Rental	Levy Excess	Education Plate Fees	Library Grant	Technical Assistance State Grant	At Risk	Step Ahead SACC
Receipts:			•	•	•	•	•
Local sources Intermediate sources	\$ 3,182	\$ -	\$- 115	\$ -	\$-	\$ -	\$ -
State sources	12,994		115	-	-	-	- 5,216
Federal sources	12,994	-	-	-	-	-	5,210
Total receipts	16,176		115				5,216
Disbursements:							
Current:							
Instruction			-	928	-	23,844	5,216
Support services	27,642	-	-	-	-	1,802	-
Debt services							
-	07.046					05.040	5.040
Total disbursements	27,642			928		25,646	5,216
Evenes (deficiency) of receipte even							
Excess (deficiency) of receipts over over disbursements	(11,466)	115	(928)		(25,646)	
over dispursements	(11,400		115	(920)		(23,040)	
Other financing sources (uses):							
Transfers in					26		
Transfers out		-	-	-	-	-	-
		. <u> </u>					
Total other financing sources (uses)		-	-	-	26	-	-
					î		
Excess (deficiency) of receipts and other							
financing sources over disbursements							
and other financing uses	(11,466) -	115	(928)	26	(25,646)	-
Cash and investments - beginning	(6,772) 15,433	994		(26)	9,543	
Cash and investments - ending	\$ (18,238) <u>\$ 15,433</u>	\$ 1,109	\$ (928)	<u>\$</u> -	\$ (16,103)	\$-
Cash and Investment Assets - Ending							
			• • • • • •	* (222)	•	• (10,100)	•
Cash and investments	\$ (18,238) <u>\$ 15,433</u>	\$ 1,109	\$ (928)	ې -	\$ (16,103)	<u>\$</u> -
Cook and Investment Fund Palance Friday							
Cash and Investment Fund Balance - Ending							
Unrestricted	\$ (18,238) \$ 15,433	\$ 1,109	\$ (928)	\$-	\$ (16,103)	\$-
	+ (10,200	<u>, ,</u> , ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,100	- (020)	<u> </u>	<u>+ (10,100</u>)	<u></u> π

	Beginning Internship	Technology Plan	Performance Based Awards	Technology Planning Grant	Intelenet Commission	Gifted and Talented	Gifted and Talented 98-99
Receipts:							
Local sources	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Intermediate sources	-	-	-	-	-	-	-
State sources	-	-	-	-	-	-	10,550
Federal sources	-	-	-		-		-
Total receipts	-						10,550
Disbursements:							
Current:							
Instruction	-	-	-	-	-	5,154	1,117
Support services	-	-	-	-	-	-	-
Debt services	-	-	-		-		-
Total disbursements	-					5,154	1,117
Excess (deficiency) of receipts over							
over disbursements						(5,154)	9,433
Other financing sources (uses):							
Transfers in	3,613	1,534	-	-	-	10,550	-
Transfers out				(217)			(12,930)
Total other financing sources (uses)	3,613	1,534	-	(217)	-	10,550	(12,930)
• • • •							
Excess (deficiency) of receipts and other							
financing sources over disbursements							
and other financing uses	3,613	1,534	-	(217)	-	5,396	(3,497)
-				. ,			,
Cash and investments - beginning	(3,613)	(1,534)	26	217	4,049	(5,387)	10,550
Cash and investments - ending	\$-	\$-	\$ 26	\$-	\$ 4,049	\$ 9	\$ 7,053
-							
Cash and Investment Assets - Ending							
Odan and investment Assets - Ending							
Cash and investments	\$-	\$-	\$ 26	\$-	\$ 4,049	\$ 9	\$ 7,053
	Ф	÷	<u> </u>	÷	¢ 1,010	÷	÷ .,
Oracle and Investment Fund Delance . F							
Cash and Investment Fund Balance - Ending							
Unrestricted	¢	¢	¢ 00	¢	¢ 4.040	¢ 0	¢ 7.050
Omesuicieu	\$	\$ -	\$ 26	\$	\$ 4,049	\$ 9	\$ 7,053

	Gifted and Talented 2002-03	3	Electricity Grant		Community Foundation Cell	Comr Found Spa	dation	F	Community Foundation Secondary	Title I FY 2000		Title I FY 05-06
Receipts:												
Local sources Intermediate sources	\$ 30	00\$	-	\$	-	\$	-	\$	4,200	\$-	\$	-
State sources		-	-		-		-		-	-		-
Federal sources		2			-		-		-			6,000
				_								0,000
Total receipts	30	00		_	-				4,200			6,000
Disbursements:												
Current:												
Instruction	4,73	35	-		-		50		5,475	649		8,256
Support services		-	-		456		-		-	-		3,392
Debt services			-		-		-		-			-
Tatal disk	4.70				450		50		F 47F	0.40		44.040
Total disbursements	4,73	55		_	456		50		5,475	649		11,648
Excess (deficiency) of receipts over												
over disbursements	(4,43	35)	-		(456)		(50)		(1,275)	(649)		(5,648)
	· · · · ·			_					· · · · ·			
Other financing sources (uses):												
Transfers in	2,38	30	-		-		475		-	-		-
Transfers out			-		-		(475)		-			(6,877)
Total other financing sources (uses)	2,38	80	-		-		-		-	-		(6,877)
2				_								
Excess (deficiency) of receipts and other												
financing sources over disbursements					((,			(
and other financing uses	(2,05	5)	-		(456)		(50)		(1,275)	(649)		(12,525)
Cash and investments - beginning		-	193		-		100		503	-		12,525
				_								
Cash and investments - ending	\$ (2,05	5 <u>5)</u> \$	5 193	\$	(456)	\$	50	\$	(772)	\$ (649)	\$	-
Cash and Investment Assets - Ending												
Cash and investments	¢ (2.05	(F) (P	102	¢	(450)	¢	50	¢	(770)	¢ (640)	¢	
Cash and investments	\$ (2,05	<u>(ci</u>	5 193	\$	(456)	φ	50	þ	(772)	\$ (649)	à	-
Cash and Investment Fund Balance - Ending												
	• (0.05			•	(150)	•		•	(770)	a (a.ta)	•	
Unrestricted	\$ (2,05	5) \$	5 193	\$	(456)	\$	50	\$	(772)	\$ (649)	\$	

	Title I FY 2006-07	Title V, Part A	Title V, Part A FY 2005	Title V, Part A	Stewart Homeless Assist Act. P.	Drug Free Schools FY95	Title IV, Part A FY 06 Drug Free
Receipts:							
Local sources	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Intermediate sources	-	-	-	-	-	-	-
State sources	-	-	-	-	-	-	-
Federal sources	55,324			542	10,000		
Total receipts	55,324			542	10,000		
Disbursements:							
Current:							
Instruction	49,937	-	15,783	-	-	-	2,057
Support services	10,285	-	1,440	-	912	-	_,
Debt services	-	-	-	-		-	-
Total disbursements	60,222		17,223		912	-	2,057
	00,222		11,220		012		2,007
Excess (deficiency) of receipts over							
over disbursements	(4,898)	-	(17,223)	542	9,088	-	(2,057)
	(1,000)		(11,220)				(2,001)
Other financing sources (uses):							
Transfers in	22,048		7,612			208	
Transfers out	22,040				(9,088)	- 200	(208)
					(3,000)		(200)
Total other financing sources (uses)	22,048		7,612		(9,088)	208	(208)
Total other infancing sources (uses)	22,040		7,012		(9,000)	200	(200)
Excess (deficiency) of receipts and other							
financing sources over disbursements	17.150		(0.044)				(0.005)
and other financing uses	17,150	-	(9,611)	542	-	208	(2,265)
Orah and investments the similar		1 000	40 540		10.000	(000)	4 705
Cash and investments - beginning		1,083	10,512		10,000	(208)	1,785
Cash and investments - ending	\$ 17,150	\$ 1,083	\$ 901	\$ 542	\$ 10,000	\$	\$ (480)
Cash and Investment Assets - Ending							
Cash and investments	\$ 17,150	\$ 1,083	\$ 901	\$ 542	\$ 10,000	\$-	\$ (480)
Cash and Investment Fund Balance - Ending							
each and involution i and Educiou - Ending							
Unrestricted	\$ 17,150	\$ 1,083	\$ 901	\$ 542	\$ 10,000	\$-	\$ (480)
	÷,100	,000	- 001	<u>+ 042</u>		<u>+</u>	+ (100)

	Drug Free Schools FY 07	Title II	21st Century Learning Grant	Tech Prep	Tech Grant	Title II, Part A
Receipts:						
Local sources	\$-	\$-	\$-	\$-	\$-	\$-
Intermediate sources	-	-	-	-	-	-
State sources	-	-	-	-	-	-
Federal sources	1,541		113,281			1,000
Total receipts	1,541		113,281			1,000
Disbursements:						
Current:						
Instruction	-	-	104,884	-	-	3,009
Support services	-	-	3,661	-	-	4
Debt services						
Total disbursements			108,545			3,013
Excess (deficiency) of receipts over						
over disbursements	1,541	-	4,736			(2,013)
	1,041		4,100			(2,010)
Other financing sources (uses):						
Transfers in			8,321	670	1,799	
Transfers out	-	-	(15,171)		1,799	(7,612)
			(15,171)			(7,012)
Total other financing sources (uses)			(6,850)	670	1,799	(7,612)
Excess (deficiency) of receipts and other						
financing sources over disbursements						
and other financing uses	1,541		(2,114)	670	1,799	(9,625)
	1,041		(2,114)	010	1,700	(0,020)
Cash and investments - beginning		158	13,810	(670)	(1,799)	10,993
Cash and investments - ending	\$ 1,541	<u>\$ 158</u>	<u>\$ 11,696</u>	<u>\$</u> -	\$-	<u>\$ 1,368</u>
Cash and Investment Assets - Ending						
Cash and investments	\$ 1,541	<u>\$ 158</u>	\$ 11,696	<u>\$</u> -	<u>\$</u> -	<u>\$ 1,368</u>
Cash and Investment Fund Balance - Ending						
Investigated	¢ 4 5 4 4	¢ 450	¢ 11.000	¢	¢	¢ 1000
Unrestricted	\$ 1,541	<u>\$ 158</u>	\$ 11,696	\$-	\$	\$ 1,368

	Title II, Part D	Title II, Part D FY 05-06	Title II, Part D FY 06-07	Severance/ Retirement	Totals
Receipts:					
Local sources	\$-	\$-	\$-	\$ 33,169	
Intermediate sources	-	-	-	-	115
State sources	-	-	-	-	28,760
Federal sources			2,000		189,688
Total receipts			2,000	33,169	259,414
Disbursements:					
Current: Instruction					231,094
Support services	- 1,134	210	-	-	231,094 50,938
Debt services	1,134	210		34,217	34,217
			·	54,217	54,217
Total disbursements	1,134	210		34,217	316,249
Excess (deficiency) of receipts over					
over disbursements	(1,134)	(210)	2,000	(1,048)	(56,835)
Other financing sources (uses): Transfers in	-	-	-	-	59,236
Transfers out	-	-	-	-	(52,578)
Total other financing sources (uses)					6,658
Excess (deficiency) of receipts and other					
financing sources over disbursements					
and other financing uses	(1,134)	(210)	2,000	(1,048)	(50,177)
Cash and investments - beginning	1,134	1,477		(15,078)	69,998
Cash and investments - ending	<u>\$</u> -	\$ 1,267	\$ 2,000	<u>\$ (16,126)</u>	\$ 19,821
Cash and Investment Assets - Ending					
Cash and investments	<u>\$</u> -	\$ 1,267	\$ 2,000	(16,126)	\$ 19,821
Cash and Investment Fund Balance - Ending					
Unrestricted	<u>\$</u> -	\$ 1,267	\$ 2,000	<u>\$ (16,126)</u>	\$ 19,821

MEDORA COMMUNITY SCHOOL CORPORATION COMBINING SCHEDULE OF ADDITIONS, DEDUCTIONS, AND CHANGES IN CASH AND INVESTMENT BALANCES PRIVATE-PURPOSE TRUST FUNDS For the Year Ended June 30, 2006

	Indiana Next Grant			Cinergy Grant		Kasting Scholarship		Totals
Additions: Contributions: Other	\$	-	\$	1,000	\$	7,571	\$	8,571
Deductions: Administrative and general	<u>*</u>	805	<u>.</u>		<u>.</u>	5,300	<u>+</u>	6,105
Excess (deficiency) of total additions over total deductions		(805)		1.000		2,271		2,466
Cash and investment fund balance - beginning		1,500				7,734		9,234
Cash and investments - June 30	\$	695	\$	1,000	\$	10,005	\$	11,700
Net assets: Cash and investments	\$	695	\$	1,000	\$	10,005	\$	11,700

MEDORA COMMUNITY SCHOOL CORPORATION COMBINING SCHEDULE OF ADDITIONS, DEDUCTIONS, AND CHANGES IN CASH AND INVESTMENT BALANCES PRIVATE-PURPOSE TRUST FUNDS For the Year Ended June 30, 2007

	Indiana Next Grant			Cinergy Grant	0,		Totals	
Additions: Contributions: Other	\$	475	\$	2,000	\$	9,907	\$	12,382
Deductions:	<u>+</u>		<u>+</u>		<u>+</u>		<u>+</u>	
Administrative and general Excess (deficiency) of total additions		1,171				5,200		6,371
over total deductions		(696)		2,000		4,707		6,011
Cash and investment fund balance - beginning Cash and investments - June 30	\$	<u>695</u> (1)	\$	<u>1,000</u> 3,000	\$	<u>10,005</u> 14,712	\$	<u>11,700</u> 17,711
Net assets:	<u> </u>	<u></u>	<u> </u>	0,000	<u> </u>		<u> </u>	
Cash and investments	\$	(1)	\$	3,000	\$	14,712	\$	17,711

MEDORA COMMUNITY SCHOOL CORPORATION SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS For the Year Ended June 30, 2007

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

Primary Government	Ending Balance				
Governmental activities: Capital assets, not being depreciated:					
Land	\$ 41,524				
Buildings	5,619,283				
Machinery and equipment	332,879				
Total governmental activities, capital assets not being depreciated	<u>\$ 5,993,686</u>				

MEDORA COMMUNITY SCHOOL CORPORATION SUPPLEMENTARY INFORMATION SCHEDULE OF LONG-TERM DEBT June 30, 2007

The School Corporation has entered into the following debt:

Description of Debt	 Ending Principal Balance	 Principal and Interest Due Within One Year			
Governmental Activities:					
Capital leases:					
2005 Refunding bonds lease/rental	\$ 3,865,000	\$ 311,349			
2005 Qualified zone academy bonds (QZAB)	247,676	19,814			
Notes and loans payable	22,977	12,216			
Bonds payable:					
General obligation bonds:					
2005 Pension bonds	 433,000	 33,859			
Total governmental activities debt	\$ 4,568,653	\$ 377,238			

DEPOSITS

The review of School Corporation receipts noted seven instances where receipts were deposited later than the next business day. Also, during a review of Textbook Rental Receipts (Form TBR-2), 13 instances were noted where receipts were deposited later than the next business day.

Indiana Code 5-13-6-1(c) states in part: "... all local officers ... who collect public funds of their respective political subdivisions shall deposit funds not later than the business day following the receipt of funds on business days of the depository in the depository or depositories selected by the ... local boards of finance..."

CONDITION OF RECORDS

The following posting errors were noted during the examination period.

- (1) Pension Debt Fund receipt number 6741, General Property and Excise Tax distribution of \$2,165.99 was erroneously posted to the Preschool Fund.
- (2) Debt Service Fund receipt number 7086, Property Tax Replacement distribution of \$6,018.50 was erroneously posted to the General Fund.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

RECEIPT CLASSIFICATION

The review of Schools Corporation receipts noted several instances where the form in which monies were collected was not indicated on the receipt. The review also noted during the review of Textbook Rental Receipts, in which 18 of the 20 receipts tested did not properly classify the form in which monies were collected.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

COLLECTION OF AMOUNTS DUE

The Textbook Rental Fund has had a negative balance each of the last three years, with the deficit balance totaling \$18,238 as of June 30, 2007. The School Corporation has not followed up and collected on delinquent textbook rental fees. The amount of uncollected fees as of June 30, 2007, was not readily available.

Governmental units have a responsibility to collect amounts owed to the governmental unit pursuant to procedures authorized by statute. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

OVERDRAWN FUND BALANCES

The following funds were overdrawn at June 30, 2006 and 2007:

Fund		2006	2007			
Daht Capica	\$	02.050	¢	EE 004		
Debt Service	Ф	93,859	\$	55,004		
Transportation Operating		17,847		3,444		
School Bus Replacement		403		-		
Textbook Rental		6,772		18,238		
Severance/Retirement		15,078		16,126		
Library Grant		-		928		
At Risk		-		16,103		
Beginning Internship		3,613		-		
Technology Plan		1,534		-		
Gifted and Talented		5,387		-		
Gifted and Talented 2002-2003		-		2,055		
Community Foundation - Secondary		-		772		
Title I FY2000		-		649		
Tech Prep		670		-		
Tech Grant		1,799		-		
Drug Free Schools FY95		208		-		
Technical Assistance State Grant		26		-		
Community Foundation Cell		-		456		
Title IV, Part A Fy06 Drug Free		-		480		

The balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

PAYROLL WITHHOLDINGS NOT RECONCILED

The payroll withholding accounts were not reconciled to amounts owed as of June 30, 2007, and the accounts do not reflect the correct balances as of the current date.

At all times, the manual and/or computerized records, subsidiary ledgers, control ledger, and reconciled bank balance should agree. If the reconciled bank balance is less than the subsidiary or control ledgers, then the responsible official or employee may be held personally responsible for the amount needed to balance the fund. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

PAYROLL RECORDS

The Payroll Schedule and Vouchers (General Form 99) were not presented for examination, and the time/attendance records for 7 of the 12 employees reviewed during the review of payroll were not presented for examination.

The Payroll Schedule and Voucher (General Form 99) should be used to prepare all payrolls from the attendance records of the employees listed thereon. The attendance information should be supplied to the business office by the school principal or by the department head for all employees under his jurisdiction or supervision.

Upon completion of the payroll claim by the business office, the certificate must be executed by the superintendent of schools or the business manager of the school corporation (provided the business manager is not also the treasurer) and the attest or approval signed by the treasurer of the school corporation. The payroll claim should then be processed, numbered, allowed by the school board and filed in numerical sequence with other claims. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 2)

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

ERRORS ON CLAIMS

The following deficiencies were noted on claims during the audit period:

- (1) Claims were not prepared for some disbursements.
- (2) Claims were not adequately itemized or did not contain adequate supporting documentation and did not provide evidence to support receipt of goods or services for some disbursements.
- (3) Claims tested were not certified by the fiscal officer (Corporation Treasurer).
- (3) Claims did not have board approval for some disbursements.

Indiana Code 5-11-10-1.6 states in part:

(b) "As used in this section, "claim" means a bill or an invoice submitted to a governmental entity for goods or services."

(c) "The fiscal officer of a governmental entity may not draw a warrant or check for payment of a claim unless:

- (1) there is a fully itemized invoice or bill for the claim;
- (2) the invoice or bill is approved by the officer or person receiving the goods and services;
- (3) the invoice or bill is filed with the governmental entity's fiscal officer;
- (4) the fiscal officer audits and certifies before payment that the invoice or bill is true and correct; and
- (5) payment of the claim is allowed by the governmental entity's legislative body or the board or official having jurisdiction over allowance of payment of the claim."

TRANSPORTATION CONTRACTS

Five instances were noted during the review of disbursements, in which payments were made to parents or grandparents for transporting special education students to Bedford and Brownstown without a written agreement. The School Corporation Treasurer indicated that no written agreements were made with parents or grandparents that transported students during the examination period.

511 Indiana Administrative Code 7-21-7 (d) states in part: "... If the parent does transport the student, pursuant to a written agreement with the public agency, the public agency shall reimburse the parent at no less than the per mile rate at which employees of the public agency are reimbursed."

AVERAGE DAILY MEMBERSHIP (ADM) – LACK OF CERTIFIED CLASS LISTS

Detailed class lists provided as ADM supporting documentation were not certified by the appropriate building level official.

Officials should maintain records (enrollment cards, rosters, reporting forms, etc.) which substantiate the number of students claimed for ADM.

The building level official (Principal, Assistant Principal, etc.) responsible for reporting ADM to the School Corporation Central Office, should provide a written certification of ADM to properly document responsibility. The certification should at a minimum include a statement detailing the names and location of the records used (these records must be retained for public inspection and audit) to substantiate ADM claimed. (Accounting and Uniform Compliance Guidelines, Manual for Indiana Public School Corporations, Chapter 8)

SEVERANCE PAY/OVERPAYMENT COLLECTIONS

The School Corporation approved a resolution on February 14, 2005, to fund a retirement/ severance buyout account with MetLife Financial. The School Board and the Superintendent, also signed an addendum to the Superintendent's 2005-2006 contract, allowing the Superintendent an option out of the retirement/severance buyout with MetLife Financial. Instead, the Superintendent would receive a one-time payment in the amount of \$2,720.92.

The School Corporation funded a retirement/severance buyout account with MetLife Financial on May 31, 2005. The funding incorrectly included an account for Dr. Andrew Day, Interim Superintendent of Schools, in the amount of \$2,720.92. Dr. Andrew Day was also paid \$2,720.92 for the addendum to his contract on September 13, 2005. As a result of the incorrect funding amount to MetLife Financial, an overpayment was made to Dr. Andrew Day. MetLife Financial refunded \$2,720.92 to the School Corporation on March 18, 2008, Receipt 7793.

Unless specifically authorized by statute, severance pay, or other payments to employees upon separation from employment, must be supported by the written opinion of the attorney for the governmental unit stating that the payments are in accordance with all federal laws and regulations and state laws, including IC 35-44-2-4, and a properly enacted Home Rule ordinance or resolution, as applicable. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

Governmental units should collect any overpayments made. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

RECEIPT ISSUANCE - EXTRA-CURRICULAR

A review of bank deposits for the examination period noted numerous instances where receipts were not being issued for amounts collected.

Receipts shall be issued and recorded at the time of the transaction; for example, when cash or a check is received, a receipt is to be immediately prepared and given to the person making payment. (Accounting and Uniform Compliance Guidelines Manual for Extra-Curricular Accounts, Chapter 7)

TRAVELERS' CHECKS - EXTRA-CURRICULAR

The Class of 2007 obtained \$2,500 in travelers' checks on May 1, 2007, for the senior trip to San Antonio, Texas. The senior trip was paid for from funds received by selling concessions at athletic events throughout the school year. The remaining funds were used to purchase travelers' checks after paying for the cost of travel. The Class Sponsor provided detailed receipts attached to the claim for goods and services purchased with the travelers' checks.

Disbursements, other than properly authorized petty cash disbursements, shall be by check or warrant, not by cash or other methods unless specifically authorized by statute, federal or state rule. (Accounting and Uniform Compliance Guidelines Manual for Extra-Curricular Accounts, Chapter 7)

YEARBOOK TEMPORARY LOAN-EXTRA-CURRICULAR

A temporary loan in the amount of \$8,647.20 was made in October of 2004, from the School Corporation's General Fund to the Extra-Curricular Yearbook Fund. The balance of the loan as of June 30, 2007, was \$4,397.20.

A governmental unit may not incur indebtedness unless specifically allowed by statute. (Accounting and Uniform Compliance Guidelines Manual for Extra-Curricular Accounts, Chapter 7)

MEDORA COMMUNITY SCHOOL CORPORATION EXIT CONFERENCE

The content of this report were discussed on January 14, 2008, with Dr. Robert M. Mahan, Interim Superintendent of Schools; Darrell Persinger, President of the School Board; and Vickie Dean, Treasurer. The applicable portions of report were also discussed on December 13, 2007, with Brad McCammon, High School Principal; and Teresa Wayman; Extra-Curricular Treasurer. The officials concurred with our findings.